

TOWN OF WESTFORD



1993 ANNUAL TOWN REPORT

FRONT COVER

The electric car branch line of the Lowell and Fitchburg Street Railway Company ended at the First Parish Meetinghouse. Nicknamed the "Jolly Jumper" it was bright yellow in color. Children were charged \$.05 for the school run. This branch line ran from 1907 - 1920.

TOWN OF WESTFORD



ANNUAL REPORTS

For the Year Ending December 31, 1993

ANNUAL TOWN ELECTION

TUESDAY, MAY 3, 1994

ANNUAL TOWN MEETING

SATURDAY, MAY 7, 1994

TOWN OFFICES

Offices open Monday through Friday

Offices in Town Hall
Board of Assessors

8:00 AM - 4:00 PM
Closed all day Wednesday

Cemetery Department
Fairview Cemetery Office

7:00 AM - 3:30 PM

Fire Department
51 Main Street
Office Hours

7:00 AM - 4:30 PM

Housing Authority
65 Tadmuck Road

9:00 AM - 1:00 PM

J.V. Fletcher Library
50 Main Street

Labor Day - June
Monday 1:00 PM - 9:00 PM
Tues - Thurs 10:00 AM - 9:00 PM
Friday 1:00 PM - 5:00 PM
Saturday 10:00 AM - 3:00 PM
July - Labor Day
Monday 1:00 PM - 8:00 PM
Tues - Thurs 10:00 AM - 8:00 PM
Friday 1:00 PM - 5:00 PM

Police Department
53 Main St.

Office Hours
9:00 AM - 5:00 PM

Roudenbush Community Center
65 Main Street

Office Hours
Mon - Thurs 8:30 PM - 8:00 PM
Friday 8:30 AM - 4:30 PM

Water Department
63 Forge Village Road

8:00 AM - 4:00 PM

GRATEFULLY DEDICATED TO

PATRICIA LORING

*WHO HAS MOVED FROM OUR TOWN
BUT NOT FROM OUR HEARTS*



Conservation Commission
1977 - 1993

Planning and Study Committees:

Stony Brook Land
Greystone Pond
Classification Study
Slifer Development
Aquifer Bylaw
Wetlands Bylaw
Mill Pond
Rt. 110 Rezoning

WESTFORD

An Inspiring Colonial Town 265 Years Old

Ours is a proud heritage! It was born through the courage of the early settlers, nurtured through the wisdom and diligence of its citizens in the fields, the quarries and the mills. It is continued now by the added influx of new arrivals who seek tranquility and rewarding living in a beautiful Colonial village.

By an agreement in 1660 between Chelmsford, "the mother town," and the Indians, "Westford ceased forever to be the hunting-ground of the red man, and became the abiding place of a civilized race, who brought with them a hardy energy that could subdue forests, and a wise forecast that built up a community in which liberty was a cherished principle....," wrote historian Hodgman.

The first settler ventured onto unspoiled land here in 1664; others from Concord, Woburn and elsewhere soon followed.

Family life centered around the farm and the hearth. Community life was centered around the meetinghouse on the Common, where town affairs and business were conducted as well as where religious services were held.

Westford was incorporated as a town on September 23, 1729, the same date as its sister community, Bedford. It was the 28th settlement in Middlesex County in the order of incorporation. Its boundary has been changed only once. Less than one hundred families lived in the newly organized community.

A period of staunch patriotism spread over the fledgling community during the American Revolution. The population then had risen to under 1,200 - and about every man and boy, totalling 250, carried a rifle in that war. Those who could not fight remained on the homefront, doing their part for freedom. In conflicts that followed, Westford men responded readily to the call of duty.

Today, our population numbers 14,425. We still retain the traditional Colonial form of Town Meeting, where every voter has the opportunity to "speak his piece".

One of the very earliest of secondary schools in the country, Westford Academy still bears the same name as when founded in 1792.

Anxious to "promote Literature and useful knowledge," the Westford Library Company was formed in 1797. This very early "social library" was the forerunner to our present library system.

Most of our thoroughfares are along the same paths laid out by our forebears. Although overshadowed by a mixture of family names denoting a wide variety of ethnic groups, there still remain numerous descendants of first families.

The Town was once a community of separate villages recognized as Parker Village, Forge Village, Graniteville, Brookside, Nabnasset, and Westford Center. Today, Westford is united as one town.

Economists say that Westford is due for a far more rapid growth in years to come. Townspeople will see to it that this expansion will be orderly and to the best interests of all.

Westford has steadily progressed over the past dozen generations. A good town, in 1729, a larger and better community in 1994, 265 years later!

Gordon B. Seavey
Westford, Massachusetts

OFFICERS OF THE TOWN OF WESTFORD

BOARD OF HEALTH

Edward McCusker	Term expires May, 1994
Anthony Gemmellaro	Term expires May, 1995
Joseph A. Guthrie, Jr.	Term expires May, 1996
Patricia Newell	Term expires May, 1996
Louis E. Ashley	Term expires May, 1995

HOUSING AUTHORITY

Phyllis Koulouras	Term expires May, 1994
Robert Ferreira	Term expires May, 1997
David R. Cote	Term expires May, 1995
Carol S. Engel	Term expires May, 1996

J. V. FLETHCER LIBRARY, TRUSTEES

Richard Bennett	Term expires May, 1994
Judy Nelson	Term expires May, 1994
Sandra L. Kelly	Term expires May, 1994
Mohammed Malik	Term expires May, 1995
Tara S. Rogers	Term expires May, 1996
Doris E. Hathaway	Term expires May, 1996

MODERATOR

Ellen Harde	Term expires May, 1996
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PLANNING BOARD

Denali Delmar	Term expires May, 1997
Peter Fletcher	Term expires May, 1998
William Harman	Term expires May, 1995
Robert Jefferies	Term expires May, 1996
James Sheridan	Term expires May, 1994

SCHOOL COMMITTEE

Robert E. McCusker	Term expires May, 1995
George Murray	Term expires May, 1994
Laura Carrick	Term expires May, 1995
Harry Manuel	Term expires May, 1994
Gilbert Brown	Term expires May, 1996
Linnea Flint	Term expires May, 1996
Steven Brierley	Term expires May, 1994

BOARD OF SELECTMEN

Michael P. Ingalls	Term expires May, 1996
Hal R. Schreiber	Term expires May, 1996
Robert C. Herrmann	Term expires May, 1994
Madonna McKenzie	Term expires May, 1995
John Wrobel, Jr.	Term expires May, 1995

BOARDS AND COMMITTEES

TOWN MANAGER

Robert J. Halpin

AFFIRMATIVE ACTION OFFICER

Elaine McKenna

AFFORDABLE HOUSING COMMITTEE

Nancy Legacy	Term expires June, 1993
Peter Fletcher	Term expires June, 1993
Gail Sawosik	Term expires June, 1993
Robert LeGacy	Term expires June, 1993
Tom Paul	Term expires June, 1993
Jody Grimolizzi, non-voting	Term expires June, 1993
Willis Buckingham	Term expires June, 1993

BOARD OF APPEALS

John Cadigan, Chairperson	Term expires June, 1997
Roger Hall	Term expires June, 1998
Ronald H. Johnson	Term expires June, 1994
Sam Frank, Alternate	Term expires June, 1994
David Earl	Term expires June, 1994
Ellen D. Doucette	Term expires June, 1996
Jay Enis	Term expires June, 1996

BOARD OF ASSESSORS

Janis Ackerman	Term expires June, 1994
Michael D. Rogers	Term expires May, 1995
Kevin A. Burke	Term expires May, 1996
Walter Poirier, Principal Assessor	

BUILDING DEPARTMENT

Leo T. Daly, Building Commissioner	Term expires June, 1994
Donald E. Kinney, Alt. Bldg. Comm.	Term expires June, 1994
Arthur Smith, Plumbing Inspector	Term expires June, 1994
Chester Cook, Gas Inspector	Term expires June, 1994
Arthur Smith, Ass't. Gas Inspector	Term expires June, 1994
Dennis Kane, Wire Inspector	Term expires June, 1994
Dennis Kane, Jr., Ass't. Wire Insp.	Term expires June, 1994
Robert Matley, Pump & Well Inspector	Term expires June, 1994

BURIAL AGENT

Elaine McKenna	Term expires June, 1994
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BURIAL AGENT OF DECEASED SOLDIERS

Fred Healy	Term expires June, 1994
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CABLE TV COMMITTEE

Kenneth Dwyer, Chairperson	Term expires June, 1996
Bill Koester	Term expires June, 1996
Walter Sobie	Term expires June, 1995
Don Bradanese	Term expires June, 1994
David Johnson	Term expires June, 1995
William Ewers	Term expires June, 1994
Dave Levy	Term expires June, 1994

CARETAKER WHITNEY PLAYGROUND, TOWN COMMON, MONUMENTS

Richard Barrett	Term expires June, 1994
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CEMETERY COMMISSIONERS

Brian Vaughn	Term expires June, 1994
Karen Campbell	Term expires June, 1995
Barbara Greenslade	Term expires June, 1996
Paul Baxendale, Superintendent	

CHIEF OF POLICE SELECTION PROCESS COMMITTEE

H. James Kazeniak	Term expires June, 1994
Dennis Peloquin	Term expires June, 1994
Hal Schreiber	Term expires June, 1994
Joseph Connell	Term expires June, 1994

COMMUNITY TEAMWORK, INC. (Bd. of Directors)

Madonna McKenzie	Term expires June, 1994
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CONSERVATION COMMISSION

Douglas Deschenes	Term expires June, 1995
Paula Fischetti	Term expires June, 1994
Tom Paul	Term expires June, 1995
Chester Cook	Term expires June, 1996
Mary Morton, Chairperson	Term expires June, 1996
Anita Pollak	Term expires June, 1995
William Beck, Sr.	Term expires June, 1994

CONSTABLES

William MacMillan	Term expires June, 1994
Walter McAvoy	Term expires June, 1994
Joseph Connell	Term expires June, 1994

COUNCIL ON AGING

Helena Crocker	Term expires June, 1994
Veronica Sullivan	
Cecilia Healy	Term expires June, 1995
Jerry Berkowitz	Term expires June, 1996
Mary Smith, Chairperson	Term expires June, 1995
Richard McNeil	Term expires June, 1995
Robert Tierney	Term expires June, 1996
Noel Rainville, Sr.	Term expires June, 1994

DEVELOPMENT & INDUSTRIAL COMMISSION

Jim Geraghty	Term expires June, 1995
Mark Scolnick	Term expires June, 1997
J. Frank Strauss	Term expires June, 1994
Paul Davies	Term expires June, 1996
Patricia Begley	Term expires June, 1996
Peter Cook	Term expires June, 1996

DOG OFFICER/BY-LAW ENFORCEMENT OFFICER

George Fletcher
Judith Bassett, Asst.

DREW DEVELOPMENT TEAM

Bert Russo, Chairperson	Term expires June, 1994
David Earl	Term expires June, 1994
Bill Harman	Term expires June, 1994
Jack Wrobel	Term expires June, 1994
Ronald Sandholm	Term expires June, 1994

ELDER SERVICES DIRECTOR

Joanne Sheehan

EMERGENCY MANAGEMENT DIRECTOR

Francis Mulligan	Term expires June, 1994
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FAIR HOUSING COMMITTEE

Geoffrey Hall	Term expires June, 1994
Peter Fletcher	Term expires June, 1994
Tom Mosscrop	Term expires June, 1994
Christine Pude	Term expires June, 1994
Marilyn Frank	Term expires June, 1994
Beverly Woods	Term expires June, 1994
Catherine Allen	Term expires June, 1994

FENCE VIEWER

Charles VanLandeghem	Term expires June, 1994
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FIELD DRIVER

Arnold Wilder	Term expires June, 1994
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FINANCE COMMITTEE

Gaylord MacCartney	Term expires Sept., 1994
Victor Weisenbloom	Term expires Sept., 1996
John Mates, Alt.	Term expires Sept., 1995
James Geraghty	Term expires Sept., 1996
Claire Stepnitz	Term expires Sept., 1996
Paul Murray	Term expires Sept., 1995
Evan Schapiro, Chairperson	Term expires Sept., 1994
Dorothy Hall, Alt.	Term expires Sept., 1994
Robert Kelleher	Term expires Sept., 1995

FINANCE DIRECTOR/TREASURER

Frank Messer

FIRE CHIEF

George Rogers

BOARD OF HEALTH

Kevin Johnston, Sanitarian
Sandra Collins, Town Nurse

HIGHWAY SUPERINTENDENT

Richard Barrett

HISTORICAL COMMISSION

Jane Hinckley	Term expires June, 1995
Sally Benedict	Term expires June, 1995
Bernice Picking	Term expires June, 1996
Alex Belida	Term expires June, 1996
Bette Hook	Term expires June, 1996
Robert S. Jefferies, Chairperson	Term expires June, 1995
Roland Pendlebury	Term expires June, 1996

LAKESIDE MEADOWS ALTERNATIVE DESIGN COMMITTEE

Michael/Kristine Buckley (1 vote)	Term expires June, 1994
Dan Doherty	Term expires June, 1994
Leslie Thomas	Term expires June, 1994
Karl Fagans	Term expires June, 1994
Ron Johnson	Term expires June, 1994

J. V. FLETCHER LIBRARY

Ellen Rainville, Director

LOCAL ARTS COUNCIL

Andrew Kusmin	Term expires June, 1994
Cecile Glendening	Term expires June, 1996
Eileen Seamonds	Term expires June, 1996
Geraldine Beck, Chairperson	Term expires June, 1995
Kathy Doucette	Term expires June, 1996
Jonnie Walker-Rose	Term expires June, 1995

LOWELL REGIONAL TRANSIT AUTHORITY

William Kavanagh	Term expires June, 1994
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MASTER PLAN COMMITTEE

Michael Abend	Term expires June, 1994
Cliff Allen	Term expires June, 1994
Mary Caless	Term expires June, 1994
Stephen Callahan	Term expires June, 1994
Lauri Carrick	Term expires June, 1994
Kacy Caviston	Term expires June, 1994
Peter Cooke	Term expires June, 1994
Joan Croteau	Term expires June, 1994
Wendy Darragh	Term expires June, 1994
Denali Delmar	Term expires June, 1994
Catherine Dimino	Term expires June, 1994
Paul Eichten	Term expires June, 1994
Eric Fahle	Term expires June, 1994
Peter Fletcher	Term expires June, 1994

Carole Frank	Term expires June, 1994
Sam Frank	Term expires June, 1994
Angela Harkness	Term expires June, 1994
William Harman	Term expires June, 1994
Bob Herrmann	Term expires June, 1994
Robert Hicks	Term expires June, 1994
Mary Hill	Term expires June, 1994
Diane Holmes	Term expires June, 1994
Bette Hook	Term expires June, 1994
Robert Jefferies	Term expires June, 1994
Peggy Jungbluth	Term expires June, 1994
Russ Leonard	Term expires June, 1994
Scott MacKay	Term expires June, 1994
Chris Michaud	Term expires June, 1994
Elizabeth Michaud	Term expires June, 1994
Ken Morgan	Term expires June, 1994
Tony Nardone	Term expires June, 1994
Pat Newell	Term expires June, 1994
Dave Pallian	Term expires June, 1994
Rody Palmer	Term expires June, 1994
Tom Paul	Term expires June, 1994
Paul Reppuci	Term expires June, 1994
Larry Schultz	Term expires June, 1994
James Sheridan	Term expires June, 1994
Claire Stepnitz	Term expires June, 1994
Andrea Peraner-Sweet	Term expires June, 1994
Leslie Thomas	Term expires June, 1994
Bob Waisnor	Term expires June, 1994
Christie Williams	Term expires June, 1994

MEASURER OF WOOD & BARK

Ken Greeno	Term expires June, 1994
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MIDDLESEX COUNTY ADVISORY COMMITTEE

Hal Schreiber, Selectmen's Rep.	Term expires June, 1994
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MOSQUITO CONTROL DISTRICT

Chet Cook	Term expires June, 1994
Tony Gemellaro	Term expires June, 1994
Larry Schultz	Term expires June, 1994

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Bernholdt Nystrom, Superintendent

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott	Term expires April, 1995
Robert E. Union	Term expires April, 1996
Joan O'Brien	Term expires April, 1994
Robert Carlo, Alt.	Term expires April, 1994

NORTHEAST SOLID WASTE COMMITTEE

Robert J. Halpin	Term expires June, 1994
John E. Wrobel, Jr., Alt.	Term expires June, 1994

REPRESENTATIVE TO NMCOG

Robert Herrmann, Selectmen's Rep.	Term expires June, 1994
Steven Boudreau, Alternate	Term expires June, 1994
Peter Fletcher, Planning Bd. Rep.	Term expires June, 1994

PARKERVILLE SCHOOL COMMITTEE

Warren Carson	Term expires June, 1994
Roger Plaisted	Term expires June, 1994
Mary Jane Plaisted, Chairperson	Term expires June, 1994
June Kennedy	Term expires June, 1994
Joseph Spadano	Term expires June, 1994
Jennie Johnson	Term expires June, 1994
Amy Spadano	Term expires June, 1994
Carol Rice	Term expires June, 1994

PARKING CLERK

Elaine McKenna	Term expires June, 1994
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PLANNING BOARD

William Turner, Coordinator

RECREATION COMMISSION

Elizabeth Ahern	Term expires June, 1995
Cheryl Handley	Term expires June, 1994

RECYCLING COMMISSION

Ellen Harde	Term expires June, 1995
Gerry DiBello, Chairperson	Term expires June, 1995
Barbara Melvin	Term expires June, 1995
Elizabeth Michaud	Term expires June, 1995
Ann Eno	Term expires June, 1995
Phyllis Grace	Term expires June, 1995
Barbara Carey	Term expires June, 1995
Victoria Phillips	Term expires June, 1995
Wendi Foley	Term expires June, 1995

REGIONAL SCHOOL DISTRICT PLANNING COMMITTEE

David Serbun	Term expires Sept., 1994
Steve Brierley	Term expires Sept., 1994
Lee England	Term expires Sept., 1994

REGISTRARS OF VOTERS, DEMOCRAT

Carmine Tocci	Term expires March, 1995
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REGISTRARS OF VOTERS, REPUBLICAN

Wilbert Vaughn	Term expires March, 1994
Beverly Dearth	Term expires March, 1994

REGISTRARS CLERK, EX OFFICIO

Elaine McKenna	Term expires June, 1994
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ROUDENBUSH COMMUNITY CENTER COMMITTEE

Steve Winter, Director	
Cho Chau Li	Term expires June, 1996
John Viera	Term expires June, 1996
Peggy Baranowski	Term expires June, 1994
Timothy Butler, Chairperson	Term expires June, 1994
Margaret Blanchard	Term expires June, 1995
Charlotte Scott	Term expires June, 1994
Stella Snyder	Term expires June, 1996
Gerri Beck	Term expires June, 1995
Barbara Meader	Term expires June, 1995

SCHOOL DEPARTMENT

John Crisafulli, Superintendent

PERMANENT SCHOOL BUILDING COMMITTEE

George Murray	Term expires June, 1994
Harry Manuel	Term expires June, 1994
Robert Herrmann	Term expires June, 1994
Robert Jefferies	Term expires June, 1994
Paul Davies	Term expires June, 1994
Paul Alphen	Term expires June, 1994
Ron Golay	Term expires June, 1994
Roddy Palmer	Term expires June, 1994
Robert Smith	Term expires June, 1994
Paul Morse	Term expires June, 1994
Karl Fagans, Chairperson	Term expires June, 1994
Robert McCusker	Term expires June, 1994

SEALER OF WEIGHTS AND MEASURES

George Fletcher	Term expires June, 1994
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STONY BROOK LAND PLANNING COMMITTEE

Harold Fletcher	Term expires June, 1994
Pat Loring	Term expires June, 1994
Russ Carlson	Term expires June, 1994
Jim Geraghty	Term expires June, 1994
Mary Morton	Term expires June, 1994
Denali Delmar	Term expires June, 1994
George Fletcher	Term expires June, 1994

TAX COLLECTOR

Mary Dunkerley	Term expires June, 1994
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TAX POSSESSION SALE COMMITTEE

Norman Nesmith	Term expires Sept., 1996
Justin McCarthy	Term expires Sept., 1994
Bill MacMillan	Term expires Sept., 1992

TOWN ACCOUNTANT

Cheryl Gariepy

TOWN CLERK

Elaine McKenna

TOWN COUNSEL

John L. Connell, Jr.	Term expires June, 1994
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TOWN FOREST COMMITTEE

Ken Greeno	Term expires June, 1994
Richard Barrett	Term expires June, 1994
Carlton Rooks	Term expires June, 1994

TRANSFER STATION/RECYCLING CENTER STUDY COMMITTEE

Richard Crocker	Term expires June, 1994
Edward McCusker	Term expires June, 1994
Peter Meadows	Term expires June, 1994
Michael Abend	Term expires June, 1994
William Beck	Term expires June, 1994
Barbara Carey, Chairperson	Term expires June, 1994
Gerri DiBello, Alt.	Term expires June, 1994

TREE WARDEN

Kenneth Greeno	Term expires June, 1994
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VETERAN'S AGENT

William Hahn	Term expires June, 1994
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VETERAN'S SERVICES DIRECTOR

Jerry Berkowitz	Term expires June, 1994
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VETERAN'S GRAVES OFFICER

Fred Healy	Term expires June, 1994
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WATER COMMISSIONERS

Walter Marcella	Term expires May, 1994
Harold Fletcher	Term expires June, 1994
Leslie Thomas	Term expires June, 1995
Warren Sweetser, Superintendent	

WESTFORD POLICE DEPARTMENT ROSTER

CHIEF OF POLICE
Joseph R. Connell

LIEUTENANTS
Robert M. Welch, Jr.
Edward A. Cossette

SERGEANTS

Terence J. Kane	Edward P. Rochon, Jr.
Thomas M. McEnaney	Joseph J. Roy
Timothy L. Pomerleau	John Tzkiopoulos

PATROL OFFICERS

John D. Caron	Victor F. Neal
Hervey P. Cote	Raymond V. Peachey
Christopher T. Doolin	Michael J. Perciballi
William F. Duggan	Michael C. Perron
George E. Higgins	Walter R. Shea
Michael J. Jelley	Joseph A. Shields
Scott J. Mack	Stephen F. Timothy
Mary Ann McShea	Joseph A. Walker

CRIMINAL BUREAU

David S. Connell	Thomas M. McEnaney
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INTERMITTENTS

John E. Auger	Michael L. Lord
Richard J. Barrett, Jr.	William G. Luppold
Kathleen A. Bomal	Stephen M. Mack
Kevin M. Brooks	Michael B. Mayer
Joseph R. Connell, Jr.	Daniel J. O'Donnell
Michael E. Croteau	Mark T. Proia
Brian E. Daly	Michael D. Saunders
Kenneth C. Delaney	Michael H. Ulrich
Charles J. Landry	Steven C. Waldron

David M. Welch

AUXILIARY/TRAFFIC CONTROL OFFICERS

David J. Bettencourt	Joseph H. Doolin
Barbara Buchanan	Mary E. Hill
Sean M. Collins	William Lyons
Sheila M. Curley	Ronald L. Paulauskas

Timothy H. Whitcomb

TRAFFIC SUPERVISORS

Barbara Buchanan	Donna M. McCafferty
Sheila M. Curley	Lorraine A. Priest
Mary E. Hill	Mary R. Souza

POLICE MATRONS

Barbara Buchanan
Sheila M. Curley

Marilyn Defilippi
Mary E. Hill

OFFICE PERSONNEL

Jo Cobleigh
Marilyn Defilippi
Joseph H. Doolin
Kathy Heald

Timothy J. Heald
Donna McCafferty
Ronald L. Paulauskas
Brett A. Pelley

Timothy M. Whitcomb

DOG OFFICER

George S. Fletcher

CONSTABLES

William MacMillan
Walter McAvoy

CUSTODIAL

Mary Sawyer

BOARD OF SELECTMEN

The Board of Selectmen is pleased to submit its report for the calendar year ending December 1993.

There was a great deal of concern at the outset of the year due to the probable enactment of the Education Reform Bill and the uncertainty of ramifications for cities and towns. The Board, the School Committee and the Finance Committee reached agreement on funding which allowed the Town to proceed into FY '94 in the face of these uncertainties.

Jerry Berkowitz decided not to run for re-election to the Board and was presented with a plaque and given a standing ovation at the last meeting before Town Election. Jerry will be greatly missed for his expertise in so many areas as well as his great personality and ready wit.

The Annual Town Election gave Hal Schreiber a seat on the Board for another three year term and elected Michael Ingalls who had previously served on the Board of Health. Reorganization of the Board elected Jack Wrobel as Chairman, Madonna McKenzie as Vice Chairman and Hal Schreiber as Clerk.

Annual Town Meeting voted to purchase the Farmer Parcel, a large tract of land beginning at Stony Brook by the Depot and running back toward Graniteville and north as far as Route 40. This purchase is an investment in Westford's future inasmuch as the land will be used for a variety of municipal purposes including conservation, recreation, water, housing and cemetery siting. The opportunity resulted from the foresight of the Town Manager and the dedication of the volunteers on the Stony Brook Committee as well as members of the Farmer family.

As in previous years solid waste disposal is of great concern due to rapidly escalating costs. The Town Meeting approved funding for preliminary site engineering plans for a parcel on Rt. 110 that the Town would like to purchase as a possible site for both a Transfer Station and a new Highway Garage. Discussion on this issue will be ongoing during 1994.

In the Fall, budget season began again with still more uncertainties due to Education Reform which has become a reality.

Bridge construction continues to be a concern but the Depot Street Bridge has been reconstructed this year with great dispatch due to a cooperative effort between our local Highway Department and the State Highway Department. Next in line for construction will be the bridge at River Street.

A major initiative was the compensation adjustment for both union and exempt employees, which recognized the continued excellent performance of Town employees. Contract negotiations with the Town Manager also took place during the Fall and we are pleased that Bob Halpin will be with us for another three years.

Once again the Board would like to thank all the boards, commission members, employees and volunteers who are responsible for so many of the good things that happen within the Town and ask for your continued support and cooperation.

Respectfully submitted,

John E. Wrobel, Jr., Chairman
Madonna McKenzie, Vice Chairman
Hal R. Schreiber, Clerk
Robert C. Herrmann
Michael P. Ingalls

TOWN OF WESTFORD
ANNUAL TOWN ELECTION

MAY 4, 1993

	PR 1	PR 2	PR 3	PR 4	TOTAL
Total Ballots Cast	623	577	522	631	2353
BOARD OF SELECTMEN					
Blanks	173	142	150	158	623
* Hal R. Schreiber	340	338	300	369	1347
James E. Geraghty, Jr.	393	221	213	313	1140
* Michael P. Ingalls	340	450	381	421	1592
Write Ins	0	3	0	1	4
BOARD OF ASSESSORS					
Blanks	220	188	154	195	757
* Kevin A. Burke	403	387	365	432	1587
Write Ins	0	2	3	4	9
BOARD OF HEALTH					
Blanks	326	323	246	324	1219
Anthony P. Gemmellaro	244	234	186	216	880
* Joseph A. Guthrie, Jr.	264	290	299	300	1153
* Patrica M. Newell	412	307	313	422	1454
Write Ins	0	0	0	0	0
HOUSING AUTHORITY					
Blanks	221	190	154	198	763
* Christopher V. Zagars	400	386	367	432	1585
Write Ins	2	1	1	1	5
LIBRARY TRUSTEE					
Blanks	311	349	267	331	1258
Richard W. Bennett	303	259	241	289	1092
* Doris E. Hathaway	324	267	276	328	1195
* Tara S. Rogers	308	279	260	314	1161
Write Ins	0	0	0	0	0
MODERATOR					
Blanks	32	29	30	17	108
Roy L. Chaisson	65	122	135	90	412
* Ellen S. Harde	526	426	357	524	1833
Write Ins	0	0	0	0	0

ANNUAL TOWN ELECTION 5-4-93

	PR 1	PR 2	PR 3	PR 4	TOTAL
PLANNING BOARD (5 yr)					
Blanks	143	121	122	129	515
* Peter S. Fletcher	480	456	400	501	1837
Write Ins	0	0	0	1	1
PLANNING BOARD (3 yr)					
Blanks	55	84	76	59	274
* Robert S. Jefferies	464	277	267	393	1401
Paul S. Reppucci	104	216	179	178	677
Write Ins	0	0	0	1	1
PLANNING BOARD (1 yr)					
Blanks	104	91	63	103	361
Gary M. Gumuchian	150	92	135	113	490
Titus A. Palmer	124	159	81	192	556
* James M. Sheridan	245	235	243	222	945
Write Ins	0	0	0	1	1
SCHOOL COMMITTEE (3 yr)					
Blanks	385	404	334	413	1536
* Gilbert Brown	432	370	350	416	1568
* Linnea S. Flint	429	379	357	432	1597
Write Ins	0	1	3	1	5
SCHOOL COMMITTEE (1 yr)					
Blanks	173	185	150	183	691
* Harry Manuel	449	392	371	448	1660
Write Ins	1	0	1	0	2
QUESTION ONE					
Shall the Town approve the charter amendments proposed by the Special Town Meeting which convened October 31, 1992? (To make Assessors appointed instead of elected)					
Blanks	55	60	50	43	208
* Yes	377	248	230	336	1191
No	191	269	242	252	954

ANNUAL TOWN MEETING
MAY 8, 1993

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Blanchard School on Saturday, May 8, 1993, called to commence at 10:00 AM the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

Ellen Harde, Town Moderator called the meeting to order at 10:00 AM.

ARTICLE 1. It was voted to dismiss this article.

ARTICLE 2. It was voted that the salaries and compensation of all elected officials of the Town be fixed as follows for the Fiscal Year ending June 30, 1994:

Selectmen	
Chairperson	\$ 1,100
Member	950
Bd. of Health Members	250

ARTICLE 3. It was voted to dismiss this article pending completion of the wage and salary survey of exempt Town personnel.

ARTICLE 4. It was voted that the Town raise and appropriate sums necessary for the Operation and Maintenance of Town Departments for the ensuing fiscal year, July 1, 1993 to June 30, 1994 and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees as follows:

ACCT. NO. ACCOUNT NAME

PART I. GENERAL GOVERNMENT

1220.40	Selectmen Expense	7,256	
	SUBTOTAL		7,256
1230.13	Town Manager Salary	59,900	
1230.14	Admin Asst Salary	5,000	
1230.15	Clerical Wages	25,932	
1230.40	Expense	7,690	
			98,522

1310.40	Fin Comm Expenses	2,860	
1311.40	Reserve Fund	97,000	
	SUBTOTAL		99,860
1330.13	Finance Dir Salary	46,600	
1330.15	Clerical Wages	40,063	
1330.40	Expenses	15,055	
1331.40	Audit	14,500	
	SUBTOTAL		116,218
1410.13	Asst Assessor Salary	40,975	
1410.15	Clerical Wages	55,358	
1410.40	Expenses	15,025	
1420.40	Temp Assessor Sprrt	6,000	
	SUBTOTAL		117,358
1450.12	Treas/Collector Salary	37,133	
1450.15	Clerical Wages	39,962	
1450.40	Treasurer Expense	27,495	
	SUBTOTAL		114,590
1510.29	Town Counsel Salary	37,743	
1510.40	Town Counsel Expense	9,000	
	SUBTOTAL		46,743
1520.40	Personnel Expense	750	
1530.40	Centrex Telephone	12,500	
1540.40	Labor Counsel Fees	7,000	
1550.40	Data Processing	12,870	
	SUBTOTAL		33,120
1610.12	Town Clerk Salary	31,818	
1610.15	Clerical Wages	27,471	
1610.40	Town Clerk Expenses	1,995	
1611.12	Recording Fees	375	
1620.18	Election Wages	3,000	
1620.40	Election Expenses	3,500	
1630.13	Registrar Wages	2,500	
1630.14	Street List Salary	7,500	
1631.12	Town Clk/Registrar Salary	450	
1620.81	Election Machines	5,395	
	SUBTOTAL		84,004
1710.13	Consv Coord Salary	14,539	
1710.40	Consv Expenses	2,325	
1712.40	Consultants	5,000	
	SUBTOTAL		21,864

1750.13	Planning Coord Salary	14,539	
1750.40	Planning Expenses	3,925	
1750.41	Planning Minutes	2,000	
1752.40	Planning Consultant	5,000	
	SUBTOTAL		25,464
1760.15	ZBA Clercial Wages	2,000	
1760.40	ZBA Expenses	2,000	
1761.40	Afford Hsng Expense	500	
	SUBTOTAL		4,500
1840.40	CATV Expenses	3,500	
	SUBTOTAL		3,500
1920.40	Operating Expenses	21,365	
1920.41	Meeting Space Expenses	3,000	
1920.84	CAP - Pers Computers	15,000	
1920.84	CAP - Replace Ramp	4,000	
1920.84	CAP - Replace Copier	8,000	
1923.40	Police/Fire Comp Expense	25,000	
1923.81	CAP - Exhaust Fan	3,000	
1950.50	Town Reports	5,800	
	SUBTOTAL		85,165

TOTAL - PART I: GENERAL GOVERNMENT	858,164
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PART II: PUBLIC SAFETY

2100.13	Police Chief Salary	35,753
2100.14	Lieutenant Salary	93,710
2100.15	Clercial Salary	79,446
2100.16	Custodian Wages	7,997
2100.40	Adminstrative Expense	167,300
2100.42	Out of State Travel	250
2101.22	Sargeants Wages	230,072
2101.23	Patrol Officer Wages	542,032
2101.26	Matron Wages	2,278
2101.30	Overtime	143,482
2101.31	Shift Differential	12,600
2101.32	Career Incentive	2,000
2101.33	Court Appearance	19,348
2101.34	Extra Detail	12,895
2101.35	Training/Qualifications	18,114
2101.82	CAP - Replace Cruisers	55,110

2101.85	CAP - Bullet Proof Vest	11,700	
2102.25	Dispatch Wages Police	114,496	
2103.24	Traffic Supv Wages	18,240	
	SUBTOTAL		1,566,823
2200.13	Fire Chief Salary	57,962	
2200.37	Fire Fighter/EMT Wages	521,003	
2200.40	Operating Expense	43,045	
2200.81	CAP - Pager/Radio	5,000	
	SUBTOTAL		627,010
2410.13	Building Comm Salary	36,207	
2410.19	Inspector Fees	37,400	
2410.40	Operating Expenses	6,135	
	SUBTOTAL		79,742
2440.13	Sealer Wgt/Measure Salary	1,800	
2440.40	Operating Expenses	150	
	SUBTOTAL		1,950
2910.40	Civil Defense Expenses	1,000	
			1,000
2920.13	By-Law Enf Officer Salary	27,630	
2920.17	Asst Dog Officer Wages	4,315	
2920.40	Operation Expenses	5,020	
	SUBTOTAL		36,965
2940.12	Tree Warden Salary	1,000	
2940.40	Operation Expenses	15,000	
	SUBTOTAL		16,000

TOTAL PART II: PUBLIC SAFETY 2,329,490

PART III: EDUCATION

3050.40	Net Local Sch Contribution	13,113,949	
			13,113,949
3110.40	NVTHS Assessment	303,935	
	SUBTOTAL		303,935

TOTAL PART III: EDUCATION 13,417,884

PART IV: PUBLIC WORKS

4200.13	Highway Supt Salary	40,750	
4200.21	Highway Wages	357,099	
4200.40	Operation Expenses	14,940	
4220.40	Traffic Maint	12,000	
4222.40	Mach & Equipment	57,070	
4223.40	Road Maintenance	193,700	
4225.40	Drainage	15,000	
4230.22	Snow & Ice Overtime	40,000	
4230.40	Snow & Ice	198,300	
4240.40	Street Lights	65,000	
4227.81	CAP - Office Expansion	2,200	
4227.82	CAP - Air Compressor	12,000	
4227.90	CAP - Waste Oil Heater	5,000	
	SUBTOTAL		1,013,059
4310.40	Solid Waste Disposal	866,550	
4310.42	Recycle Expenses	146,400	
	SUBTOTAL		1,012,950
4400.21	Ground Maint Wages	73,921	
4400.40	Operation Expense	20,050	
	SUBTOTAL		93,971
4910.12	Cem Comm Salary	600	
4910.40	Operation Expense	10,205	
	SUBTOTAL		10,805
TOTAL PART IV: PUBLIC WORKS			2,130,785

PART V: HEALTH AND HUMAN SERVICES

5130.12	Board of Health Salary	1,250	
5130.13	Health/Sanit Salary	35,401	
5130.15	Clerical Wages	26,572	
5130.19	Inspector Fees	19,160	
5130.40	Operation Expenses	8,860	
5131.13	Animal Insp Salary	2,200	
5131.14	Dead Animal Salary	1,750	
5220.13	Dir of Nursing Salary	23,224	
5220.40	Nurse Expense	600	
5221.41	Dental Services	2,000	
	SUBTOTAL		121,017

5410.13	Senior Director Salary	28,675	
5414.40	Senior Center	25,000	
5410.40	Council on Aging Expense	10,237	
5411.40	Respite Care	5,754	
5412.40	Sen Aide Contract	6,500	
5430.40	Veterans Services	60,000	
5440.40	Veterans Expenses	950	
	SUBTOTAL		137,116

TOTAL: PART V: HEALTH & HUMAN SERVICES 258,133

PART VI: CULTURAL & RECREATION

6100.13	Library Director Salary	37,025	
6100.14	Asst. Director Salary	31,818	
6100.15	Clerical Wages	16,819	
6100.16	Custodian Wages	22,610	
6100.27	Sen Librarian Wages	110,044	
6100.28	Library Assoc/Tech Wages	161,636	
6100.38	Library Page Wages	7,583	
6100.40	Operating Expenses	163,985	
	SUBTOTAL		551,520

6309.14	Summer Supervision	6,900	
6309.15	Clerical Wages	10,440	
6309.40	Operating Expenses	7,030	
6309.41	Town Beach	4,608	
6309.42	Summer Camp	5,570	
	SUBTOTAL		34,548

6700.40	Museum Expenses	3,000	
6700.80	Museum Cap-Portico	4,290	
	SUBTOTAL		7,290

6730.13	Comm Cntr Director Salary	35,000	
6730.15	Clercial Wages	26,872	
6730.16	Custodian Wages	20,901	
	SUBTOTAL		82,773

6920.40	Memorial Day Celeb	1,500	
	SUBTOTAL		1,500

TOTAL PART V: CULTURAL & RECREATION 677,631

PART VII: DEBT SERVICE

7100.10	Principal and Interest	2,740,584	
	SUBTOTAL		2,740,584

TOTAL PART VII: DEBT SERVICE			2,740,584
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PART VIII: UNCLASSIFIED

9110.40	Pension Assessment	773,256	
9130.40	Unemployment Insurance	48,000	
9140.40	Group Health Insurance	679,533	
9141.40	Medicare Contribution	91,000	
9170.40	Accum Sick Leave	30,000	
9450.40	Comprehensive Insurance	400,000	
	SUBTOTAL		2,021,789

TOTAL PART VII: UNCLASSIFIED			2,021,789
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PART IX: WATER ENTERPRISE

4510.40	Pipes and Supplies	50,000	
4520.12	Commissioners Salary	1,200	
4520.13	Superintendent Salary	40,550	
4520.15	Clercial Wages	52,370	
4520.17	Maint Laborer Wages	175,396	
4520.30	Overtime	35,000	
4520.40	Operating Expense	261,986	
4520.41	Insur/Payroll Chg	107,422	
4520.42	Landfill Monitoring	6,500	
4521.82	Master Plan Implementation	136,865	
4521.84	CAPITAL - Meter Rpl	32,000	
4521.85	CAPITAL - Diesel Truck	13,000	
4521.88	CAPITAL - Shed	40,000	
4521.88	CAPITAL - Copy Machine	6,000	
4521.88	CAPITAL - Computer	2,300	
	SUBTOTAL		960,589

TOTAL PART IX: WATER DEPARTMENT			960,589
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Robert Herrmann, Chairman of the Board of Selectmen presented plaques to William Kavanagh and Charles Colburn, who have decided not to run for re-election, for their many years of service.

ARTICLE 5. It was voted unanimously that the Town accept the provisions of Chapter 399 of the Acts of 1992, amending Section 48 of Chapter 133 of the Acts of 1992, an Early Retirement Incentive Program for municipal employees.

ARTICLE 6. It was voted unanimously that the Town instruct its State Representative and State Senator to support an amendment to the Fiscal Year 1994 State Budget to guarantee that cities and Towns receive the full \$ 47 million growth in Massachusetts State Lottery revenues and that said revenues not be diverted to the state budget as has recently been the practice.

ARTICLE 7. It was voted unanimously that the Town will instruct its State Representative and State Senator to support legislation filed by the Massachusetts Municipal Association that would establish in state law a Local Roads Fund in order to assure a fair and predictable share of the state gasoline tax collections for distribution to cities and Towns for use on local roads.

ARTICLE 8. It was voted unanimously that the Board of Selectmen and the Fire Chief are hereby authorized to adopt and publish rules and regulations governing the installaton of fire alarm systems in residential buildings with six (6) or more living units and in commercial buildings.

ARTICLE 9. It FAILED FOR THE LACK OF A MAJORITY that the Town withdraw from the Central Massachusetts Mosquito Control District effective July 1, 1993 and that the Town raise and appropriate the sum of \$15,000 for the purpose of drainage maintenance; mosquito breeding source reduction efforts; and public education information under the direction of the Board of Selectmen.

It was voted to accept the following resolution:

To see if the Town will vote to pass a resolution that the Board of Selectmen request the Central Massachusetts Mosquito Control Project to follow these guidelines:

- * reduce or eliminate adulticiding,
- * increase larviciding
- * carry out source reduction in conformance with state and local wetland protection regulations
- * institute a spray notification system so that residents can take protective measures.

ARTICLE 10. It was voted unanimously that the Selectmen be and are hereby authorized in and on behalf of the Town to convey to Bentley Building Corp. a forty foot strip of land leading from Main St. in Westford Center to the Water Department standpipe in exchange for a forty foot strip of land of equal value. Value to be conveyed by said corporation to the Town and which will be used as a new access road to said standpipe.

ARTICLE 11. It was voted unanimously that the Town authorize the Library Trustees to accept any federal or state grants or gifts for the improvement of library services in Westford.

ARTICLE 12. It FAILED FOR THE LACK OF A 2/3 MAJORITY (3 Yes 203 No) that the Town amend its Zoning bylaw and the Zoning map referenced therein to rezone all land to the west of Tyngsboro Road, south of the Tyngsboro Town Line and north of the "North Hill" subdivision currently shown on said Zoning Map as Industrial D District to Residence A District.

(Planning Board Disapproved)

ARTICLE 13. It was voted (128 yes, 3 No) that the Town amend its Zoning Bylaw as follows:

Amend Section 5.5, Off-Street Parking and Loading Regulations, as follows:

Amend Section 5.5.2, Table of Off-Street Parking and Loading Regulations by deleting the requirement for "Retail Establishments" as it currently reads ("One per 200 sq. ft. of gross floor area") and replacing it with the Following: "1.0 space per 180 sq. ft. of gross floor area."

It FAILED FOR THE LACK OF A 2/3 MAJORITY (117 Yes, 97 No), to amend Section 5.5.3.2 Allowance for Compact Cars, by deleting it as it currently reads and replacing it with the following: "In all Non-Residential Districts, 30% of the required parking may be in stalls for compact cars, provided the area for these stalls is designated by signs and other markings, and each parking space shall measure 8 feet in width and 16 feet in length".

It was voted (178 Yes, 28 No) to amend Section 5.5.3.1 Parking Space Size, by deleting the phrase "at least" so that it reads as follows: "Each parking space shall measure 9 feet in width and 18 feet in length".

ARTICLE 14. It FAILED FOR THE LACK OF A 2/3 MAJORITY that the Town amend its Zoning Bylaw as follows:

Amend Section 5.1.3 Open Space Residential Development, Minimum Dimensional Requirements by amending the first sentence to read as follows:

"Open Space Residential Development as defined above is allowed on parcels of contiguous land located within a residential District."

ARTICLE 15. It was voted (156 Yes, 29 No) that the Town amend its Zoning Bylaw as follows:

- A. Change the title of Section 5.1.1 from "PURPOSE" to "PURPOSE, APPLICABILITY, AND PLANNING BOARD DETERMINATION"
- B. Amend the section numbered and identified as "5.1.1 PURPOSE" so as to be numbered and identified as "5.1.1.1 PURPOSE"
- C. Add the following new Section 5.1.1.2 APPLICABILITY AND 5.1.1.3

PLANNING BOARD DETERMINATION:

"5.1.1.2 APPLICABILITY

All projects involving the construction of single family residential units subject to regulation and approval by the Planning Board pursuant to applicable sections of Chapter 41, Sections 81k through 81gg of the Massachusetts General Laws commonly known as "The Subdivision Control Law" and meeting the minimum requirements of this section may seek approval through

the provisions of this section. All projects involving the construction of single family detached dwellings subject to regulation and approval by the Planning Board pursuant to Section 81k through 81gg of the Massachusetts General Laws and involving the subdivision of ten (10) acres or more of land and/or the construction of one thousand (1,000) feet or more of roadway and located in the RA District shall submit application for Open Space Residential Development and conform to the requirements of this section."

"5.1.1.3 PLANNING BOARD DETERMINATION

The Planning Board shall make a Determination for all projects involving the subdivision of ten (10) acres or more of land and/or the construction of one thousand (1,000) feet or more of roadway and located in the RA District following a review of materials presented pursuant to Section 5.1.6 of this Bylaw. The Planning Board may, in turn, require the application of this section generally or may waive the application to allow conventional subdivision."

D. Add a new Note to Section 3.3. TABLE OF USE REGULATIONS as follows:

"(5) Residential subdivisions in the RA District must comply with Section 5.1 of this Bylaw if the minimum criteria defined in Section 5.1.1.2 are met."

E. Amend Section 3.3. TABLE OF USE REGULATIONS as follows:

Under "Residential" change the row labelled "1. Detached one-family dwelling" to read as follows:

"Detached one-family dwelling (5)"

ARTICLE 16. It was voted unanimously that the Town amend its Zoning Bylaw as follows:

Amend Section 5.1.3 Open Space Residential Subdivision, Minimum Dimensional Requirements by deleting paragraph 2 as it currently reads in its entirety and replacing it with the following language:

"The total number of residential lots allowable within an Open Space Residential Development shall not exceed the number of lots allowed in the zoning district in which the property is located (i.e. conventional subdivision). The burden of proof

shall be upon the applicant to submit such evidence as necessary to support the calculation of the allowable number of lots, based upon accepted standards of soil testing for sewage disposal systems on the individual lots, limitations due to wetlands, floodplains and steep slopes, and requirements of the Planning Board's "Rules and Regulations Governing Subdivisions".

Amend Section 5.1.6 (b) Contents of Application, by deleting in its entirety the second paragraph.

Amend Section 4.1 General Requirements - Density Regulations, by deleting in its entirety the first paragraph.

ARTICLE 17. It was voted unanimously that the Town amend its Zoning Bylaw as follows:

Amend Section 1.5, Definitions, by amending the definition of "STORY" by deleting the last two sentences of the definition as it currently reads.

ARTICLE 18. It FAILED UNANIMOUSLY that the Town amend its Zoning Bylaw and the Zoning Map referenced therein to rezone the land to the east of Oak Hill Road, South of Groton Road and North of Jo Jo Lane to Residence A District.

ARTICLE 19. It was voted unanimously to dismiss this Article.

ARTICLE 20. It was voted (110 Yes, 9 No) that the Town amend its zoning Bylaw and the Zoning Map referenced therein to rezone from an Industrial C District (IC) to a Residence A District (RA) the parcel of land located on Forrest Road, containing 18.70 acres, more or less, and shown on a Plan entitled Plan of Land in Westford, MA prepared for Black Cove Realty Trust dated September 29, 1988 and recorded at the North Middlesex Registry of Deeds in Book of Plans 168, Plan 54.

(Planning Bd. Disapproved)
(Selectmen Approve)

It was voted unanimously to adjourn the Annual Town Meeting at 5:25 PM until Tuesday, May 11, 1993, 7:30 PM at the Blanchard School.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

SPECIAL TOWN MEETING

MAY 8, 1993

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Blanchard Middle School on Saturday, May 8, 1993, called to commence at 2:00 PM, the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. A quorum was present.

ARTICLE 1. It was voted to transfer the following sums between the line accounts listed below for the Fiscal Year ending June 30, 1993.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Acct. 5430.40 Veterans Benefits	Acct. 1530.40 Centrex Tele. Charges	600.00
Acct. 5430.40 Veterans Benefits	Acct. 5130.40 Bd. Health Mileage	1,221.00
Acct. 5430.40 Veterans Benefits	Acct. 1520.40 Personnel-Medical Exp.	250.00
Acct. 9450.40 Comp. Insurance	Acct. 4230.21 HgwY Snow & Ice O.T.	31,191.06
Acct. 9450.40 Comp. Insurance	Acct. 4230.40 HgwY Snow & Ice Exp.	33,452.79
Acct. 1920.40 Town Hall Electric	Acct. 4240.40 HgwY. Street Lights	6,000.00
Acct. 9140.40 Group Health Insurance	Acct. 4240.40 HgwY. Street Lights	17,107.90
Acct. 5430.40 Veterans Benefits	Acct. 6730.13 Comm. Ctr. Dir. Wages	362.16
Acct. 5430.40 Veterans Benefits	Acct. 1450.40 Treasurer Expenses	15,000.00
Acct. 1331.40 Financial Audit	Acct. 1330.15 Finance Cler. Wages	107.40
Acct. 5430.40 Veterans Benefits	Acct. 5130.15 Bd. Health Cler. Wages	49.79

STM 5-8-93

Acct. 5430.40 Veterans Benefits	Acct. 6920.40 Memorial Day Exp.	578.72
Acct. 9140.40 Group Health Insurance	Acct. 9141.40 Medicare Contribution	15,000.00
Acct. 2101.33 Police Court Time	Acct. 2101.35 Police Training	5,695.00
Acct. 2101.33 Police Court Time	Acct. 2101.34 Police Outside Detail	1,185.00
Acct. 2100.40 Police Oper. Expense	Acct. 2100.82 Police Cap Cruisers	570.27
Acct. 9140.40 Group Health Insurance	Acct. 6309.14 Summer Supervision	6,900.00
Acct. 9140.40 Group Health Insurance	Acct. 6309.41 Town Beach	4,608.00
Acct. 9140.40 Group Health Insurance	Acct. 6309.42 Summer Camp	5,570.00
Acct. 1760.40 Zoning Bd. Expenses	Acct. 1760.40 Zoning Cler. Wages	300.00
Acct. 2200.84 Fire Nab Roof Repair	Acct. 2200.86 Fire Boiler Rpr/Repl	650.00
Acct. 2200.85 Fire Station Ovhd Door	Acct. 2200.86 Fire Boiler Rpr/Repl	3,700.00

ARTICLE 2. It was voted that Article 2 be dismissed.

ARTICLE 3. It was voted that the Town Transfer from Acct. No. 9140.40, Group Health Insurance premiums the sum of \$1,578.45 to Acct. No. 2410.99 Prior Year's Plumbing Inspector Fees.

It was voted to adjourn the Special Town Meeting at 3:10 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

MAY 11, 1993

At a legal meeting of the inhabitants of the Town of Westford qualified by law, to vote in Town affairs, held at the Blanchard Middle Schhol, on Tuesday, May 11, 1993, the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

Ellen Harde, Town Moderator, called the meeting to order at 7:30 PM.

ARTICLE 21. It was voted unanimously that the Town amend its Non-zoning Wetlands Protection Bylaw as follows:

Delete paragraph one of Section 5, Notices and Hearings, by deleting it as it currently reads in its entirety and replacing it with the following:

At the time of the filing of a Notice of Intent or Request for Determination the applicant shall submit a current list of abutters to the land for which the application is submitted according to the most recent records of the Assessors, including those across a travelled way or body of water. The Commissions shall provide a proper legal notice to the applicant, who shall then be responsible for mailing in a timely fashion to arrive several days before the scheduled hearing, copies of the notice to said abutters. The applicant shall present to the Conservation Commission acceptable U.S. Post Office receipts showing that such a mailing has been performed. No public hearing under this bylaw may open until such proof of notificiation has been presented to the Commission. When the applicant is other than the owner of the property, then the applicant must also mail a copy of the notice to the owner.

ARTICLE 22. It was voted unanimously that the Town will amend its Non-Zoning Wetlands Protection Bylaw as follows:

Amend Section 4, Applications for Permits, Requests for Determinations and Fees as follows:

Amend paragraph four by deleting the first three sentences as they currently read and replacing them with the following:

For Notices of Intent there shall be a \$25.00 filing fee required in addition to the fee required under the Massachusetts Wetlands Protection Act Regulations, as well as any consultant reimbursement fee as described below. For Requests for determination the fee shall

ADJ ATM 5-11-93

be \$25.00 in addition to any consultant reimbursement fee as described below. Applicants shall be required to pay a consultant reimbursement fee to compensate the Town for reasonable consultant services incurred in considering applications under this bylaw.

And,

Amend paragraph 5, labelled "Fee Schedule" by deleting subsections 1. and 2. in their entirety and renumbering subsections 3., 4., 5., and 6. to be subsections 1., 2., 3., and 4. respectively.

ARTICLE 23. It was voted unanimously to dismiss this article.

ARTICLE 24. It was voted unanimously that the Town authorize the following departmental revolving funds for the specific revenues and specific purposes outlined below for the fiscal year July 1, 1993 through June 30, 1994 pursuant to General Laws, Chapter 44, Section 53E(1/2):

- A. Fees received by the Conservation Commission under the Town's Non-zoning Wetlands Protection Bylaw may be placed in a revolving fund and may be expended by the Conservation Commission without further appropriation for the sole purpose of engaging the services of consultants and technical services relating to the administration and enforcement of the state's Wetlands Protection Act and the Town's Non-zoning Wetlands Protection Bylaw; provided that the total expenditures authorized by the Conservation Commission from this revolving fund during Fiscal year 1994 shall not exceed \$20,000.00.
- B. Fees received by the Planning Board. 1. Under its Rules and Regulations Governing the Subdivision of Land; and 2. for Site Plan approval under the Westford Zoning Bylaw may be placed in a revolving fund and may be expended by the Planning Board without further appropriation for the sole purpose of engaging the services of consultants and technical services relating the engineering and municipal planning activities of the Planning Board; provided that the total expenditures authorized by the Planning Board from this revolving fund during Fiscal Year 1994 shall not exceed \$20,000.00.

ARTICLE 25. It was voted 150 Yes, 2 No, that the Board of Selectmen be and hereby are authorized to acquire by purchase, eminent domain or otherwise all or a portion of the Farmer Property shown as the parcels containing 105.5 acres and 26 acres on a plan entitled "Plan of Land of the Estate of John and Phyllis Farmer, Westford, MA" dated April 27, 1993 prepared by the Meisner Brem Co., said property

ADJ ATM 5-11-93

to be used for municipal purposes, including but not limited to Water Department purposes, recreation, cemetery and similar municipal purposes; that the sum of \$975,000.00 be raised and appropriated for the aforesaid purpose; that to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$975,000.00 under and pursuant to Chapter 44, Section 7 (3) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.
(Finance Committee Approved)

ARTICLE 26. It was voted unanimously to dismiss this article.

ARTICLE 27. It was voted 96 Yes, 71 No, that the sum of \$21,600.00 be raised and appropriated for the purpose of designing elevators at the Abbot and Day Elementary Schools.
(Finance Committee Approved)

ARTICLE 28. It was voted unanimously that the sum of \$190,000.00 be raised and appropriated for the purpose of making extraordinary repairs and constructing a new roof at the Nabnasset Elementary School; that to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, and subject to the approval of the Emergency Finance Board, is hereby authorized to borrow the sum of \$190,000.00 under and pursuant to Chapter 44, Section 7(3A) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.
(Finance Committee Approved)

ARTICLE 29. It was voted unanimously that the sum of \$90,000.00 be raised and appropriated for the purpose of purchasing departmental equipment, viz: a new dump truck for the Highway Department; that to meet said appropriation that the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$90,000.00 under and pursuant to Chapter 44, Section 7(9) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue notes and bonds therefor.
(Finance Committee Approved)

ARTICLE 30. It was voted unanimously that the sum of \$ 65,000.00 be raised and appropriated for the purpose of remodeling, reconstruction and rehabilitation of existing 1974 Fire Department Ladder Truck; that to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized and directed to borrow the sum of \$65,000.00 under and pursuant to Chapter 44, Section (9A) of the General Laws, as amended and supplemented, and to issue bonds and notes therefor.
(Finance Committee Approved)

ADJ ATM 5-11-93

ARTICLE 31. It was voted unanimously that the sum of \$405,000.00 be appropriated from the Water Surplus Account for the purpose of laying and relaying water mains (A.) from the Prospect Hill Water Tank to Main St. to Depot St. to Abbot Elementary School; and (B.) on Chamberlain Rd. and between Main St. and Buckboard Drive.
(Finance Committee Approved)

After discussion it was voted 157 Yes, 1 No, to move on Article 32 as follows:

ARTICLE 32. It was voted 138 Yes, 38 No, that the Board of Selectmen be and are hereby authorized in the name and on behalf of the Town to acquire by purchase, eminent domain or otherwise, any or all of the following described three parcels of land situated on Littleton Rd. (Rte. 110) as the potential site of a public works complex, including but not limited to a municipal solid waste transfer station and recycling center; said land is described as follows:

Assessors Map 11, Parcel 37 (295 Littleton Road)
Assessors Map 11, Parcel 38 (291 Littleton Road)
Assessors Map 11, Parcel 39 (283 Littleton Road)

that the sum of \$300,000.00 be rasied and appropriated for the aforesaid purposes; and that to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$ 300,000.00 under and pursuant to Chapter 44, Section 7(3) of the General Laws, as amended and supplemented, and to issue bonds and notes therefor.
(Finance Committee Approved)

After discussion, it was voted 124 Yes, 15 No to move on Article 33 as follows:

ARTICLE 33. It was voted that the Town raise and appropriate the sum of \$15,000.00 for the purpose of conducting site assessments and preliminary engineering of a municipal solid waste transfer station and recycling center and related public works functions.
(Finance Committee Approved)

ARTICLE 34. It was voted unanimously that the Town raise and appropriate the sum of \$ 6,000.00 for the purpose of installing so-called roof snow fences or similar devices at various municipal buildings to reduce/eliminate the hazards.
(Finance Committee Approved)

ADJ ATM 5-11-93

ARTICLE 35. It was voted unanimously that the Town amend Article 148 of the Code of the Town of Westford relative to the discharge or depositing of snow in public ways by individuals or their contractors by clarifying that said bylaw may be enforced by the Highway Supt. or his or her designee.

It was voted to adjourn the meeting at 10:20 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

SPECIAL TOWN MEETING
OCTOBER 18, 1993

At a legal meeting of the inhabitants of the Town of Westford, qualified by law, to vote in Town affairs, held at Westford Academy on Monday, October 18, 1993 the following business was transacted:

Election Officers using voting lists, acted as tellers at the doors. The attendance was 750 (A quorum of 206 was needed).

Ellen Harde, Town Moderator, called the meeting to order at 8:00 PM.

It was voted to allow the following people to sit on Town Meeting floor: Bill Olsen (School); Frank Messer (Finance); Steve Winter (Roudenbush); Joanne Sheehan (Elder Services); Tom Sweeney (Cameron School Bldg); and Alan Nortenen (Stenographer, Hall, Balas, Finnegan and Alphen).

ARTICLE 1. Personnel By-law and Compensation Plan

It was voted that the Town amend Appendix "A" of the Personnel By-law by adjusting the respective minimum and maximum salaries and wages for certain employees by replacing the same as follows:

APPENDIX "A"
CLASSIFICATION AND PAY PLAN
(July 1, 1993)

	Minimum	Maximum
Town Manager	\$ 59,062	\$ 78,750
Finance Director/Treasurer	44,297	59,062
Police Chief (1.)	49,140	65,520
Fire Chief (1.)	44,296	59,063
Police Lieutenant	36,855	49,140
Highway Superintendent	38,026	50,715
Water Superintendent	36,619	48,825
Library Director	38,026	50,715
Community Center Director	29,850	39,800
Elder Services Coordinator	23,625	31,500
Recreation Coordinator **	12.07	16.09

SPECIAL TOWN MEETING
OCTOBER 18, 1993

Article 1 (Cont'd)

Building Commissioner	33,412	44,550
Director/Environmental Services (formerly Sanitarian)	33,000	44,000
Planning/Conservation Coordinator	30,615	41,050
Principal Assessor	34,484	45,313
Town Clerk	32,366	43,155
Tax Collector	30,911	41,214
Town Accountant	30,911	41,214
Director/Nursing Services **	15.78	20.52
Asst. Library Director	26,672	35,563
Senior Librarian	24,136	32,299
 Town Manager's Admin. Secretary	 12.00	 16.00
 Call Deputy Fire Chief (3.) **	 	 12.70
 Call Fire Captain (3.) **	 	 12.18
 Call Fire Lieutenants (3.) **	 	 11.87
 Call Fire Fighters and Ambulance Attendants (3.) **	 	 11.51
 Tree Warden	 	 1,000
Cemetery Commissioners		200
Water Commissioners		400
Board of Assessors		500

All salaries are per annum except where noted by ** in which case an hourly rate applies.

- (1.) Nothing contained herein shall have the effect of limiting the applicability of General Laws, Chapter 48, Section 57(G) as it relates to the salary due to either the incumbent Chief of Police or the incumbent Fire Chief.
- (2.) The Town Clerk may receive additional compensation, not to exceed an annual rate of \$ 5,000 as authorized by General Laws, Chapter 41, Section 19(I.)
- (3.) Effective October 18, 1993 .

(Finance Committee Approved)

SPECIAL TOWN MEETING
OCTOBER 18, 1993

ARTICLE 2. Collective Bargaining Agreements

It was voted unanimously (unless noted * = Carried) that the Town Meeting raise and appropriate the sums listed below to various accounts as the sums necessary to fund certain collective bargaining agreements entered into under and pursuant to Ch. 150E of the Massachusetts General Laws:

A. Westford Police Association

New Acct.	Retroactive Pay Account	\$ 58,761
2101.22	'94 Sergeant's Wages	5,639
2101.23	'94 Patrol Officers Wages	11,591
2101.30	'94 Overtime	5,945
2101.33	'94 Court Time	975
2101.34	'94 Extra Details	650
2101.35	'94 Training	913

B. Fire Fighters Association

2200.37	'94 Fire Fighter/EMT Wages	23,142
---------	----------------------------	--------

C. Communications Workers of America

* New Acct.	C.W.A. Lump Sum Payment	10,000
New Acct.	Professional Development Acct.	3,000
2920.40	By-law Enforcement Officer	50

(Finance Committee Approved)

ARTICLE 3. FY Budget Adjustments

It was voted (unless indicated that it was defeated) that the Town amend the votes taken under Article 4 of the Annual Town Meeting held May 8, 1993 by increasing or decreasing the amounts raised and appropriated for the operation and maintenance of Town Departments for the fiscal year July 1, 1993 through June 30, 1994, including but not limited to the following line item accounts:

1230.13	Town Manager Salary (Y 448 N 223)	10,000
1230.15	Town Manager Secretary Wages	1,144
1330.13	Finance Director Salary	5,900
1330.15	Finance Dept. Salaries and Wages	5,569
1330.40	Finance Dept. Exp. - Contract Clerical	11,603
1410.13	Principal Assessors Salary	2,525
1410.15	Assessors Clerical Wages	392
1450.12	Collector's Salary	(1,613)
1450.40	Treasurer Expenses	(10,000)

SPECIAL TOWN MEETING
OCTOBER 18, 1993

Article 3 (Cont'd)

1510.29	Town Counsel Salary	1,322
1520.40	Personnel/Medical Expenses	1,000
1510.41	Personnel/Police Chief Assessment Cntr.	7,000
1610.12	Town Clerk Salary	1,548
1710.13	Conservation Coordinator Salary	969
1750.13	Planning Coordinator Slary	969
1920.83	Paint Town Hall	0
2100.14	Lieutenant Salaries	6,218
2200.13	Fire Chief Salary	872
2200.37	Call Fire Fighter/EMT Wages	1,200
2200.87	Fire Dept. Database Software	7,000
2410.13	Building Commissioner Salary	1,267
2410.15	Permitting Office/Clerical Wages	9,979
3050.40	School Dept. Operating Budget	484,098
3110.40	N.V.T.H.S. District Assessment	8,737
4200.13	Highway Superintendent Salary	3,550
4200.21	Highway Wages	22,796
4227.80	Office Expansion	5,000
4227.81	Brush Chipping for Residents	4,000
4310.40	Solid Waste Disposal ***DEFEATED***	17,280
5130.13	Health Agent/Sanitarian Salary	2,275
5220.13	Nurse Wages	1,971
5410.13	Elder Services Coordinator Salary	990
6100.13	Library Director Salary	8,575
6100.14	Asst. Library Director Salary	1,100
6100.27	Senior Librarian Salaries	3,798
6309.13	Recreation Coordinator Salary	13,110
6309.15	Recreation Clerical Wages	(10,440)
6730.13	Community Center Salaries	(14,463)
7100.10	Long Term Debt-Principal and Interest	48,610
9141.40	Medicare/Social Security	(10,000)
9450.40	Comprehensive Insurance	(45,000)
4520.13	Water Superintendent Salary	2,750
4521.82	Water Master Plan Implementation	(2,750)

(Finance Committee Approved)

ARTICLE 4. Accept Gifts (Voted on after Article 10)

It was voted unanimously that the Town accept a gift of a personal computer from Digital Equipment Corp. to the Council on Aging.

SPECIAL TOWN MEETING
OCTOBER 18, 1993

ARTICLE 5. Council on Aging/Senior Center (Voted on after Article 3)

It was voted unanimously (2/3 vote required) that the Town raise and appropriate the sum of \$ 77,000 for the purpose of remodeling, reconstructing and making extraordinary repairs to the former Cameron School in order to create a Senior Citizens Center; and to raise this appropriation, that the Treasurer with the approval of the Board of Selectmen, and subject to the approval of the Emergency Finance Board, is authorized to borrow the sum of \$77,000 under and pursuant to Chapter 44, Section 7 (3A) of the General laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.
(Finance Committee Approved)

ARTICLE 6. Library Drainage

It was voted unanimously that the Town raise and appropriate the sum of \$10,000 for the purpose of constructing preventative drainage to the Fletcher Library.
(Finance Committee Approved)

ARTICLE 7. Bridge Repairs

It was voted unanimously that the Town raise and appropriate the sum of \$43,000, or some other sum for the purpose of constructing and reconstructing bridges (Depot Street over Stoney Brook and River Street over Stoney Brook); and to raise this appropriation, that the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$43,000 under and pursuant to Ch. 44, Section 7, Cl. 4 of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.
(Finance Committee Approved)

ARTICLE 8. Groundwater Contamination Cleanup/Highway Garage

It was voted 206 Yes to 1 No (2/3 vote required) that the Town raise and appropriate the sum of \$25,000 for the purpose of cleaning up and preventing pollution caused by the former gasoline storage tanks at the Highway Garage; and to raise this appropriation, that the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$25,000 under and pursuant to Ch. 44, Section 8, Cl. 21 of the General laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.
(Finance Committee Approved)

SPECIAL TOWN MEETING
OCTOBER 18, 1993

ARTICLE 9. Parking Lot Improvements

It was voted unanimously to dismiss this article.

ARTICLE 10. Purchase Used Ladder Truck (voted on after Article 5)

It was voted unanimously (2/3 vote requiried) that the Town abandon the project of refurbishing a fire truck owned by the Town, for which bonds were authorized and issued under Article 30 of the 1993 Annual Town Meeting, and, further, to appropriate \$65,000 in unexpended proceeds of such bonds for the purchase of a used fire ladder truck. (Finance Committee Approved)

ARTICLE 11. Interior Measurements/Board of Assesors

It was voted that the Town raise and appropriate the sum of \$30,000 for the purpose of allowing the Board of Assessors to conduct interior measurements of taxable property in Westford in preparation for the next revaluation of such property.

It was voted Yes 540 to No 178 to postpone Articles 15, 16, 17, 18 and 19 until Thursday, October 21, 1993 at the Westford Academy at 7:30 P.M.

It was voted to adjourn this meeting at 11:00 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

TOWN OF WESTFORD

ADJOURNED SPECIAL TOWN MEETING
OCTOBER 21, 1993

At a legal meeting of the inhabitants of the Town of Westford, qualified by law, to vote in Town Affairs, held at Westford Academy on Monday, October 21, 1993, the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 717 (A quorum of 206 was needed).

Ellen Harde, Town Moderator called the meeting to order at 7:40 PM.

ARTICLE 12. Water Department

It was voted that the Town appropriate the sum of \$7,000.00 from Fund Balance - Water Dept. Surplus for the purpose of conducting pumping test and surveys of future well sites on or near the so-called DeMauro (formerly Pomerleau) property in the vicinity of Nutting Road and Depot St.

(Finance Committee Approved)

ARTICLE 13. Water Department

It was voted unanimously that the Town appropriate the sum of \$ 15,000 from Fund Balance - Water Dept. Surplus for the purpose of conducting pumping test and surveys of future well sites in the Concord Road and Beaver Brook vicinity.

(Finance Committee Approved)

ARTICLE 14. Apply Available Funds

It was voted unanimously that the Town appropriate from the following available funds certain sums to be deducted by the Board of Assessors under the provisions fo General Laws, Chapter 59, Section 23, as amended, from the amount to be raised by them for Fiscal Year 1994:

Chapter 90 Highway Funds	\$ 238,321
Water Fund Interfund Transfer	171,833
Sale of Lots	5,700
Cemetery Perpetual	11,000
Library Receipts	11,069
Whitney Playground	3,000
Abandoned Property	10,000
Stabilization Fund	19,982

(Finance Committee Approved)

TOWN OF WESTFORD

ADJOURNED SPECIAL TOWN MEETING
OCTOBER 21, 1993

It was voted (463 Yes, 193 No) to allow Howard Hall, of the law firm of Hall, Balas, Finnegan and Alphen to speak to the Zoning Articles.

ARTICLE 15. It was voted unanimously that the numbering, arrangement, sequence and captions of the Zoning By-Law to conform to that shown in the new Town Code prepared by General Code Publishing, as shown in Chapters 170 and 173 in the publication entitled "Code of the Town of Westford" dated 1988 and as subsequently amended, there being no substantive changes in the text of said by-law under this article.

(Planning Board Approved)

ARTICLE 16. Site Plan by Special Permit

It FAILED for the lack of a 2/3 majority (293 Yes, 326 No) that the Town amend Section 5.3 Site Plan Review by inserting after the first paragraph of Section 5.3.1, General Requirements, the following paragraphs:

"No building permit shall be issued in the case of a Major Project, as defined herein, except in accordance with a Special Permit for such project, after site plan review as further set forth herein. The Special Permit Granting Authority shall be the Planning Board, acting under the terms and requirements of Section 6.4 of this by-law.

This subsection shall not apply to municipally owned land, or to any parcel of land subject to a covenant or agreement the Town of Westford and the H.E. Fletcher Co., dated November 12, 1981.

A major Project shall mean any construction project (except additions to buildings in existence of the effective date of the amendment) which involved any one or more of the following:

- a. the construction of fifteen thousand (15,000) square feet of gross floor area; or
- b. any project which results in the creation of fifty (50) or more new or additional parking spaces; or
- c. any project which results in more than 500 new or additional vehicle trips per day, as determined by a recognized manual of traffic estimation, such as the Institute of Transportation for Engineers, Trip Generation Manual, latest edition, entering or leaving the site."

(Planning Board 4 - 1 in favor)

TOWN OF WESTFORD

ADJOURNED SPECIAL TOWN MEETING
OCTOBER 21, 1993

ARTICLE 17. Zoning Amendment/Uses generating major traffic Impacts prohibited.

It was voted to commit Article 17 to the Master Plan Committee authorized by unanimous vote of the May 1992 Annual Town Meeting and appointed by the Planning Board, said Committee to report back to the Selectmen and Planning Board in sufficient time to hold a public hearing prior to the May 1994 Annual Town Meeting should that be necessary to act upon the Committees recommendations.

ARTICLE 17. To add the following new subsection:

3.2.1 Excessive Vehicular Traffic.

No project generating in excess of 1,000 vehicle trips per day, as determined by a recognized manual of traffic estimation such as the Institute of Transportation Engineers, Trip Generation Manuel, latest edition, entering or leaving the site shall be permitted in the Town of Westford.

This section shall not apply to municipally owned land, or to any parcel of land subject to a covenant or agreement between the Town of Westford and the H.E. Fletcher Co., dated November 12, 1981.

These limitations shall apply for twenty-four (24) months from the effective date of this provision, or until superceded, by a subsequent Town Meeting vote, whichever is shorter.

ARTICLE 18. Zoning Amendment - Rate of Residential Development
It was voted to take no action on this Article.

(Planning Board Approved)

ARTICLE 19. 2 acre Zoning in Water Resource District No. 2
It FAILED for the lack of a 2/3 majority (166 yes, 188 No)
to add the following new section to the Well Protection Zoning Overlay By-law:

TOWN OF WESTFORD

ADJOURNED SPECIAL TOWN MEETING
OCTOBER 21, 1993

To provide that in the case of construction of single family dwellings, open space residential development, trailers or mobile homes, or multi-family developments in the Water Resource Protection Zone - Subzone 2, the minimum lot size shall be eighty (80,000) thousand square feet. This subsection shall not apply to municipally owned land, or to any parcel of land subject to a covenant or agreement between the Town of Westford and the H.E. Fletcher Co., dated November 12, 1981.

and to provide for the following footnote in the Table of Dimensional Control and Density Regulations: Footnote 17 shall be attached to the headings RM, RA and RB and shall read:

Under the overlay provisions of the Water Resource Protection Zoning By-law the minimum lot size in Subzone 2, as established under that by-law, shall be 80,000 square feet. This subsection shall not apply to municipally owned land, or to any parcel of land subject to a covenant or agreement between the Town of Westford and H.E. Fletcher Co., dated November 12, 1981.

(Planning Board 3 -2 in favor)

It was voted to adjourn the meeting at 11:20 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a quasi-judicial body of five members and two associate members chartered under both State Law (Chapter 40A) and the Westford Zoning Bylaw to act in four primary areas:

VARIANCES

To hear and decide on petitions, regarding particular land or structures, to deviate from the provisions of the Bylaw. This is a serious matter in that the petitioner is seeking a sanction to violate the requirements of a Bylaw passed by at least 2/3 of those voting at Town Meeting. Accordingly, Chapter 40A requires that the petitioner show that very specific conditions for appeal are met and that neither the intent and purpose of the Bylaw, nor the public good will be harmed.

SPECIAL PERMITS

To hear and decide on petitions for uses specifically enumerated in the Zoning Bylaw, but requiring review and approval by the Board of Appeals. The petitioner must show that the general and specific provisions of the Bylaw are met, and that the use is "in harmony with the general purposes and intent of the Bylaw".

APPEALS

To hear and decide on appeals to a decision of the Building Inspector or his/her failure to enforce the Zoning Bylaw.

COMPREHENSIVE PERMITS

To hear and decide on petitions to build affordable housing units, and seek relief from specific requirements of our Zoning Bylaw under the State's "Anti-Snob Zoning Act", Chapter 774.

Our case load for this year increased to a much higher level than last year's 29 cases, with 47 cases presented to the Board.

Variances (dimensional) for yard size or frontage	34
	(2 Denied)
Special Permits for conversion of a single family dwelling for two or up to four families	3
Other Special Permits	5
Appeal of decision of Building Commissioner	0
Cases Withdrawn by Petitioner	5

The Board welcomes testimony from Town Boards and interested citizens, in addition to that of the parties directly in interest, in order to obtain the broadest input in reaching its decisions.

A matter of continuing considerable concern is the lack of clear house number identification, in violation of Town Bylaws, that is very wide spread throughout town and was noted in last years report. Seemingly nothing has changed, unfortunately. For our Board, it is a matter of relatively small importance if we have difficulty trying to find a property to preview before a Hearing. Our main concern is for our ambulances, fire and police services. In this case seconds count. People can suffer increased injury or loss of life if emergency services can't immediately find the right house. The situation is particularly critical in the case of common drives (the end of the drive, each fork and each house should have clear number designations) and some should be large (the Bylaw specifies 2 inches minimum), clear (not script or stylized), and plainly visible from the road (not hidden by bushes, placed in unusual locations and not in a low contrast color that is hard to distinguish from the surface it's mounted on). Having the numbers on the mail boxes as well will be a help in an emergency.

Our emergency service providers are among the most capable and committed to be found, but they need help from all of us. A half hour's time and a minor expense will be well repaid when literally seconds count and a person's life and well being are in the balance. Our thanks to those who thoughtfully ensure their numbers are visible.

Respectfully submitted,

John Cadigan, Chairman
Ronald Johnson
Roger Hall
Ellen Doucette
Jay Enis
David Earl, Associate
Sam Frank, Associate

BOARD OF ASSESSORS

YEARS ACTIVITIES

The new State sponsored CAMA system was brought fully on line and the manual data input was completed in February of this year. The data now resides on a 486 DOS based Novell Server with 2 terminal outlets, and has a Colorado Jumbo Backup Tape System. The system was used to complete the Fiscal Year 1993 State mandated Triennial Recertification of the Town's Values in April. The first estimated bill for Fiscal Year 94 was generated on time for the July billing period.

Following the mailing of the Fiscal Year 1993 final bill, the Board immediately compared the sales for Calendar year 1992 with the newly certified Fiscal year 1993 values, and determined that the Assessment Sales Ratios were at 96 percent of Market Value, and the standard used to measure uniformity, the coefficient of dispersion, was at 6.5. Both statistics were well within the standards mandated by the Department of Revenue. Please note that this is the first time in 4 years that the sales ratios were below 100% after valuation adjustments had been done in the preceding year. This appears to indicate that at least the residential values are experiencing an upturn. Based on these facts, the Board decided that no valuation adjustments were necessary for Fiscal Year 1994, and that they would wait to analyze the upcoming calendar year 1993 sales to see if any adjustments would then be necessary for Fiscal Year 1995.

As a result of a ballot question, the Board of Assessors came under the appointing authority of the Town Manager. Chairman Rodney Young resigned and Janis Ackerman, a former assessor, was appointed by the Manager to fill out his term. Kevin Burke was re-elected to another three year term, and was chosen as the new Chairman by the other members of the Board.

Statistics

EXEMPTIONS - For Fiscal Year 1993, the Board granted 230 statutory exemptions for property taxes (Veterans, elderly over the age of 70, blind, etc.) in the amount of \$67,714. In Fiscal Year 1992, 232 exemptions were granted for a total of \$67,995.

ABATEMENTS In Fiscal Year 93, 325 requests for abatement of commercial, industrial, residential, and personal property taxes were filed; 85 were granted resulting in a total refund of \$235,000. To date there have been 10 appeals filed with the Appellate Tax Board, with potential hearing dates for sometime in 1994. In Fiscal Year 92, 215 requests for abatement were reviewed, 68 were granted, for a total of \$81,060. There were 22 appeals, with only one major appeal actually going to trial in October of this year. We are awaiting the ATB's decision.

VALUATION - Fiscal Year 93 held true to the trend of the last three years, as the sales in calendar year 1991 showed a continued decline. The State mandated Fiscal Year 93 Recertification resulted in a further drop of 11% in residential values, with a drop of 15% in both commercial and industrial valuation. As a result of two consecutive years of revaluation the net effect on residential was approximately -25%, while the net effect on commercial was -32%, and the net effect on industrial was -39%. The median value for a single family home in Fiscal year 1992 was \$165,800, and the mean value was \$173,800. In Fiscal Year 1993 the median single family home's value, again dropped to \$161,300, while the mean value dropped to \$172,600. In comparison, after the Fiscal Year 1990 revaluation which would have used data from calendar year 1988, the height of the 1980's market run up, the mean value of a single family home in Westford was \$216,400. There was no method of determining the median value at that time.

Respectfully submitted by:

Kevin A. Burke, Chairman
Michael D. Rogers
Janis M. Ackerman

REPORT OF THE BUILDING COMMISSIONER 1993

PERMITS ISSUED.....	2173
FEEES COLLECTED IN 1993.....	\$217,046
Dwellings.....	209
Additions.....	46
Renovations/Remodel.....	75
Antenna.....	0
Decks.....	33
Barns.....	0
Sheds.....	29
Woodstoves.....	31
Reroof.....	43
Siding.....	30
Garages.....	9
Demolitions.....	10
Pools.....	11
Signs.....	16
Commercial Renovations.....	32
Tennant Fit-ups.....	51
Foundations.....	22
Tents.....	3
Chimney.....	94
Driveway/Curb Cuts.....	24
Place of Assembly.....	23
Plumbing Permits.....	441
Gas Permits.....	394
Electrical Permits.....	570

Respectfully submitted,

Leo T. Daly
Building Commissioner

BY-LAW ENFORCEMENT OFFICER

Dogs Impounded	128
Dogs Loose	249
Dogs Lost	145
Dogs Dead	28
Dogs Barking	21
Dog Bites	24
Dogs Harassing Walkers	4
Dogs Disposed Of	1
Dogs Adopted	8
Cat Bites	1
Cats Dead	72
Cats Lost	53
Cats Found	45
Skunks	21
Squirrels	17
Raccoons	313
Possums	33
Woodchucks	31
Beavers	6
Rabbits	8
Coyotes	6
Deer	14
Geese	18
Horse	2
Rooster	6
Bats	11
Fox	19
Junk Cars	1
Misc.	14
By-law Violation	14

Money turned over to Town Treasurer \$934.00

My thanks to all Departments and persons for their assistance this past year. It has been a very active year.

Judi Bassett was hired as my Assistant Dog Officer in April, and has been a great help because of her knowledge of dogs and other animals.

Rabies in animals hit Westford in 1993, with seven confirmed cases of rabies in raccoons. Three hundred and thirteen raccoons were picked up sick or dead and incinerated (over four times as many in any other year).

Rabies Clinics have continued to grow with One hundred and forty-five dogs and cats inoculated in March. With rabies still a threat, make sure both dogs and cats are immunized.

In December, bills were sent out to all dog owners. This is the first time this has been done, and I hope it will be of help to dog owners as a reminder to license their dog.

Respectfully submitted,

George S. Fletcher
By-Law Enforcement Officer

CEMETERY DEPARTMENT

Under the supervision of our Cemetery Superintendent, Paul Baxendale and the Cemetery Commission the history, character and beauty of our four Town cemeteries, which comprises nearly fifteen acres of land, have been maintained and enhanced. This year, we focused our attention on repairs to the Town cemeteries. Repairs began in the spring when we hired Al Garside to tackle some large projects. He cemented and repointed the large stone columns at the entrance to Fairview, righted an obelisk, and applied epoxy and placed stainless steel channelling around two old grave stones. In Wright cemetery, he reset a large monument which had been pushed off its foundation by vandals. In Westlawn he reset on new foundations and made epoxy repairs to seven grave stones. This summer, freed from lawn care by the summer drought, Paul Baxendale, continued the effort begun by Al Garside, making cement foundations for old grave stones (5 Westlawn, 10 Fairview) and straightening others (Westlawn 24, Fairview 34).

Our other focus this year has been the quest for land for a new cemetery. We are in dialogue with several Town departments and the Vision Committee. Under Chapter 114 of Massachusetts State Law, each Town must provide land for burials. At our current rate of burials we will run out of land in less than five years. This past year there were seven cremations and thirty full burials in the Town of Westford. The Cemetery Department operates under Chapter 114 of the Massachusetts General Laws.

Respectfully Submitted,
The Cemetery Commissioners

Brian Vaughn
Barbara Greenslade
Karen Ann Campbell

CONSERVATION COMMISSION

1993 saw a dramatic increase in the number of large and complicated projects on difficult sites filed with the Conservation Commission, with a corresponding growth in public attendance at Commission meetings. By far the largest project filed with the Commission in a number of years was the 110,000 square foot retail building proposed by Wal-Mart for a 22 acre site on Littleton Road adjacent to the Regency Hotel. Although Wal-Mart eventually withdrew its application, the large attendance at the meetings reflected the growing concern the citizens of the Town have for protection of the Town's water resources and other natural assets that contribute so significantly to the Town's quality of life.

While the Commission continued to receive a substantial number of filings for additions to existing houses and new single family residences, there was a strong increase in the number of new subdivision plans filed, with the largest being "The Villages at Westford", a 38 lot Open Space Residential Development located off Old Concord Road, north of route 495. The Commission continued to utilize the services of environmental and engineering consultants such as New England Environmental of Amherst, and Hydroanalysis, Inc. of Acton to assist in plan evaluation and modification to assure maximum protection of the wetlands values protected under the state Wetlands Protection Act and the local non-zoning wetlands bylaw.

Statistically, the work of the Commission is reflected as follows: 11 Requests for Determination were administered, 63 Public hearings were held, 168 site inspections were conducted, and 5 Enforcement Orders were issued.

Enforcement activities involved stopping work on projects where work was being conducted in violation of requirements of Orders of Conditions or without the required permit. In two case landowners were cited for illegal filling of wetlands. In one instance, the violation involved construction of a house in a location substantially different and closer to wetlands than that permitted by the Commission, and resulted in the first fine issued by the Commission under local authority voted by Town Meeting several years ago.

In the area of open space acquisition and preservation, Town meeting authorized and the purchase was completed of approximately 130 acres of land of the Farmer family located south of Groton Road along Stony Brook. While providing land for various Town Departments, this parcel offers protection to a significant stretch

of Stony Brook and associated water, wildlife and recreational values. Another important addition to the Town's open space resource came with completion of the purchase of approximately 20 acres of land associated with the "Wayside Crossing" subdivision off Concord Road by the Massachusetts Audubon Society. The Town contributed \$50,000.00 toward this purchase which the Society has added to their existing 130 acre ownership which extends to Texas Road. In exchange for the Town's contribution, the Massachusetts Audubon Society has granted public access to the trails on the property and has placed a permanent conservation restriction on the land to guarantee it shall remain in its natural state in perpetuity.

As a result of the intensified interest in assuring the protection of wetlands resources and water supply rising out of the Wal-Mart hearings and review of several complex subdivision plans, the Commission scheduled public hearings for revisions to the regulations under the local non-zoning wetlands bylaw. The goal of the revision was to clarify the limits for various kinds of work to be permitted in the 100 foot Buffer Zone adjacent to wetlands. While certain groups of citizens called for a total ban on all work within 100 feet of wetlands, other groups opposed any limits on work adjacent to wetlands. The Commission voted to adopted a new section of the regulations creating a rebuttable presumption that certain kinds of work must be kept at various distances from the wetlands because experience has shown that such work when performed closer to the resource areas results in undesirable alterations of the wetlands.

The Commission accepted with deep regret the resignation of long term member and former chairperson Pat Loring. It would be difficult to overstate Pat's contribution to the long term protection of the natural resources of the Town, both as a member of the Commission and as a driving force in major conservation land acquisitions for over a decade. The Commission welcomed the appointment of Douglas Deschenes of Keyes Road to fill the resulting vacancy.

As always, volunteer and individual efforts are of continuing and growing importance to conservation efforts in a time of shrinking budgets. The Commission would like to take this opportunity to express its deepest appreciation to Town residents and officials for their support in protecting natural resources and preserving open space.

Respectfully submitted,
Mary R. Morton, Chairman
William W. Beck, Jr., Vice Chairman
Chester Cook
Thomas Paul
Anita Pollak
Paula Fischetti
Douglas Deschenes

COUNCIL ON AGING

PURPOSE

The Council on Aging (COA) was established on March 11, 1967, pursuant to Chapter 40 Section 8B of the Massachusetts General Laws to provide services, advocacy and information to improve the quality of life for all Westford residents who are 60 years of age and older. The COA is appointed by the Board of Selectmen.

We would like to thank Earl Woodbury for his many years of dedicated service on the COA and welcome Jerry Berkowitz as our newest Council member.

MISSION

The mission of the Westford COA is to promote the physical, emotional and economic well-being of older adults and to promote their participation in all aspects of community life.

A senior center is a community focal point where older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the center and the community.

STAFFING

Presently the COA has two Town supported employees: a full-time Elder Services Director and a part-time Senior Aide. Joanne Sheehan completed her first full year as Elder Services Coordinator. Livia DeMarino has been our outstanding Senior Aide for ten years.

We regret the passing of Earle Cronan who had completed his second year on the Elder Services staff as a part-time Senior Aide funded by a federal program and administered by Elder Services of the Merrimack Valley. Earle was a tremendous asset to the staff.

This year we bid a fond farewell to Otto Michaels who resigned his maintenance job with us to relocate to Texas. Roland Tousignant is a welcome addition to our staff at the Senior Center performing maintenance and repairs. This position is funded by an Executive Office of Elder Affairs formula grant.

In October, a Title III Grant administered by Elder Services of Merrimack Valley ended. With the completion of this grant we were unable to retain the funded services of Hazel Evans as our telephone worker/volunteer coordinator. Hazel has stayed on as a volunteer directing the Whist Parties, escorting day trips, compiling birth dates and statistics along with covering the office telephone. Thank you for all that you do. A proposal has been submitted to the Executive Office of Elder Affairs for a stipend volunteer to coordinate these activities.

Our Senior Companion Program is federally funded by Community Teamwork, Inc. and provides us with the services of Dorothy Lorentzen, Ellen Damon, Ena Hopkins and Margaret Tebbetts. We regret the passing of Anita Ricard who brought so much sunshine to so many peoples lives. Senior Companions assist us with visiting and communicating with the homebound elders in Westford. They continue to do a fine job.

Six elders work as Foster Grandparents to provide services to special needs children in the Westford Schools at Nabnasset and Robinson. Thirty-one elders donated hours to the Retired Senior Volunteer Program serving the Westford Nursing Home, Tadmuck Senior Center and Westford Academy.

An Elder Service Corp. worker has been requested from the Executive Office of Elder Affairs. This individual will offer telephone coverage at the Senior Center.

SHINE certified volunteers Dorothy Hall and COA Coordinator Joanne Sheehan at Elder Services of the Merrimack Valley. A comprehensive training program was facilitated by the Executive Office of Elder Affairs. Dorothy now provides elders with one-on-one counseling specific to Medicare - counseling which may include filing a claim of appeal, providing referral information, identifying additional public benefit programs on the clients behalf and directing clients to appropriate agencies.

Tax Counseling continues to be provided to the Elders in Westford by volunteer Everett Clement. Everett is available to assist elders during the months of January through April.

The Westford Community Food Pantry which is housed at the Senior Center expanded their services to provide groceries to all Westford residents. This was accomplished through the hard work of volunteers Diane Damato, Sue DeAmicis and Jef Bucknam. The Kiwanis along with local businesses and residents have been a tremendous source of support for the Food Pantry. Two grant proposals were submitted to Project Bread to continue to meet the food pantries increased demand.

OUTREACH

One of the primary functions of the COA is to assist elders with problems, questions and difficult situations. The COA has an Elder Services Director and Senior Aides who can provide assistance, information and referral services to elders needing help with social security, insurance, housing, welfare, nutrition, transportation, fuel assistance, etc. Outreach assistance may be obtained by calling or visiting the Senior Center. Home visits may be arranged by appointment.

REFERRAL

The Elder Services Director can assist elders and their families in referring them to services offered through the COA. Such referrals can include:

- * Home Care Services: to assist older adults to remain in their own home. Eligibility guidelines are based on age, need and financial circumstances. Services include: case management, chores, emergency shelter, homemaker, home health aide, personal care and protective services.
- * Adult Day Care: Includes adult day health and social day care.
- * Alcohol Treatment
- * Alzheimer's Disease
- * Suicide Prevention
- * Nursing Home Placement
- * Hospice Programs

NUTRITION

The COA sponsors the following programs:

- * Congregate Meals: congregate meals are available five days a week at the Senior Center in Westford. The cost is \$1.25 per meal, and you must call two days in advance. The number is 692-4480. Jeanne Mungovan is the on-site manager of the Merrimack Valley Nutrition Project.
- * Home-Delivered Meals: this program is federally funded to provide hot meals, five days a week, to homebound elder Westford residents. Cost is \$1.25 per meal; call the Senior Center for more information and referral.
- * Surplus Food: surplus food is a federal program that distributes food to elders and low-income Westford residents. Food is distributed quarterly. American Legion Post #437 has been instrumental in transporting this food for us. The Westford Housing Authority assisted us at Tadmuck and Graniteville Housing.
- * Food Pantry: no requirements to be met to receive food. The sole purpose is to help any family or single person in need. Food Pantry hours for pick up are 3rd Monday 1 - 3:30, 3rd Wednesday, 8:30 - 11:30 and the 3rd Thursday 8:30 - 11:30. Donations accepted daily.
- * A United Way grant provides an additional bag of groceries to 64 Westford elders once a year.
- * The Veteran's Posts host an annual Ham and Bean supper at the Franco American Club for Westford Seniors.
- * Holiday food baskets are provided to eligible Seniors through the generous support of the Kiwanis, Knights of Columbus #9275, St. Catherine's, Westford Police Association and many local businesses, residents and youth groups.
- * A Title III Grant funded by the Executive Office of Elder Affairs has provided us with \$2,000. These funds will be used to purchase new tables and chairs for our congregate meal site at the Senior Center.

HEALTH

The following health services are available to Westford elders:

- * Adult Maintenance Clinic: 2nd Tuesday of every month at Roudenbush Community Center.
- * Vial of Life Kits: available from Board of Health or Senior Center.
- * Well Elder Clinic: sponsored by the Lowell Visiting Nurse Association - at the elderly housing and Senior Center on the fourth Wednesday of the month 8 - 10 AM.
- * Flu and Pneumonia Vaccines: available in the Fall.
- * Hearing Tests: available the 2nd Tuesday of every month at Roudenbush.
- * Podiatry Clinic: 1st Wednesday of every other month at the Senior Center, appointments necessary.
- * Medical Equipment: the Senior Center has available for borrow such items as wheelchairs, walkers, commodes, canes crutches, etc.

SENIOR CENTER ACTIVITIES

The Senior Center offers the following activities:

- * Speakers: guest speakers address topics such as the new health plan, abatements, financial planning, estate planning, fitness, etc.
- * Activities: bridge, bingo, whist, aerobics, movies and other similar activities on an on-going basis.
- * Arts and Crafts: arts and crafts projects with instruction on going along with knitting and crocheting groups. A quilt committee works on quilts to raffle at Senior Center fund raising events. Rugs have also been hooked to support the Center.
- * Support Groups: the Center offers support groups throughout the year in areas such as Alzheimer's, disease, depression, living with cancer, etc.
- * Trips: the COA supported twelve trips this year to museums and theaters along with special events, luncheons and parties, and such activities as the Walk for Elders.
- * Drop-In Center: the Center is open Monday through Friday from 8 AM to 4 PM, for people who care to drop in and visit. Two Massachusetts Arts Lottery Grants were approved for enjoyment by the Seniors.
- * Senior Citizen identification cards may be picked up at the Senior Center.

RESPITE CARE

The respite care program provides supervisory care and attention to isolated and/or convalescent elders to allow family a time of relief from daily routine. Call 251-8491 for more information.

LEGAL SERVICES

The COA can refer you for assistance with legal issues such as consumer protection, evictions, food stamps and other similar problems.

TRANSPORTATION

Transportation is available to Westford elders through the Road Runner for shopping, medical appointments, recreation, etc.; availability is limited; call 448-2071 for more information. A shopping bus to Purity Supreme, Chelmsford, runs on Friday mornings, from specific sites, courtesy of Purity Supreme. The COA has volunteers through the Westford Newcomers and Friends who can provide rides depending on locations and times with minimum two days notice. The Massachusetts Council on Aging has been contacted for assistance in this area.

NEWSLETTER

The COA publishes a monthly newsletter which is mailed to all Westford Seniors to keep elders up-to-date. The distribution of the newsletter is made possible in part by a grant from the Massachusetts Executive Office of Elder Affairs. Volunteers are always needed to assemble the newsletter.

COMMUNITY ACTION

The COA sponsors several community action programs, including the following:

- * Fuel Assistance: provides subsidies for low-income elders to help pay for fuel costs, completes Federal Fuel Assistance Applications for residents.
- * RSVP: Retire Senior Volunteer Program.
- * Foster Grandparents
- * Senior Companions
- * Respite Care
- * Senior Companions
- * Food Stamp and SSI applications assistance.
- * Food Pantry: provides groceries for residents in need of food.

ELDERLY HOUSING

Westford has 2 complexes for the housing of the elderly and disabled. Call 692-6011 for more information.

FLETCHER LIBRARY BOOKMOBILE

The Bookmobile makes regular stops at the elderly housing complexes and the nursing home; it also makes home stops by appointment; call 692-5555 for the schedule.

WHIST AT ROUDENBUSH

Roudenbush Community Center offers Whist on Thursday mornings from 9 AM to Noon.

GOLDEN AGE CLUB OF WESTFORD

A social and recreational club for elders that meets the last Monday of every month at the Franco American Club. Monique Brule is the President.

LONG RANGE PLANS

The COA is completing the rehabilitation of the former Cameron School into a Senior Center. This rehabilitation was all made possible by a Massachusetts Small Cities Grant of \$190,008 from the Executive Office of Elder Affairs. Town Meeting in May 1992 authorized a \$77,000 bonding article and in the Fall of 1993 authorized \$75,000 for the awarding of the contract. Gifts from the Rotary Club, Friends of the Senior Center, Newcomers and Friends Club and the John Urbaniak Memorial Fund, allowed us to successfully compete for this grant. We are currently trying to equip our new center.

Future plans will see the Council addressing the areas of transportation enhancement and social day care.

THANK YOU

The COA remains dedicated to addressing the needs of the elderly in Westford. In addition to the staff the COA would like to thank the over 120 individuals who volunteered their services to the COA. We would also like to express our thanks publicly to the following Town Departments and Committees along with all Clubs and Organizations for their continued support and cooperation: Assessors, Building, Cemetery, Conservation, Finance, Fire, Health, Highway, Housing, Library, Police, Recycling, Roudenbush, Schools, Selectmen, Town Manager, Town Clerk, Treasurer, Tax Collector, Veterans, Water, American Legion Posts #159 and #437, Scouts, Elks, Franco American, Friends of the Senior Center, Golden Age, Grange, Hidden Valley Home and Garden, Human Services, Jr. Women's, Kiwanis, Knights of Columbus #9275, Newcomers & Friends, Westford Garden, St. Catherine's, St. Mark's, United Methodist and First Parish Churches, the Honorable Robert A. Durand and Geoff Hall. Thank you to each and every one of you because we could not provide these services without you.

Respectfully Submitted,

Joanne Sheehan, Elder Services Director

The Council on Aging
Mary E. Smith, Chairperson
Cecilia A. Healy, Vice-Chair.
Richard McNeil
Noel Rainville
Robert Tierney
Jerry Berkowitz
Helena M. Crocker

WESTFORD FIRE DEPARTMENT CALLS 1993

Ambulance	755
Requests for ALS	202
Assistance	20
Appliance	18
Boiler Problem	2
Bomb Threat	1
Box Alarms:	
Trouble	305
False	113
Tests	269
Brush and Grass	43
Building	9
Car and Truck	31
Checkerboard Tests (Civil Defense)	2
Chemical Emergencies	14
Chimney	6
Complaints	10
District Six Haz-Mat Incidents	8
Downed Wires	8
Dumpsters	1
Electrical Problems	8
False Alarms (Telephone)	8
Fire Drills Schools Recorded	74
Fire Lane Violation	1
Gas Leaks	7
Investigation (Smoke)	48
Lightning Strike	3
Machinery	1
Non-Permit fires (Illegal)	25
No School Signal	3
Permit Fires Out of Control	2
Rescue:	
Auto	11
Boat	2
Sheltered Established (Snow)	1
Stations Manned (Snow)	3
Washdown	3
Water Problem	23
Agricultural Burning Permits	2
Blasting Permits	33
Blasts Monitored	233
Domestic Burning Permits (Brush Only)	1348
Fire Alarm Inspections:	
26F (Resale/Refinance)	337
26B (New Construction)	228
Oiler Burner Inspections	40
Various Other Permits	80

MUTUAL AID

TO:	Groton	1 (Ambulance) 2 (Fire Company)
	Carlisle	1 (Ambulance)
	Littleton	3 (Ambulance) 1 (Fire Company)
	Lowell	3 (Fire Company)
	Tyngsboro	1 (Fire Company)
FROM:	Chelmsford	1 (Fire Company) 1 (Ladder Company)
	Littleton	1 (Fire Company)
	Life Flight	4 (Helicopter)
	Med Flight	1 (Helicopter)
	Red Cross	1 (Disaster Unit)

BOARD OF HEALTH ANNUAL REPORT 1993

Following the Town Election in 1993, the Westford Board of Health voted to organize as follows:

Chairman	-	Lou Ashley
Vice Chairman	-	Edward McCusker
Secretary	-	Pat Newell
Members	-	Joe Guthrie
		Tony Gemmellaro

There were a total of three vacancies on the Board of Health in 1993. Two of those were the result of incumbents not wishing to run for re-election. Charles Colburn, M.D. decided after 18 years of dedicated service, 12 of which he served as Chairman to the Westford Board of Health, to retire, and Jeff Johnston decided not to seek re-election due to time constraints caused by work and school. The other vacancy occurred as the result of Mike Ingalls' successful run for a seat on the Board of Selectmen. Anthony Gemmellaro a candidate for a seat on the Board of Health was immediately appointed by the Board of Selectmen to complete Mike Ingalls' term of office.

The Board of Health is supported by the following positions:

Director of Environmental Services
Director of Nursing Services
Office Manager/Coordinator

The Board of Health is also supported by the following part time positions:

Assistant Sanitarian
Tobacco Health Educators (2)
Dental Hygienist
Animal Inspector
Small Animal Inspector
Stable Inspector

As the result of the resignation by Robert Matley as Pump and Well Inspector, the Board of Health, at a regularly scheduled Board of Health meeting, voted to eliminate the position and place those inspectional duties on the job description of the Assistant Sanitarian.

Once again this year, residential development is in an accelerated mode. The Building Department records show that in calendar year 1993 there were 209 new housing starts. It is projected that the calendar year 1994 will see an increase in new housing starts over those in 1993.

Some of the larger subdivisions which required significant amounts of time and effort by the Board of Health and staff were the Tenney Hills subdivision which was re-engineered and approved in 1993, the Drew parcel on Boston Road, the Villages subdivision off of Old Concord Road, Pegasus Farms off Lowell Road, Avalon Estates of Tenney Road, April Woods off Howard Road, Ivy Hills off Wayne Road, and the DeMauro Parcel off Groton, Nutting, and Depot Roads. This new work is over and above overseeing the development and construction of existing subdivisions. Since there is no public sewer in Westford, a major mission of the Westford Board of Health and staff is the properly permitting and inspection of all on-site sewage disposal systems. This duty is important as it relates to the protection of our water resources which include groundwater, private and public wells, streams, lakes and wetlands.

George Fletcher, Animal Inspector for the Westford Board of Health reports that as the raccoon rabies outbreak continues, he has picked up over 300 raccoons, sent over 20 specimens to the State lab in Jamaica Plain out of which 7 were confirmed to be rabid. On March 27, 1993, a rabies clinic was sponsored by the Board of Health and supervised by George Fletcher. A total of 148 animals, both dogs and cats, were vaccinated. Additional clinics will continue to be scheduled in 1994.

Small animal inspector Judi Bassett has reported:

- 18 dogs quarantined for biting humans.
- 3 cats quarantined for biting humans.
- 7 dogs quarantined for interaction with rabid wild animals.
- 2 euthanized for same.
- 3 cats quarantined for interaction with rabid wild animals.
- 1 cat euthanized for interaction with rabid wild animals.

The efforts of Pamela Ross-Kung, R.S., Food Service Inspector for the Westford Board of Health and the managers and owners of Westford's food service establishments, have not gone unnoticed. As violations to Article X of the State Sanitary Code continue to decrease, the Westford Board of Health can boast to having clean and sanitary food service operations in our Town.

The Director of Nursing Services has had a busy year rewriting and tightening existing tobacco regulations and acquiring grant funding to assist with implementing these regulations. She continues to offer a wide array of services to both residents and Town Employees. A detailed account and statistical information follows in the Nursing report.

As we approach the challenges of 1994, the Westford Board of Health will continue to promote quality public health programs designed to improve, and insure the quality of life in Westford.

BOARD OF HEALTH RECEIPTS 1993

SEPTIC PERMITS	\$12,625
INSTALLERS LICENSE	2,250
HAULERS LICENSE	950
LOT TESTING	66,925
FOOD PERMITS	3,920
PUMP AND WELL PERMITS	3,280
PUMP AND WELL INSTALLERS LICENSE	60
BEACH/POOL PERMITS	500
MILK LICENSES	20
FROZEN DESSERT	10
STABLING/PIGGERY PERMITS	85
CAMPING/HOTEL/MOTEL	200
CHOLESTEROL	233
IMMUNIZATIONS	402
LEAD	586
DENTAL	625
TANNING PERMITS	150
TOBACCO SALE PERMITS	<u>1,200</u>
 TOTAL	 <u>\$93,790</u>

Submitted for the Board,

Kevin R. Johnston R.S.
Director of Environmental Services

HIGHWAY DEPARTMENT

I am pleased to submit the annual report of the Highway Department.

The following work was done by the Highway Department during 1993 and 1994 as of January 27, 1994.

TOWN ROADS

In FY 1994, 5,258 tons of Bituminous concrete and 2,153 of 3/8 gravel was used for repair and maintenance of Town Roads.

ROADS RESURFACED

The following streets were resurfaced with Bituminous Concrete or treated stone and asphalt.

Chip Seal		Bituminous Concrete	
<u>Treated Stone</u>	<u>Sq. Yds.</u>		<u>Sq. Yds.</u>
Orchard St.	2556	Depot St.	9264
Pershing St.	1454	Main St.	14019
Lincoln St.	716	Oak Hill Rd.	6600
Smith St.	444		
Elm St.	2362		
Story St.	2540		
Hill St.	1160		
Coolidge St.	1270		
Patten Rd.	14152		
Coldspring Rd.	2616		
Robinson Rd.	9739		
Flag Rd.	10400		
Phillips Dr.	9739		
Crown Rd.	9340		
Kings Pine Rd.	2830		
Castle Rd.	2069		
Providence Rd.	8524		
Kirsi Cir.	11979		
Douglas Rd.	4335		
Chamberlain Rd.	5538		
Pine Hill Rd.	5319		
Brookside Rd.	7495		
Coolidge Rd.	1803		
Anderson Lane	1213		
Oakhill Rd.	712		
Lake Shore Dr. N.	4760		
Gassett Rd.	2937		
Cross Rd.	1100		
George Ave.	800		
Forest Rd.	7525		
Timberlee La.	3092		
Nutting Rd.	8591		

DRAINAGE TOWN ROADS

Maple Road	Replace Catch Basin
Tyngsboro Road	Replace Catch Basin
Musket Lane	Replace Catch Basin
Tallard Road	Replace Catch Basin
Nabnasset Street	Replace Catch Basin
South Chelmsford Road	Replace Catch Basin
Main Street	Replace Catch Basin
Stratton Hill Road	Replace Catch Basin
Plain Road	Replace Catch Basin and 50 feet of pipe
Acton Road	Replace 2 Catch Basins and 200 feet of pipe
Newport Drive	Replace Catch Basin
Keyes Road	Replace Culvert
Tenney Road	Replace Culvert
Tadmuck Road	Replace 48 Culverts & Headwalls
Tadmuck Road	Install 3 Catch Basins and 250 feet of pipe

WEST STREET

1,300 lin. ft. of roadway was completed to the Blanchard School in the Spring of 1993 including granite curbing, sidewalk and finish pavement.

DEPOT STREET BRIDGE

This year in November the Depot St. Bridge over the Stoney Brook was in need of major reconstruction/replacement. A new structure was installed over the existing double arch. The new bridge was installed in less than three weeks and work consisted of (9) 3X40 ft. concrete bridge beams, new concrete abutments, new approach ramps and guard rails. With help from the Mass. Highway Department and the surplus bridge decks the total cost of constructing the new bridge was \$35,000.

SNOW AND ICE REMOVAL

In the snow and ice control program 8,543 tons of sand and 2687 tons of salt were used on Town Roads in the interest of public safety, and in an effort to maintain free flowing traffic.

Following are the times the Highway Department was called out to treat or plow the Town Roads:

Jan. 22, 1993	Freezing Rain	Salt/Sand
Jan. 23, 1993	Ice Condition	Salt/Sand
Jan. 29, 1993	Lt. Snow	Salt/Sand/Plow
Jan. 30, 1993	Lt. Snow	Salt/Sand Plow
Feb. 1, 1993	Lt. Snow	Salt/Sand
Feb. 2, 1993	Lt. Snow	Salt/Sand
Feb. 12, 1993	5" Snow	Salt/Sand/Plow
Feb. 13, 1993	Ice Conditions	Salt/Sand

Feb. 16, 1993	5" Snow	Salt/Sand/Plow
Feb. 19, 1993	Ice Conditions	Salt/Sand
Feb. 21, 1993	14" Snow	Salt/Sand/Plow
Mar. 5, 1993	6" Snow	Salt/Sand/Plow
Mar. 6, 1993	16" Snow	Salt/Sand/Plow
Mar. 11, 1993	4" Snow	Salt/Sand/Plow
Mar. 13, 1993	22" Snow	Salt/Sand/Plow
Mar. 18, 1993	Ice Conditions	Salt/Sand
Mar. 21, 1993	2" Snow	Salt/Sand
Mar. 24, 1993	12" Snow	Salt/Sand/Plow
Nov. 30, 1993	Black Ice	Salt/Sand
Dec. 11, 1993	Lt. Snow	Salt/Sand
Dec. 18, 1993 (AM)	Lt. Snow	Salt/Sand
Dec. 18, 1993 (PM)	Black Ice	Salt/Sand
Dec. 20, 1993	Black Ice	Salt/Sand
Dec. 25, 1993	Lt. Snow	Salt/Sand
Jan. 5, 1994	8" Snow	Salt/Sand/Plow
Jan. 6-8 1994	15" Snow	Salt/Sand/Plow
Jan. 12, 1994	2.5" Snow	Salt/Sand/Plow
Jan. 17, 1994	Snow, Freezing Rain	Salt/Sand/Plow
Jan. 18-22, 1994	Snow & Ice Conditions	Salt/Sand

Regular maintenance and repair of Town Roads consisted of cleaning and repairing of catch basins and manholes, the cutting of brush on the sides of the roads, repair of guard rails, patching and sweeping of roads and municipal parking lots. The Highway Department also grades all Town gravel roads, installs berm and curbing cuts and clears trees from roadways during and after storms.

PARK DEPARTMENT

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville, Forge Village, Nabnasset and Parkerville ball parks were limed and fertilized. All shrubbery was trimmed and the grass cut and raked. Leaves were picked up around the common and parks this fall.

For Memorial Day, geraniums were placed on the Town Commons and on the Monuments.

Sand was hauled into Edwards Beach and Forge Village Beach.

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department, who have been most cooperative. In addition, my thanks to the members of the Police Department.

Richard J. Barrett, Jr.
Superintendent of Streets

HISTORICAL COMMISSION

The focus of the efforts of the Historical Commission over the past few years has been the state mandated survey of historic properties. The Commission has documented some 750 pre-1945 structures that still exist in Town. Pictures have been taken, research pursued and maps prepared to identify these historic properties and historic districts of the Town.

This past year Westford Center has become the focal point of Commission attention, and materials have been assembled for the final push for establishment of a federal designation of a "center historic district". Consistent with this goal the Commission took a strong stand against Town approval of Wal-Mart this past summer. The Commission has also strongly supported the listing of the first parish church as a national historic landmark.

The Commission is developing a plan for the restoration of Westford Common to be incorporated into the new Town Master Plan. This proposal will be offered to residents and interested groups for suggestions and modifications before it is submitted to the Master Plan Committee.

The maintenance of the Town Museum continues to be the primary responsibility of the Commission. Operating expenses and maintenance of the museum comprise over 95% of the Commission budget. Town meeting appropriated money for the restoration of the front portico of the museum for fiscal year 1994. Work will commence this spring.

Robert Jefferies, Chairman
Alex Belida
Sally Benedict
Lloyd Blanchard, Secretary
Roland Pendlebury
Bernice Picking
Bette Hook
Jane Hinckley

WESTFORD HOUSING AUTHORITY

The Westford Housing Authority (established in 1971) is the local body responsible for the expenditure of State and Federal Housing Grants. We currently own and manage 48 units of elderly housing at 65 Tadmuck road, 25 units of elderly at 7 Cross and 7 Church Streets (Sargent School), and 6 units of low income rental family housing, also located in Graniteville. Our housing programs are totally self sufficient, requiring no monetary contribution from the Town.

The Board of Commissioners of the Housing Authority is made up of four commissioners who are elected by the Town and one who is appointed by the Governor of the Commonwealth. Length of term is five years.

At the end of the year, the position of Governor's Appointee remained vacant. The names of two qualified Town residents have been submitted to the Governor's office for their evaluation and ultimate appointment.

At the annual restructuring meeting of the Housing Authority Board of Commissioners held in June, 1993, members were elected to the following positions:

Carol Engel, Chairperson
Robert J. Ferreira, Vice-Chairperson
David R. Cote, Asst. Treasurer
Phyllis Koulouras, Member

Our efforts to locate a parcel of land on which to build family housing met with some success during 1993. The Housing Authority has requested a donation from the Town of approximately 10 acres of land located on Groton Road. This property is part of the former Farmer gravel pit that was purchased by the Town in June of 1993. The proposed uses for this property will be presented to the May, 1994 Town Meeting for their approval.

A year after the initial failure and treatment of the septic system at 65 Tadmuck Road we have continued to experience problems. State engineers have finally drawn up a scope of services for the design of a new system. An engineer will be selected in early 1994.

The purchase of a 4X4 pick-up truck and plow assembly has given us the flexibility to manage our properties in a more efficient and cost effective manner. By not having to rely on an outside contractor for plowing services, we have been able to provide our tenants with better service in a more timely fashion. The purchase of this equipment came after years of saving and prudent financial planning.

In the spring of 1993, Housing Authorities across the Commonwealth were responsible for completing a Capital Inventory Improvement Summary (CIIS) for submission to the Executive Office of Communities and Development. The information generated by this inventory of all our capital equipment, i.e., buildings, roofs, heating systems, driveways, etc. was used by E.O.C.D. to petition the Legislature for a modernization bond bill - the first since 1987. The bond bill passed successfully through the legislature during the final votes of the 1993 session. Included in this bill is \$130,000,000 to help repair, maintain, and rehabilitate the 49,000 units of public housing currently owned and managed by the State.

By the end of 1993, twelve elderly and two family units had been vacated renovated and re-rented. The waiting list at the end of the year was as follows:

Elderly/Handicapped: 14 Westford Residents, 25 Out of Town (10 of these are either former Westford residents or have immediate family living here),

Family: 13 Westford Residents, 32 Out of Town (15 of these are either former Westford residents or have immediate family living here).

Based on the success of the program allowing small pets into elderly housing, the Executive Office of Communities and Development offered this same option to family residents. The Westford Housing Authority opted to allow the program with the exclusion of dogs and rabbits. Several family tenants are expected to take advantage of this program.

As we do every year, the Board and Staff of the Housing Authority we wish to acknowledge and thank the many individuals, Veterans' groups and service organizations of Westford who have given so much of their time and resources to make the lives of our residents that much better. We would like to express a special thank you to the individuals who have donated American flags to fly over our housing complexes.

Respectfully Submitted:

Westford Housing Authority
Carol Engel, Chairperson
Robert Ferreira, Vice-Chairperson
David R. Cote, Asst. Treasurer
Phyllis Koulouras, Member
Christine G. Pude, Executive Director



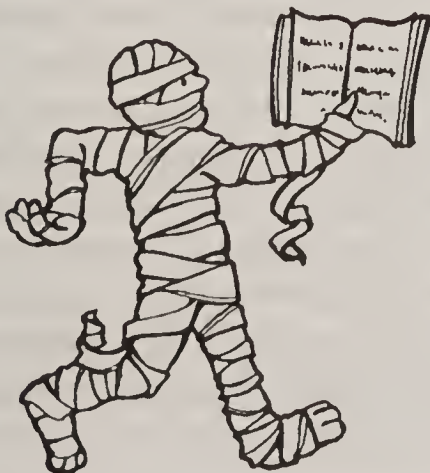
FROM PAPYRUS TO PC'S...

PEER AMID THE J. V. FLETCHER LIBRARY!

Annual Report, 1993

ADULT CHILDREN OF...PARENTS!

The January blahs were dispelled by renowned storyteller Judith Black, who recommended "putting the children to bed" and sitting back for some adult entertainment, as she regaled her audience with the one-woman show "Adult Children of...Parents!." Enough of the happily-ever-after...in an intimate cafe setting, Black convinced her audience that, Yes, Virginia we do become our parents, in spite of ourselves! Seeing this always engaging, at times excruciating plot unfold -- as Black carried on a four-way phone conversation, mused over the tribulations of being related to superstar siblings, explicated life through jokes and Hassidic folklore...and agonized over the conflicts only parenthood bestows was a Friends' treat that made January bearable! Movie Moles were again a popular drop-in program for preschoolers -- just the thing for unpredictable weather, and tempers, as the temperatures outside dropped. "Gung Hay Fat Choy" -- a celebration of the Chinese New Year Festival, and a Friends campaign to woo new Friends, was complete with hundreds of fortune cookies, detailing the "good fortune" that the Friends of the Library have sponsored over the years.



FROM NUBIANS TO MAASAI

The Library celebrated Black History Month during February by jumping with Mpeti Surum -- a real Maasai warrior from Kenya who presented his culture's dance, music, traditional nomadic life-style, and the rites and rituals necessary to become a Warrior. February was "Love Your Library Month" as well, with the Friends of the J. V. Fletcher Library, Inc. recruiting annual membership and hosting the popular Winter Booksale. The "Library Development Plan" was formally approved and adopted in February by the Board of Library Trustees. After a nine-month period of intense surveying, statistical gathering and patron input, reviewed by a Committee composed of both Library staff and Trustee, Mohammed Malik, a twenty-seven page three-to-five year plan was produced focusing on restoration of services, personnel, fiscal and technological enhancements and capital planning.

A TALE OF PURPLE PASSION, PECCADILLOS, AND PROBATE...



March was "Mystery Month" at the Library, but the crime of the century seemed to be the Blizzard of '93 which forced the rescheduling of "Murder in the Library."

Originally set for the genuinely inauspicious date of March 13...a huge thanks goes out to the cast (including Rep. Geoffrey Hall; Robert Halpin, Town Manager; Robert Welch, Police Lieutenant; Madonna McKenzie, Selectman; Sandra Collins, Town Nurse; Charles "Bud" Swanson; Sgt. Joseph Roy; Claudia Tarr, and Noel D. Rainville, Jr.)

for being such troupers as to move the "en-core" performance into April. A thanks of criminal proportions goes out to those Friends volunteers who provided food, fun, drink and all the elements of murderous merrymaking!

"**Elementary, My Dear Watson**"...was never said by Sherlock Holmes! This, and many other fascinating facts and facetiae abounded as Atty. Daniel M. Polvere, a member of the Speckled Band of Boston, regaled a rapt audience on Arthur Conan Doyle and the world's most famous armchair consulting detective. The Game was truly afoot, as Mr. Polvere shared his considerable knowledge of Holmes, Watson, and Moriarty -- the Napoleon of Crime.

EARTHWEEK, ECOLOGY, ENVIRONMENT

A host of organic and entertaining Earthweek activities were sponsored by the Westford Garden Club and the Westford Conservation Trust. Once again, Westford youngsters were introduced to environmental issues and ecological ideas via fun, story and song.

The environment was not so kindly as **APRIL SHOWERS** filled the Library Basement Meeting Room, and the Library joined Westford residents in a continual monitoring of the water table level. In a year in which April taught everyone the words, "sump pump" and December, the words "ice dam"...the Fletcher Library experience paralleled that of many a Westford household.

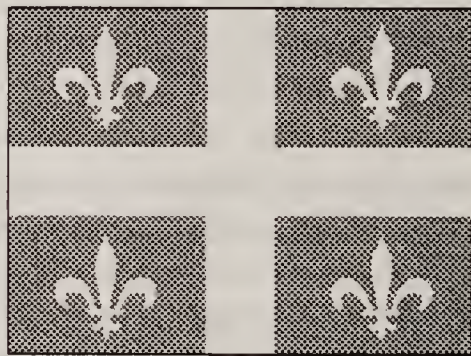
While disorder reigned "below stairs," a loyal group of **SHELF READING VOLUNTEERS** battled chaos and disorder on the library shelves. Our thanks truly do go out to this cadre of categorizers, "employed" in a thankless, neverending task!



PUBLICITY, PR AND PAPPARAZZI

Well, we felt important...In May the Fletcher Library staff learned that Ellen Rainville had been elected the incoming President of the Massachusetts Library Association, and that they had won four Public Relations Awards in a statewide competition sponsored by MLA. Winning for the Summer Reading Program "Dive Into Books", the original "Murder in the Library" and the "I Got My Money's Worth at the Library" campaign...the staff really felt they had "brought home the gold."

Local kudos were in order as well, when the Library won the **COVETED ROUDENBOWL** for best float in the Apple Blossom Parade. "Tomb it may concern..." the entry kicked off the Summer Reading Program theme "**PEER AMID BOOKS.**" Pharaohs, mummies, crocodiles and archeologists were all "**WRAPPED UP**" in the event -- in the sure knowledge that another program of "historic" proportions was being born.

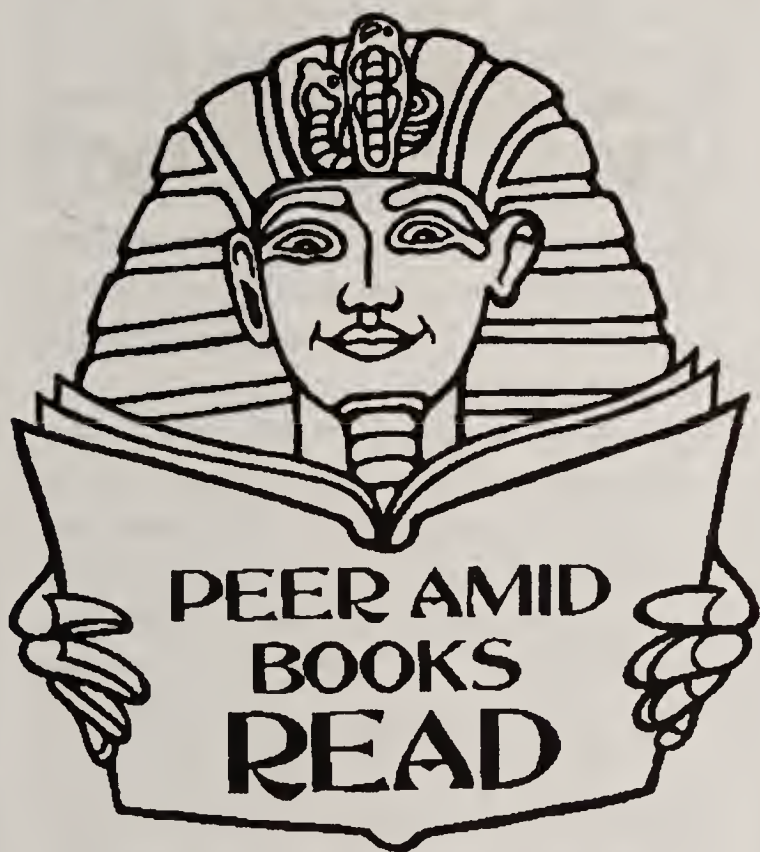


BIENVENUE, MONTREAL LIBRARIANS!

In June, Library Trustees and Staff celebrated nearly seventy years of staff longevity and service, also regretfully saying farewell to Trustees Richard E. Kenyon (after nine years tenure) and Glen Secor. The festivities culminated in a tour and reception for a busload of Montreal librarians (the Fletcher Library being one of six New England libraries chosen for "international" inspection). Appreciative of the "warm welcome" and staff "enthusiasm and attention to detail," Montreal librarians wrote their thanks, congratulating Westford towns-

people on "their good fortune in having such a library."

An "addition" was born through the Eagle Scout Project and hard work of Thomas L. Keegan, III, and scouts of Eagle Scout Troop 75. A much-needed, and long-desired Storage Shed went up Memorial Day weekend (camping out under the Meeting House bell was the only downside), and was finished in June of 1993. Our thanks goes to all the scouts, parents, and merchants, but especially to Tom, for this practical, but appreciated, project.



PEER AMID BOOKS

Where else could you curl up and read in a Pink Sphinx? Pre-Schoolers through adults were "Wrapped Up in Reading" as a summer reading program of "historic" proportions was "unearthed." The riddles of Ancient Egypt were explored, from hieroglyphs to Sphinx, from Cleopatra to the asp. Gold, treasure and papyrus abounded, as youngsters dug for treasure and attended a royal offering of Friends'sponsored programs. With over 1,000 registered participants, this gilt-edged Summer Reading Program was a main contributor to the Fletcher Library's ranking as fourth-highest

circulating library in the Merrimack Valley Library Consortium. A huge thanks goes to Ms. Heidi Zeibig, Head of Children's Services, the Public School/Public Library Collaborative, and all the volunteers that helped us create and sustain what we are sure was another "winner." What makes it all work was studied by Simmons Graduate School of Library and Information Science student India Nolen, who "undersudied" Heidi Zeibig (what better role model?) for course credit.

SIGNAGE, DRAINAGE, BOOKMOBILE ENGINE DAMAGE...

All was not gilt and glamour, as the Library Director and Trustees dealt with the aftermath of the Spring floods, and some unattended capital needs. After several years in the new building, a signage package RFP was finally released and installed -- complete with ADA-compliant Braille notations. Meeting Room drainage repair was addressed and funded at the October Town Meeting (and completed just before the freeze hit), while the Trustee Board voted to replace an aged Bookmobile engine at summer's end. This expenditure should insure another three years use of the present grant-funded vehicle, and allow planning time (as cited in the Library Development Plan) for an expanded Bookmobile program.

STRATEGIC PLANNING COMMITTEE FOR THE FUTURE OF LIBRARY SERVICES IN THE COMMONWEALTH

Planning also was predominant at the state level, as Director Rainville was appointed to the statewide committee to look towards a future vision of library service for the year 2000 in Massachusetts. Similarly, the Public School/Public Library Collaborative embarked on its own visioning process -- preparing a Missions, Roles and Collaborations document for the School Committee and drafting a Planning Document for the development of School Library Media Centers. This group's activity culminated with a joint presentation at

the Massachusetts School Library Media Association conference, where Westford librarians (of both "Town and Gown") learned how unique and valuable their Collaborative is.

BUILDING BACK...

is the theme of FY94 and the Library Development Plan. July 1993 saw the restoration of 52 weeks of service for the first time in three years, and lengthened Summer evening hours. As a result of the Planning process, the Fletcher Library received \$5,000.00 in LSCA collection development grant monies, dedicated to the building of audiobook, enhanced business and Young Adult collections. Having statistically discovered that the Westford male is "underserved" by the Library collection, efforts are in the works to appeal to the Young Adult male, the commuter and the businessman.

ALL HALLOW'S EVE, DIWALI, SOLSTICE...

Multi-cultural lights were lit throughout the Fall, with Mark and Cheryl Fisher co-sponsoring the Gerwick Puppets' "Inside the Haunted House" and with a first-time celebration program of the East Indian holiday of Diwali. The library thrummed with sitar music, incense burned and joyful dancing ensued in this traditional ushering in of the Indian November New Year.

PREVIEWS OF 1994

November saw the \$500.00 gift from the Westford Partnership for Excellence in Public Education earmarked for the library's educational collection. Fall also saw the first hints of **INTERNET** access via the network and the potential to **DIAL IN FROM HOME**. After an especially inspiring professional seminar, staff determined to begin the long-discussed creation of a new Young Adult Space -- we voice a big thanks to the Friends for underwriting this new area. 1993 saw a genuine veering towards the CD format for Reference materials -- a trend sure to continue. Information Services staff worked hard to build up the

CD ROMS, BUSINESS, and FINANCIAL materials, and conducts quarterly Library Technology and Orientation Tours for the technological novice. Meanwhile, look to the future for expanded hours and offerings as the Library service week and collections grow.





TOWN REPORT: J. V. FLETCHER LIBRARY 1993

1993 has been a year of accomplishments for the J. V. Fletcher Library. The library continues as a source of pride for all Westford residents. It is actively used by every segment of the community from the youngest members who frequent story hours, to unemployed who turn to our Reference area for business resources, to town boards and groups who use meeting rooms to the elderly and homebound who are serviced by the Bookmobile. The Fletcher Library has been recognized as the fourth busiest library in the Merrimack Valley Library Consortium, above other towns of larger populations.

Service is the key word and our staff is the resource that keeps our service at its peak. The Board of Trustees commends these hardworking individuals who deserve to be recognized for their boundless energy, knowledge and desire to help every library user. We are pleased to have restored 52 weeks of service and partial Saturday hours to our patrons. During the past three years library employees had taken voluntary two week unpaid leaves in an effort to maintain quality service. We thank our employees for their assistance during these times of economic difficulty. This service week is still below the 59 hours per week provided in FY89 and it is important to note that circulation of materials to residents has doubled during this time. A future Trustee goal includes restoration of additional pages to assist professional staff, additional professional help in the Children's Department and restoration of Sunday hours. Strong town support will continue to be required as the town continues to look for moneys to alleviate the drain on services our growing population brings.

Special recognition is given to Judy Heron and Suzette Jefferson who celebrated five years and Sandra Ryder for ten years of dedicated service to the J. V. Fletcher Library.

Trustees continued to provide financial assistance to library employees through funds under the Ellen Downey Rainville Continuing Education Fund. This year awards were given to Susan Howarth and Suzette Jefferson.

Trustees greatly appreciate the well deserved support on the Town Meeting floor to give our director, Ellen Rainville, a raise that will bring her salary in line with other directors with similar experience. We acknowledge the professionalism Ellen brings to her job. With 21 years experience, she is highly respected in her field. Mrs. Rainville is currently the President of the Massachusetts Library Association and has held various positions on MLA boards and task forces. Ellen also attended the American Library Association Conference in New Orleans this past year.

Another outstanding accomplishment of '93 was the completion of the Library Development Plan. Mandated by the state to assist public libraries across the Commonwealth in identifying and analyzing community needs, this document will also be used to develop goals and objectives especially important during times of limited resources. This plan was approved by the Trustees as a working blueprint for the next three to five years. It is designed to be responsive to shifting community profiles and changing needs. It will be reviewed and revised annually as needed.

Awards again brought the library notoriety this year. The J. V. Fletcher Library captured four awards from the Massachusetts Library Association in the area of public relations. Congratulations are in order for:

FIRST PLACE - *Summer Reading Program*
"Peer Amid Books"
(over 1100 children participated in '93)

FIRST PLACE - *Coordinated Campaign,*
"I Got My Money's Worth at the
Library"

FIRST PLACE - *Other,*
"Murder Mystery" held in April
PR for Pennies Award -
"Murder Mystery"

The library also received the first payment of \$60,000 from the Library Improvement Act. A special Project Collection Development Grant of \$5000 was also received for "Serving the Underserved Male."

Thanks and credit is extended by the Board to Eagle Scout Thomas Keegan, III of Chelmsford who planned, solicited for and built a much needed storage shed for the library.

Also worthy of note is the addition of much needed signage to the facility and also drainage work that was required. Future needs include the expansion of our parking lot to accommodate the large number of users. This is also an area where residents will be required to show a vote of support.

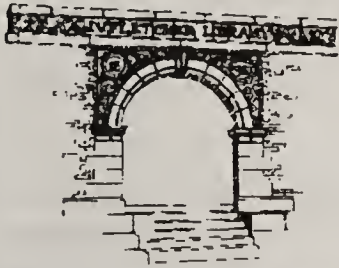
1993 has also brought some challenges to our committee. Our senior board member Dick Kenyon chose to retire from his position after 9 years on this board. We express our gratitude for his dedication and perseverance during years of expansion and budget cutting. Two additional Trustees were forced to resign from their posts. Jim Gozzo accepted a job in Saudi Arabia and Judy Nelson moved back to Minnesota with her family. We extend our best

wishes to both individuals in their new homes. The Board of Trustees appointed two new members, Rich Bennett and Ann Thiel.

The Board of Trustees looks forward to a new fiscal year with enthusiasm and concern. We know we represent an institution that offers service to many. Eighty-one percent of our residents hold library cards. We understand our needs to provide the exceptional service residents have come to expect from us. We are faced with the challenge of knowing that demand continues to grow, and as Westford grows the demands will increase. We look forward to our future with a strong staff and accomplished director. Our goal remains to provide excellent service with consideration for all.

Respectfully,

Sandra Kelly, Chairperson
Richard Bennett
Doris Hathaway
Mohammed Malik
Tara Rogers
Ann Thiel

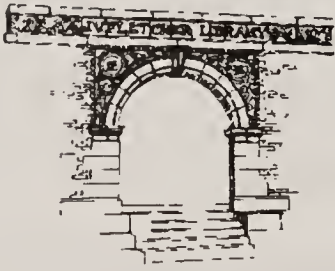


J. V. Fletcher Library
Operating Account Expenditures, FY93
 Quarterly Report:
 Date: 8/31/93

Operating Expenses Account: 6100.40

NO.	ITEM	ALLOCATED	EXPENDED THROUGH 7/31/93	BALANCE TO DATE
627	Books, Adult*	21944.00	21928.76	15.24
628	Books, Juvenile*	16180.00	15227.04	952.96
1658	Standing Orders*	16538.00	17065.63	-527.63
637	Periodicals*	7165.00	7454.66	-289.66
1676	Professional Journals*	280.00	323.79	-43.79
629	Micro-Products*	3950.00	3432.47	517.53
638	Professional Memberships	.00	50.00	-50.00
633	Training/Conferences	.00	236.00	-236.00
629	Fine Arts / AV*	3445.00	3480.15	-35.15
641	Binding	.00	85.00	-85.00
598	Insurance -- Bonding	.00	404.00	-404.00
596	Equipment -- Purchase	600.00	.00	600.00
1668	Bookmobile	500.00	1039.15	-539.15
604/620	News. Ads / Publicity	1800.00	1175.55	624.45
631	Personal Auto	300.00	675.98	-375.98
610/611	Postage/Meter	2000.00	1394.00	606.00
615	Library Supplies	4000.00	4354.04	-354.04
616	Office Supplies	3000.00	2631.41	368.59
1638	Equipment Repair	625.00	708.50	-83.50
595	Building Repair	1550.00	2363.04	-813.04
625	Janitorial Supplies	4500.00	4173.15	326.85
1638	Microfiche Reader/Printer	600.00	111.61	488.39
606	Contractual Serv. --C	.00	.00	.00
593	Electricity	22851.00	21585.62	1265.38
1597	Gas*	7705.00	15547.26	-7842.26
594	Water	560.00	367.00	193.00
609	Telephone	1095.00	1203.62	-108.62
1858	Telecommunications	450.00	314.55	135.45
1859	MVLC Maintenance	23201.00	21400.00	1801.00
600	Uniform Allowance	660.00	480.00	180.00
1655	Elevator Maintenance	1360.00	1718.02	-358.02
1638	HVAC Maintenance	1500.00	1953.79	-453.79
590	Septic System Maintenance	275.00	382.00	-107.00
596	Contract - Fire System	500.00	714.50	-214.50
	TOTAL	149134.00	153980.29	-4846.29
	DEPOSITS	4850.63		
	ADJUSTED TOTAL	153984.63		
	TOTAL UNEXPENDED	4.34		

* Must be 15% of total Library Budget



J. V. Fletcher Library
Operating Account Expenditures, FY93
Quarterly Report:
Date: 8/31/93

Salary Expenses Account: 6100

NO.	ITEM	ALLOCATED	EXPENDED	BALANCE
6100.13	Director	36340.00	36340.00	.00
6100.13	Asst. Director	31216.00	31216.00	.00
6100.27	St. Lib.	100716.00	99643.19	1072.81
6100.28	Lib. Assts.	152889.00	153395.88	-506.88
6100.15	Clerical	16070.00	15899.36	170.64
6100.16	Custodial	21335.00	21941.24	-606.24
6100.38	Lib. Pages	7292.00	6803.84	488.16
	Total	365858.00	365239.51	618.49

Library Trustee Fund #672	2612.44
All Purpose Trust Fund #673	2133.82
Book Fund #674	559.00
Lecture Trust Fund #675	550.00
J. V. Fletcher Library Trust Acct. #676	12860.50
EDR Cont. Educ. Fund #677	254.09
TOTAL:	18969.85

Respectfully submitted,
Ellen D. Rainville, Director

MASTER PLAN COMMITTEE

The Master Plan Committee has been charged with formulating a comprehensive plan designed to provide a basis for decision making regarding the long term physical, cultural and economic development of the Town of Westford.

In October of 1993 a consulting contract was entered into between the Planning Board and Land Use Collaborative of Hopkinton to facilitate the creation and implementation of a Master Plan. Immediately thereafter individuals of diverse backgrounds and experiences volunteered from all areas of Town for service on the Master Plan Committee. At the close of 1993 the Committee roster consisted of forty-three members. Each member serves on at least one of seven subcommittees with most serving on a secondary committee as well. Subcommittee membership to date is as follows:

HOUSING (examining availability, type, cost, multi-family and mixed use options)

PRIMARY MEMBERS:
Kacy Caviston, Ch.
Wendy Darragh
Sam Frank
Diane Holmes
Chris Michaud
Russ Leonard

SECONDARY MEMBERS:
Steve Callahan
Denali Delmar
Carole Frank
Bette Hook
David Pallian
Andrea Peraner-Sweet

HISTORIC PRESERVATION AND CULTURAL CHARACTER

(protection of historic structures, Town Common, Village Centers, scenic vistas)

PRIMARY MEMBERS:
Catherine Dimino
Carole Frank
Bob Jefferies
Peggy Jungbluth
Elizabeth Michaud, Ch.

SECONDARY MEMBERS:
Cliff Allen
Diane Holmes
Rody Palmer

TRANSPORTATION AND CIRCULATION (minimizing pass through traffic, facilitation of residential traffic)

PRIMARY MEMBERS:
Mike Abend, Ch.
Joan Croteau
Scott MacKay
Ken Morgan
Bob Herrmann

SECONDARY MEMBERS:
Peter Fletcher
Peggy Jungbluth
Elizabeth Michaud
Tony Nardone
Jim Sheridan

ENVIRONMENTAL PROTECTION (waste disposal, air and water quality, wetland and wildlife habitat protection)

PRIMARY MEMBERS:

Cliff Allen
Eric Fahle, Ch.
Bob Hicks
Rody Palmer
Christie Williams
Pat Newell

SECONDARY MEMBERS:

Joan Croteau
Bill Harman
Bob Jefferies
Tom Paul

ECONOMIC ISSUES (promoting desirable businesses, controlling taxes, determining the cost of development)

PRIMARY MEMBERS:

Steve Callahan, Ch.
Tony Nardone
David Pallian
Paul Reppuci
Andrea Peraner-Sweet
Bob Waisnor

SECONDARY MEMBERS:

Kacy Caviston
Catherine Dimino
Sam Frank
Bob Hicks
Russ Leonard
Scott MacKay
Chris Michaud
Claire Stepnitz

MUNICIPAL FACILITIES AND SERVICES (maintenance of public safety, infrastructure, water distribution, public buildings)

PRIMARY MEMBERS:

Peter Fletcher, Ch.
Mary Caless
Bette Hook
Claire Stepnitz
Jim Sheridan

SECONDARY MEMBERS:

Paul Eichten
Mary Hill
Ken Morgan
Bob Waisnor

OPEN SPACE AND RECREATION (protection of lakes, orchards and sanctuaries, preservation/creation of paths, recreation areas and open space)

PRIMARY MEMBERS:

Tom Paul, Ch.
Denali Delmar
Paul Eichten
Bill Harman
Mary Hill

SECONDARY MEMBERS:

Mike Abend
Mary Caless
Wendy Darragh
Eric Fahle
Christie Williams

We are pleased to report that our membership consists of individuals who represent the building, business and financial community, long time and newly arrived residents, environmentalists, planning consultants, real estate agents, engineers, lawyers, town employees and individuals primarily engaged in running a household and raising children or grandchildren. In addition we are fortunate to have full-time members who also serve on the Board of Selectmen, the Board of Health, the Planning Board, the Conservation Commission, the Finance Committee, the School Committee, and the Water Commission. We have members who bring with them a wealth of experience gained from having served the Town in other capacities in the past as well as those who provide a whole new, fresh perspective as the result of never having served Westford before.

Much to the credit of these individuals most of the subcommittees meet on a weekly basis in addition to the bi-monthly full Committee meetings.

While the last two months of 1993 were spent recruiting, organizing and gathering data , 1994 will be spent educating the Town on our efforts, collecting and coordinating community input by way of public forums and formulating a working draft of the Master Plan. Your ongoing participation is requested by the full Committee membership. Watch for our presentation on the floor of Town Meeting for further details. Please fill out and return the Survey which will be mailed out Town wide and available at Town Meeting. Help us to usher Westford successfully into the twenty-first century without destroying those elements of our community which we hold dear.

Respectfully submitted,

Leslie A. Thomas, Co-Chairperson
Angela Harkness, Co-Chairperson

WESTFORD MUSEUM

Early in 1993 Curator Connie English retired. The Museum Board searched for a replacement to serve as Connie had without compensation, and ultimately relied on Board membership to determine and set up exhibits. Chris Pennella volunteered a scout exhibit for the second floor, and our many residents, with interest in scouting, both boys and girls, were quite impressed with her efforts. The first floor contains our permanent exhibits: country store, post office, tools, the mills, Town Farm, an early fire fighting rig, an enclosed continental soldier in full uniform, Col. Robinson memorabilia, a country hearth, and our Museum store.

The Museum Board reorganized with but one officer, our treasurer Lewis English. All board members took turns moderating our monthly meetings, the secretary of a meeting becoming the moderator for the next meeting.

Concern was early expressed for the future of the Museum, considering the diminishing interest as evidenced by declining number of Sunday visitors, and even loss of board members. At the request of the Board, the Eagle published an article on February 25 expressing Board anxiety about even continuing the Museum. There did seem to be renewed local interest, due no doubt to the excellent scout exhibit.

Lionel Martin, our genealogist, has been researching early families and churches.

Colleen Bard, our new member with a Masters in Linguistics and a special interest in archaeology, has classified our arrow and rock collection, and has volunteered to set up an archaeology exhibit for 1994 with a display of excavation equipment and information about Massachusetts archaeology. This exhibit will share the second floor with our planned Town Department exhibit.

Westford's new nursing home borrowed some early Westford pictures from the Museum for their opening and returned the pictures at the end of the summer nicely framed.

The Museum donated several items from the store for the Roudenbush Auction.

As of July, the Westford Garden club assumed full responsibility for care of the Museum herb garden.

Truda Wilson has undertaken the loading of our manual accession record into the Museum computer so that we might have immediate recall and identification of any accessioned item.

Jane Hinckley, who set up our manual accession book, is now supervising the organization of our racks of contributions stored in the Museum cottage, identifying what is acceptable according to our guidelines (Westford historic artifacts and papers), and Eva Deforge has been attempting to accession items as received.

Lloyd Blanchard has inventoried store items, and has worked with Alex Belida and Elwin Bagley in general building maintenance. This past fall Alex and Elwin repaired a serious ground water leak in the boiler room, and the Board has let a contract to a local contractor to clean up the rear of the Museum so that it might be maintained as part of the summer mowing program. The Westford Highway Department attends to the Museum plowing.

The Town has appropriated funds for the repair of the portico, but work has not yet commenced.

We are happy to advise that Avis Day is making a remarkable recovery from her very serious auto accident of last spring.

The Board urges past members and newcomers interested to contact any board member to volunteer services. We do need assistance in creating an attractive Museum, and in guiding our Sunday visitors.

MUSEUM BOARD OF DIRECTORS

Elwin Bagley
Lloyd Blanchard
Avis Day
Eva DeForge
Colleen Bard
Lewis English

Alex Belida
Connie English
Lionel Martin
Christine Pennella
Truda Wilson
Jane Hinckley

DIRECTOR OF NURSING SERVICES REPORT

The number one health issue and leading preventable cause of death in the nation today is cigarette smoking. Using tobacco causes diseases that kill nearly 435,000 Americans each year. In response to this horrendous fact, the Commonwealth of Massachusetts levied an increase on the tax of tobacco products to fund programs to eliminate this public health problem.

In June the Board of Health imposed new regulations to require restaurants to enlarge non-smoking sections to 75% of capacity. Public buildings are now smoke free. Stores and businesses must designate smoking areas (if they permit smoking). Tobacco vending machines must be equipped with a lock-out device and a supervisor must be within 15 feet of the machine to monitor its use.

To obtain state funds to implement programs to eliminate tobacco use and to oversee compliance with the new regulations The Director of Nursing submitted a grant proposal to the Department of Public Health. Westford was awarded \$74,000 in funding and has hired two staff members, Carol McCall and Mark Boldt. Ms. McCall and Mr. Boldt will develop educational programs focused on ending use of smoking and smokeless tobacco products and will check compliance with regulations, under the supervision of the Director of Nursing Services.

The Board intends to work closely with the School department, town employees, community and professional organizations and local businesses to ensure a comprehensive approach to the tobacco problem.

In 1993 we offered educational programs to the community and school population covering the following topics: AIDS, breast and testicular cancer, healthy heart, injury prevention, sleep disorders, enuresis, pediatric illness and smokeless tobacco and hormone replacement.

We continue to provide as many disease prevention and health promotion services as possible within our 25 hours per week schedule. We offer low cost mammograms, well child clinics and an annual health fair. We provide a range of services and screenings including cholesterol, lead, diabetes, hypertension, tuberculosis and adult and child immunizations. We also follow up on all reports of communicable disease and visit the homebound in need of nursing services.

An excellent dental program continues to be administered through the Board of Health. Students in grades 2, 4, and 6 were offered cleanings, screenings and fluoride treatments. Thanks to the generosity of our area dentists, a referral system is in place for those in need of dental services.

Substance abuse prevention efforts included two issues of a newsletter for parents of school age children. WASA Substance Abuse Prevention Coordinator Barbara Estabrook began a biweekly column in the Westford Eagle on substance abuse and related issues. Estabrook also appeared on local cable television to discuss substance abuse and holidays.

A new program, Parent-to-Parent, trained eight volunteer discussion leaders to help parents of eighth graders look ahead to the challenges of high school. A program on stress management for senior citizens featured Westford physician James Cohen.

A program on alcohol and other drugs was provided to town employees in April. Nearly 500 student athletes and their parents attended the Drug Awareness Night in September, featuring the Improbable Players' powerful program. This was funded in part by grants obtained from the Massachusetts Cultural Council and the Westford Arts Council.

Again this year Westford received a minigrant for high risk youth from the Governor's Alliance Against Drugs. It funds alcohol-related programs at the middle school including a support-activity group for students concerned about alcohol.

The Board and I would like to express our sincere appreciation to all the volunteers, professionals, organizations, town departments, Council on Aging, school administrators, school nurses and Roudenbush Community Center who volunteered time, expertise and financial support to assist us. Thank You.

Submitted for the Board,

Sandy Collins R.N, B.S.N.
Director of Nursing Services/Town Nurse

SUMMARY OF SERVICES

Well Child Clinic	33	Salmonella	14
Flu/Pneumonia Clinic	1402	Giardia	2
Tuberculosis Testing	37	Hep B	2
Immunization (Polio, MMR, HIB		Chicken Pox	152
DPT,Td, Hep B,Rabies)	113	Campylobacter	4
Hypertension Screenings	940	Shigella	1
Home Visits	56	Pertussis	3
Lead Screening	105	Toxic Shock	1
Cholesterol Screening	145		
Mammogram Screenings	65		

Resident Health Fair Statistics - 400 Attended 40 Groups/Professionals Attended

<u>Screening</u>	<u>Participation</u>	<u>Screening</u>	<u>Participation</u>
Vision	104	Anemia	106
Blood Chemistry	114	Flexibility	47
Ekg	72	Chiropractic	47
Colorectal	66	Glaucoma	72
Ht/ Wt	37	Dental	51
Blood Sugar	107	Podiatry	60
Blood Pressure	376	Skin	123
Body Fat	101	Pulmonary	51

School Dental Program Statistics

Grade 2		Grade 4		Grade 6	
Eligible	276	Eligible	234	Eligible	230
Participated	46	Participated	51	Participated	28
Referred	36	Referred	51	Referred	28

THE PARKERVILLE SCHOOLHOUSE COMMITTEE

The Parkerville Schoolhouse Committee was formed to preserve and maintain the last remaining one-room schoolhouse in Westford. The committee's main objective is to provide a Living History Program for the students of Westford, which is to experience what a typical school day was like during the turn of the century, as well as a meeting place for various group activities.

Fund raising activities consisted of many projects, such as operating a booth at the Strawberry Festival, and the Christmas Bazaar. These activities were very successful and we would like to thank all that contributed and helped.

To help preserve the History of the Schoolhouse, oral recordings of former students and their recollections are still being collected.

Our accomplishments for this year are a new porch, new wiring, insulation, new ceiling, and a new cellar floor.

Some acquisitions acquired during the year were: antique School Masters desk, lunch boxes, school bells, books and other school related memorabilia.

The successful beginning to this continuing project is due to the generosity of many people and merchants in and around the Town with it's assistance and efforts. Also, special thanks to the Selectmen and all other Town officials who have shown great support and assistance in this worthwhile project, which we, the Committee, feel will benefit all Town residents.

The meetings of the Friends of the Parkerville Schoolhouse are held on the 2nd Thursday of each month, suggestions and ideas are always welcome.

Respectfully submitted,

Mary Jane Plaisted, President
Roger Plaisted
June Kennedy
Warren Carson

Carol Rice
Jennie Johnson

PLANNING BOARD

1993 was a very active year for the Planning Board. In addition to reviewing a substantial number of new subdivision proposals, the Board faced the challenge of evaluating an application by retail giant Wal-Mart to locate a 110,000 square foot discount store on a 22 acre site on Littleton Road adjacent to the Regency Hotel. This proposal generated enormous concern in the community and resulted in the largest attendance ever seen at a Westford Planning Board meeting, when almost 700 people crowded into the Westford Academy Cafeteria for the initial public hearing. Although Wal-Mart ultimately withdrew its application, the controversy brought into focus many concerns that have been developing over the past few years regarding the impact of development on the character of the community and quality of life. One of the beneficial results of the Wal-Mart proceedings was that it inspired many residents to join the newly formed Master Plan Committee, which began work on developing the statement through text, maps and illustrations that will be long term basis for decision making regarding the long term physical development of the community.

Among residential subdivisions, 10 subdivision plans completed the review process through approval in 1993. These include 142 lots on 265 acres. Of these residential subdivisions, five are Open Space Residential Developments, which among them will preserve 111 acres of land as natural undisturbed open space with public access. It would appear this pace of subdivision review will continue into 1994, as six preliminary subdivision plans incorporating nearly 200 new residential lots were filed late in the year.

The Board was presented with Approval Not Required Plans for 33 building lots on existing roads. The Board approved two special permits for common driveways, one for five lots on Tenney Road and one for five lots on Concord Road. As part of the Special Permit approval for the Tenney Road development the developer agreed to donate 15.3 acres for conservation purposes that will have public access.

Other than the Wal-Mart proposal, no major commercial or industrial projects were submitted for review. The Board did grant Site Plan approval for a 12,000 square foot addition to the DeWolfe offices on Boston Road and for a bark, mulch and loam sales site on East Prescott St.. One permit for earth removal of 10,000 cubic yards was granted for the "Treat Estates" subdivision site on Lowell Road.

The Board made significant additions and amendments to its Rules and Regulations, including adoption of specific procedures for inspection of new road construction, a requirement that 10% of the current net cost of a new subdivision roadway will be retained until the Town accepts the way, and establishment of a procedure for acceptance of new subdivision streets as a guide for the Selectmen and Town Meeting. Another Revision revisions requires that all new streets sidewalks and other applicable components of a development must comply with the requirements of the Massachusetts Architectural Access Board and the Federal Americans with Disabilities Act. The Board also eliminated the general requirements for the installation of streetlights in new residential developments, while reserving the right to require developers to install streetlights at intersections and/or other locations which in the opinion of the Board, with the advice of the Traffic Safety Officer, pose a danger to traffic and/or pedestrians.

The Board considered a number of proposed zoning bylaw amendments for the May, 1993 Annual Town Meeting. Amendments passed by Town Meeting include: a change in the Open Space Residential Development bylaw that now requires a developer of a residential subdivision to submit plans for an open space residential development, as well as plans for a conventional development. The decision between the two plans will be made by the Town (specifically the Planning Board) rather than the developer. Another amendment to the Open Space Residential Development bylaw clarified the process of determination of the number of allowable house lots in proposed Open Space Residential subdivisions, by eliminating a formula which included ambiguities. The principle remains the same in that no more houses can be built in an Open Space Residential Development than in a conventional subdivision on the same parcel. An amendment to the Off-Street Parking bylaw increased the required number of parking spaces at retail establishments by 10% and established that parking space size must be exactly 9 feet in width and 18 feet in length. An amendment to the definition of "Story" provided that attics can now be finished for occupancy without an additional ten feet of setback from existing minimum setbacks. Finally, an 18.70 acre parcel of land of Black Cove Realty Trust located on the east side of Forrest road, north of Groton Road was rezoned from Industrial C District to Residence A District.

The intense interest in Town development in the wake of the Wal-Mart application generated several proposed bylaw amendments for the fall Town meeting relating to growth control, and special permit requirements. Although these proposals did not receive the required two thirds vote to pass, the close vote on these amendments reflected the healthy debate within the Town regarding the future course of development, and helped to define issues for the Master Plan Committee.

The Planning Board met on alternate weeks from its regular meetings to oversee the commencement of the Master Plan update project, first in developing a scope of services for a consultant for the project and then in reviewing proposals receiving and interviewing finalist candidates for the job. The Board selected The Land Use Collaborative of Hopkinton as the Town's consultant. The Land Use Collaborative has prepared more than two dozen comprehensive plans across New England, with recent or current projects underway in Sandwich, Truro, Wellfleet and Wellesley. The Board also oversaw the formation of the Master Plan Committee canvassing for membership through articles and notices in the Westford Eagle and by announcements at the regular meetings. By years end more thirty people had volunteered to participate.

A large amount of the Board's meeting time is used in dealing with citizens and their concerns regarding development. It is often true that citizens would like more information on the Planning Board process as limited by the law. For this reason the Board has prepared a Public Information sheet to provide a guide to understanding the Board's functions and procedures. Anyone wishing a copy of this guide may pick one up at a regular meeting of the Board or at the Board's office at Town Hall, or contact the Planning Board office at 508-692-5524.

Respectfully Submitted,

Peter S. Fletcher, Chairman
Denali Delmar, Vice Chair
William H. Harman III
Robert Jefferies
James M. Sheridan

REPORT OF WESTFORD POLICE DEPARTMENT

ARRESTS-----	187
COMMITMENTS-----	13
PROTECTIVE CUSTODY-----	42
RESTRAINING ORDERS-----	107
SUMMONSES-----	274

INCIDENTS INVESTIGATED

ACCIDENT, INDUSTRIAL-----	7
ACCIDENT, MV-INJURY-----	105
ACCIDENT, MV-NO INJURY-----	422
ACCIDENT, NON-INVESTIGATED-----	77
ACCIDENT, OTHER-----	1
ACCIDENT, TRAIN-----	1
ALARM, BURGLAR-----	1076
AMBULANCE-----	441
ANIMAL BITE-----	14
ANIMAL CRUELTY-----	7
ANIMAL, STRAY-----	10
ANIMAL, VICIOUS-----	8
ANIMAL/MV COLLISION-----	50
ASSAULT/FELONY-----	2
ASSAULT/PHYSICAL-----	11
ASSAULT/SIMPLE-----	17
ASSAULT/-WEAPONS-----	2
BOMB THREAT-----	2
BREAKING & ENTERING, ATTEMPT-----	12
BREAKING & ENTERING, FORCED ENTRY-----	46
BREAKING & ENTERING, UNLAWFUL ENTRY-----	14
BREAKING & ENTERING, UNFOUNDED-----	2
BUILDING FOUND OPEN-----	100
BY-LAW VIOLATION, CARS-----	10
BY-LAW VIOLATION, DOGS-----	50
BY-LAW VIOLATION, DRINKING-----	2
BY-LAW VIOLATION, OTHER-----	52
CALL BOX-----	1
CHILD ABUSE-----	2
CHILD MOLESTING-----	2
CIVIL COMPLAINT-----	2
COUNTERFEITING-----	2
DISORDERLY CONDUCT-----	4
DISORDERLY PERSON, ANNOYING OPPOSITE SEX-----	5
DISORDERLY PERSON, THREATENING-----	19
DISTURBANCE-----	530
DOMESTIC-----	94
DRUG OFFENSE-OTHER-----	3
DRUG OFFENSE-POSSESSION-----	3
DRUG SALE-----	1
FIRE-ALARM-----	136

FIRE-BUILDING-----	46
FIRE-MV-----	19
FIRE-OTHER-----	99
FIREARMS VIOLATIONS-ILLEGAL DISCHARGE-----	23
FIREARMS VIOLATIONS-POSSESSING-----	6
FIRST RESPONDER CALL-----	123
FORGERY-----	1
FUNERAL ESCORT-----	2
GENERAL OFFENSE-FIREWORKS VIOLATIONS-----	8
GENERAL OFFENSE-MV ABANDONED-----	3
GENERAL OFFENSE-OTHER-----	14
GENERAL OFFENSE-RUBBISH DISPOSAL-----	24
GENERAL OFFENSE-TRESPASS-----	20
GENERAL SERVICE-LOCK OUT-----	441
GENERAL SERVICE-MESSAGE DELIVERY-----	42
GENERAL SERVICE-MOTORIST-----	2
GENERAL SERVICE-OTHER-----	292
GENERAL SERVICE-REMOVE ANIMAL-----	83
GENERAL SERVICE-TRANSPORTATION-----	33
HARASSMENT-----	6
HEALTH HAZARD-----	118
INJURY TO PROPERTY-PRIVATE-----	232
INJURY TO PROPERTY-PUBLIC-----	33
INVESTIGATION-----	10
LARCENY-----	221
LARCENY ATTEMPT-----	10
LARCENY BY CHECK-----	5
LARCENY BY CREDIT CARD-----	1
LARCENY FROM MV-----	83
LARCENY MV-AUTOMOBILE-----	18
LARCENY MV-OTHER-----	1
LARCENY MV-TRUCK-----	1
LIQUOR LAW VIOLATION-POSSESSION-----	1
LOST CHILD-----	3
MISSING PERSON-----	15
MUTUAL AID CALL-----	42
MV CITATIONS-----	613
MV DISABLED-----	530
MV VIOLATIONS-----	302
OFFICER WANTED-----	3
PARKING TICKETS-----	180
PRISONER TRANSPORT-----	50
PROPERTY FOUND-----	90
PROPERTY INSECURE-----	8
PROPERTY LOST-----	40
PROPERTY RECOVERED-----	37
PROWLER-----	18
REPOSSESSION-----	14
ROBBERY KNIFE-----	1
ROBBERY UNARMED-----	1
SAFETY HAZARD-----	144
SECURITY CHECK-----	62
SEX OFFENSE-INDECENT EXPOSURE-----	3
SEX OFFENSE-OTHER-----	2

SEX OFFENSE-RAPE-ATTEMPT-----	1
SEX OFFENSE-RAPE-FORCED-----	2
SEX OFFENSE-STATUTORY RAPE-----	1
SUDDEN DEATH-----	1
SUICIDE-----	3
SUICIDE ATTEMPTS-----	1
SURVEILLANCE MV-----	51
SURVEILLANCE-PERSON-----	46
SUSPICIOUS MV-----	370
SUSPICIOUS PERSON-----	223
TELEPHONE HARASSMENT-----	115
TELEPHONE OBSCENITY-----	11
TELEPHONE-911 HANGUP-----	188
TRAFFIC CONTROL-----	
TRAFFIC HAZARD-----	199
VIN CHECK-----	15

RECREATION DEPARTMENT

This year has been an interesting one for the Recreation Department. A part-time clerk was funded through June to cover all the clerical work in the office. At Town Meeting in May, funding was approved for a Summer Program Coordinator. With all the Summer and Fall programs running smoothly, the Summer Program Coordinator position became a Recreation Coordinator at October's Town Meeting. The Recreation Commission (WRC) is still continuing to change its members, but continues to maintain the majority of the services that have been sponsored in the past.

We apologize for the inconvenience many of you have experienced, and ask you for your understanding around the limitations of volunteers who currently are staffing the Commission.

The WRC would like to thank Phil D'Amour, Manny Dias, Cheryl Hanley, and all the other people who have dedicated work on helping and maintaining the Commission. Thank you to JoAnn Webster for all her efforts in the office, and to Jodi Brush for all her work as Summer Program Coordinator and new Recreation Coordinator. Please welcome Beth Ahern as a new member of the Commission this year. One last thank you to the Highway Department, Parks and the Westford School Department for their continued assistance.

YOUTH RECREATION PROGRAMS

BASEBALL - Baseball continued to grow significantly during 1993 toward the 1,100 youngster participation level. The Legion, Veterans Field, Whitney and Hamilton diamonds saw heavy action from the Spring through the Fall. Tee-ball again continued to be the fastest growing segment, followed by the Girls Softball Program. The Baseball programs fund raisers provided the Town with a number of field improvement projects during the year.

BASKETBALL - The 1992 - 1993 Basketball Program was very successful with over 500 youngsters participating in six programs: 3rd Grade Pick-up; 4th & 5th Grade Boys and Girls; 6th - 8th Grade Boys and Girls; and High School Boys. The Leagues ran from December - March.

Playoffs were held in late March with the final championship games for the Middle Division Boys and Girls and the High School Boys Division at the Blanchard Middle School. At the conclusion of the season, award banquets were held and trophies were given to all participants.

Due to reduced funding, a concession stand at the Middle Boys Division Saturday games and raffle tickets sold in all divisions provided necessary funding to pay for program activities.

POP WARNER FOOTBALL - Westford completed its 21st year in the Wachusett Pop Warner Football League. The season runs from August to November. This year the program had 50 participants: 28 boys and 22 girls. The Jr. Midget Team won the Central Conference and went on to the playoffs where they were defeated by North Middlesex. The Cheerleaders competed in the Wachusett League Cheerleading Competition in October and took fifth place.

The season culminated with the Annual Awards Banquet where trophies were awarded to all the boys and girls who participated in the program. Academic awards were presented to the boys and girls who attained honor roll status. This year, 24 boys and girls received academic certificates.

The football players, cheerleaders and coaches wish to thank all the parents and volunteers, the Lions Club and the Westford Recreation Commission for their continued support.

WESTFORD YOUTH SOCCER - This past year saw over 1,300 Westford youngsters playing soccer. The program's intramural leagues had more teams and more players than ever before. The same can be said for the Travel Teams which had a record number of participants in both the Spring and Fall.

With the Parker Village Field improvement project winding down, the fields were once again put to extensive use. Included in the project was a sprinkler system and a new snack shed. The focus of this year's program was on improved level of instruction. More than several dozen parent-coaches turned out for WYSA sponsored coaches clinic to earn their official licenses. Also, the program began a new micro-soccer program for the youngest players which was quite successful.

DAY CAMP - A very successful six week day camp program was provided for the 5th year in Westford. Over 270 youths aged 5-12 experienced a full summer with many activities for them to take part in and enjoy at the Old Nabnasset School. Camp met rain or shine Monday through Friday 8:00 AM - 2:30 PM. Format included a daily arts and crafts, sports and games activities, an optional swim lesson, special events and a field trip to Drumlin Farm, the New England Aquarium traveling tidepool and the Moonbounce were great events that came to camp. Included in the fee are a tee shirt and tote bag for all participants and a cookout every second Friday. Program Director: Cindy Roper.

TRACK & FIELD - This ever popular summer program, for ages 7 -14, continued to thrive with over 100 children participating. Included were short and long distance running events, field events and intramural competitions. We are located at the Westford Academy track on Tuesday and Thursday evenings. A tee shirt is provided to all registrants.

BEACHES - Forge Pond and Edwards Beach operated seven days a week from 10:00 AM - 5:00 PM with certified lifeguards. The beach season was June 26th through August 21st. The patrons at Forge Beach were treated to new restrooms.

The swim instruction program had over 200 youngsters, plus individuals from the Day Camp, enrolled in lessons which included Water Orientation.

Beach tags and guest passes were purchased by over 1,000 residents. There were two certified lifeguards trained in CPR and First Aid on duty at both locations.

ADULT RECREATION - All Adult Recreation programs are completely self-sustaining with all costs borne by participants and sponsors except for the facilities provided by the WRC and the School Department.

MEN'S BASKETBALL - The League ran from January through March. There are 11 teams made up of 90 men who either live or work in the Town. The games were played on Sunday nights at the Academy and Mondays and Wednesdays at Abbot School. Once again the League would like to thank the WRC and the School Department for their help. Director: Bob Silk

WOMEN'S VOLLEYBALL - This group played on Tuesday nights at the Abbot School gym. This is a non-structured group and is composed of 21 women of varying interests and abilities. This program is open to women of all ages who live or work in Westford. Director: Rita Norander

MEN'S VOLLEYBALL - Held on Friday nights at the Abbot School gym this program runs from September - March and is a popular means of exercise for men of all ages. Director : Dennis "Spike" Walsh

APPLE BLOSSOM '93 FAMILY FUN RUN/WALK - This annual event took place on May 15, 1993. The course covered the 1.7 miles from Westford Academy up Main Street to a welcomed finish at the Town Hall. Tee shirts were provided to all participants at the start and everyone broke the tape at the finish. Special thanks to June Miller for all her hard work, time and effort in organizing the race.

THE WESTFORD COMMUNITY PLAYGROUND INC. - The Westford Comm. Playground is a non-profit parent run organization created to build and maintain playgrounds for the children of Westford. The Committee was established by Paula Campbell in 1989 with the goal of providing a centrally located, safe place for parents and caregivers to meet with their children. Phase I, the "Tot Lot", located at the Graniteville Ball Field, is now open to the public.

Volunteers and donations are always needed. If interested Paula Campbell can be reached at 692-5252.

Respectfully Submitted,
Westford Recreation Commission

Beth Ahern
Phil D'Amour
Manny Dias
Cheryl Hanley

WESTFORD RECYCLING COMMISSION

We are pleased to report the following recycling facts and figures for 1993. Each ton diverted from the waste-to-energy incinerator in North Andover saves \$ 85 and assures that Westford is in compliance with State waste bans. The bans prohibit leaves, yard waste, white goods, aluminum containers, metal containers and glass containers from landfilling or incineration.

1. Curbside Recycling

Waste Management of Londonderry, New Hampshire provided recycling services to Westford residents. Curbside collection is every other week.

Total tonnage collected of plastic, glass, and cans: approximately 320 tons.

FY93 payment to Waste Management was \$ 122,400. Participation in the voluntary curbside program in 1993 was about 71% of 5,200 Westford households. Our thanks to the Town Clerk's office for selling recycling bins to new residents on behalf of the Commission.

2. Newspapers

As of December 1; 1993, Westford receives \$ 2.50 per ton of newspaper from North Shore Recycled Fibers of Salem. During the months of March through November, the rate was \$ 5.00 per ton. Full containers are hauled to North Shore by Waste Management as part of their contract.

Total quantity collected: 714 tons. Total income received: \$ 3022.

Volunteer organizations continue to provide the people power needed to load the rolloff containers with residents' newspapers on the third Saturday of each month. Longtime Recycling Commission member Barbara Melvin administered the program until she resigned in September. It now takes seven members of the Commission to do the job Barbara did single-handedly! November was a record month for the program when 79 tons of newspapers were collected. The lowest monthly collection, 42 tons, was in January.

3. Third Class Mail / Magazines / Paper

North Shore Recycled Fibers of Salem continues to accept Westford's recycled third class mail, magazines, and mixed paper. Barbara Carey continues to administer the program. In the fall, all of the schools began recycling mixed paper in earnest. Thanks to Veryfine Corporation for covering the hauling costs of a rolloff container they share with the schools. The receipt of three 40 yard rolloff containers from a State DEP grant in the summer made collection much easier. Westford receives no revenue from the collection of this material. North Shore awarded Westford a Mass. Municipal Association award. The plaque which hangs in the Town Hall "Honors the Town of Westford In Recognition of Their Outstanding Recycling Efforts and Their Concern For The Environment 1993." The largest monthly collection was 21 tons in August. The smallest amount, 10 tons, was collected in October.

Total quantity collected: approximately 210 tons.

4. Leaves and Grass Clippings

Ongoing, at Laughton's Nursery, 31 Lowell Road, Chelmsford, MA from Monday - Saturday between 8:00 AM and 4:00 PM (Sept - Dec.). Summer Hours: Mon. - Fri. 8:00 AM and 4:00 PM.

Estimated total quantity recycled - 700 tons.

5. Waste Oil

The Westford Center Fire Station continues to be the collection depot for waste oil. Residents are charged a disposal fee of \$1 per gallon. The collection program is overseen by Fire Department personnel. Dennison Oil of Hanson, MA collects the waste oil for reuse. The program continues to be self-funding. Collection hours are Saturdays from 10:00 AM - 4:00 PM.

Volume of waste oil collected: 1550 gallons.

6. Christmas Trees

In January 1993, residents took advantage of a voluntary Christmas tree recycling program. The Westford Firefighters Association collected trees on two Saturdays in January for a \$2 per tree donation.

Number of trees collected: approximately 500.

7. Household Hazardous Waste Collection

No collection in 1993. The next collection is scheduled for the fall of 1994 pending Town Meeting appropriation.

8. Public Education

- a) Two townwide mailings paid for by Waste Management explained the curbside recycling programs to residents.
- b) Copies of a recycling curriculum for all grade levels in the Westford schools were purchased by Waste Management.
- c) Recycling Commission member Ellen Harde spoke to two freshman science classes at Westford Academy on recycling topics.
- d) Members of the Recycling Commission write "Westford Recycles", a weekly recycling column for the *Westford Eagle*.
- e) Waste Management provided the recycling truck for the Apple Blossom parade in May. The driver showed residents his truck at the Abbot field after the parade, accepted recyclables, and answered recycling questions.

9. White Goods

White goods are defined as: stoves, water heaters, washers, dryers, refrigerators, and air conditioners. These large appliance items are prohibited from the incinerator by a State DEP ban. Alternatives for collection are listed in the recycling flyers mailed twice a year to all Westford residents and in the *Roudenbush Westford Directory* under "RECYCLING." A disposal fee is paid directly to the hauler by the homeowner.

10. Hardcover Books

Due to the efforts of Recycling Commission member Ellen Harde, with the cooperation of Courier Corporation, hardcover books were recycled in 1993. The program began at the July paper recycling Saturday and ran through October. The success of the pilot program encouraged the Recycling Commission to continue the program in 1994. Almost 10 tons of books were collected for which Courier paid \$10/ ton. About one third of the books came from the schools and the Fletcher Library.

11. Compost Bins

The Recycling Commission took advantage of a state program to provide compost bins to town residents at a reduced cost. Two types of bins went on sale at the December recycling day and will continue to be sold until February, 1994.

In 1993, close to 2000 tons were diverted from the incinerator, about 22% of residential solid waste. The Recycling Commission continues to seek ways to recycle additional items and will continue this work in 1994. As in the past, Recycling Commission members look forward to helping Westford reduce trash costs and dispose of waste in the most environmentally responsible way.

Respectfully submitted,

Gerald DiBello, Chairman
Richard Barrett, Highway Superintendent, ex-officio
Barbara Carey
Ann Eno
Ellen Harde
Wendi Foley

Mike Gustin
Barbara Melvin (resigned 9/93)
Elizabeth Michaud
Victoria Phillips

BOARD OF REGISTRARS

The Board of Registrars conducted the Annual Listing which resulted in the printing of the Street List Books, Precinct Lists of Registered Voters, Dog Owner Lists, alphabetical List of Residents and the Jury Selection List for Westford Residents.

Registration sessions for new voters were held before all Town Meetings and all Elections. A total of 10,236 Registered Voters were listed at the close of the year a breakdown of which follows:

Unenrolled Voters (Independents)	5307
Democrats	3105
Republicans	1823
Libertarians	<u>1</u>
	10236

Respectfully Submitted,

Wilbert Vaughn
Beverly Dearth
Mike Tocci
Elaine McKenna

ROUDENBUSH COMMUNITY CENTER

"The Magic of Roudenbush"

Bursting at the Seams! Roudy's "magic" can be seen in the full enrollment of our programs as well as waiting lists for both day care and preschool. These successful programs are providing vital services to our community as well as helping make it possible for Roudenbush to progress towards our goal of financial self-sufficiency.

Financial Self Sufficiency was not just a campaign promise. In FY '94 Roudy is returning \$32,000 to the Town, up from \$12,000 in FY '93. This represents more than 1/3 of the Town's portion of Roudenbush's budget. The remainder of Roudy's \$850,000 budget is generated by Roudenbush's departments: Community Education, Children's Center at Frost, and Preschool.

New Director: In April 1993, Janice Ruell was succeeded by Steven Winter as Director of the Roudenbush Community Center. Steven has a Master's degree in Education, with studies in educational management. He has a particular interest in learning-disabled young adults.

Community Support continues to be vital to Roudenbush. We are blessed with precious gifts of volunteer time and labor: *Preschool parents (and others) who help in classrooms; *Auction and/or Directory workers who just show up to help; *the Roudenbush Associates and their Board of Directors who fundraise and serve as valuable resources in many ways; *the nine members of the Town Committee who formulate policy and have care and custody of both 65 and 73 Main Street. Your response is always super. Thank you one and all.

Children's Center Preschool: Due to our preschool's popularity, fine reputation and staff and Westford's growth, we have filled 65 Main Street to capacity, giving eloquent testimony to the popularity and expertise of its director, Liz Mayer.

Children's Center at Frost: In 1991 our occupancy of Frost was a dream. 1992 saw the dream become reality. And 1993 saw Frost grow to capacity. The entire staff should bask in the glow of congratulations for a job well done, but we cannot let 1993 slip by without special mention of Joyce Cantore, who led Frost through a greater year than even she thought possible. Joyce left in November to look for greater challenges. The new director at Frost is Margie Leslie, who has taken over the reins in very capable fashion.

Community Education Classes, under the direction of Patti Mason, Joy Courcy and Rosemary Farley have been expanding in the last year. Many new toddler-age programs are now being offered to complement our growing list of classes for older children. The ever-popular gymnastics programs have also grown and now include boys and preteens. Adult programming has expanded in many areas as well. Many classes and courses were offered with an emphasis on parenting education topics including the WASA STEP programs.

Health Services: Roudenbush continues to be the site for many of the health screenings offered by the Town Nurse, Sandy Collins. Our location, in conjunction with the availability of services, makes this aspect of our service to the community especially useful.

Volunteers are still one of our most valuable assets. In particular, the Associates work very hard to raise community awareness as well as money for Roudenbush. 1993 was an auction year and what a wonderful evening it was! But it was also an enormous amount of work, labor generously donated for the good of Roudenbush and the Town. Money raised by the Associates was used to fund numerous capital improvements, from a refrigerator to brand new lofts for a preschool class. Thank you thank you thank you!!

Building Improvements always seem to be necessary in the old, lovable buildings we maintain. At 65 Main, the gym floor was refinished, new carpeting was installed in the main hall and offices, and repairs were made to the roof, the outside back wall, and the bathrooms. Parking berms were added to the parking lot. The playground was enlarged and another swing was added. Nor was Frost ignored, as new fencing, an oven, and parking berms were installed. Landscaping was done and two rooms in the basement were carpeted and painted. Middle School Club members decorated one of those rooms; the other was completed as a multi-purpose room.

ROUDENBUSH ASSOCIATES BOARD OF DIRECTORS

Frank Penella, President
Truda Wilson, Treasurer
Cathy Zwolinski, Recording Secretary
Muriel Drake
Andrew Kusmin

Veronica Otto, Vice President
Nancy deLone, Corr. Secretary
Sue Hamalainen
Christine Dwyer
Ellen Harde

A BARGAIN FOR WESTFORD

When it comes to bargains, Roudenbush has all those new car sales beat all hollow. The Roudenbush Community Center budget is at \$850,000 (and still climbing!) but the cost to the Town of Westford is a mere 11% of that total. What's more Roudy provides the Town with a rebate! This year, the rebate is \$32,000; next year we hope to top \$50,000 as we reach towards our goal of reducing the Town's contribution to zero.

Respectfully submitted,

The Roudenbush Committee
Tim Butler, Chairperson
Gerri Beck, Secretary
Peggy Blanchard
Barbara Meader
Jack Viera

Stella Snyder, Vice-Chair.
Peggy Baranowski
Cho Chau Li
Charlotte Scott

Tax Collector's Report July 1, 1992 - June 30, 1993

YEAR	BALANCE	COMM	COLLECTIONS	ABATEMENTS	REFUNDS	TAX LIENS	TOTAL
PRIOR TO 1989	214,908.74		13,999.87		154.99	9,086.01	191,977.85
1990							
RE	58,389.61		3,763.26		246.63	17,059.70	37,813.28
PP	6,139.48						6,139.48
EX	21,416.00		5,801.68				15,614.32
BT	454.00						454.00
1991							
RE	188,515.94		63,380.84		26,172.87	81,899.58	69,408.39
PP	1,977.60						1,977.60
EX	36,713.24	5,640.56	22,211.54	4,485.41	1,575.28		17,232.13
BT							
1992							
RE	679,005.62		370,432.80	2,972.24	15,155.29		320,755.87
PP	60,571.05		49,239.15				11,331.90
EX	61,851.47	281,038.04	319,360.33	16,264.84	6,069.40		13,333.74
BT	283.00						283.00
1993							
RE		17,168,532.04	16,416,762.59	116,894.08	5,869.81		640,745.18
PP		394,262.28	333,772.98		139.30		60,628.60
EX		886,220.47	756,703.41	18,392.66	2,070.80		113,195.20
BT							0.00
TOTALS	1,330,225.75	18,735,693.39	18,355,428.45	159,009.23	57,454.37	108,045.29	1,500,890.54
TAX TITLES							
FORECLOSURE	46,061.09	145,423.13	107,073.88				84,410.34
	5,294.77						5,294.77

RE=REAL ESTATE PP=PERSONAL PROPERTY EX=EXCISE BT=BOAT

Mary F. Dunkerley
Tax Collector

Tax Collector's Report July 1, 1992 - June 30, 1993

YEAR	BALANCE	COMM	COLLECTIONS	ABATEMENTS	REFUNDS	TAX LIENS	TOTAL
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RE=REAL ESTATE PP=PERSONAL PROPERTY EX=EXCISE BT=BOAT

Mary F. Dunkerley
Tax Collector

VETERANS' SERVICES

Chapter 115 of the General Laws of the Commonwealth of Massachusetts provides for mandated services and benefits to veterans and their dependents. The local Department of Veterans' Services administers financial and medical assistance to eligible needy veterans as authorized by the State Office of the Commissioner of Veterans' Services. Federal programs and benefits provided by the U. S. Department of Veterans' Affairs (VA) are also administered through this office.

For FY 1993, \$49,975.43 was expended in ordinary benefits and medical assistance, of which 75% of that amount is reimbursed by the Commonwealth. Sixteen veterans and widows of the Town were assisted. Over sixty veterans and their dependents received Federal benefits directly from the VA in 1993.

In addition to providing financial and medical assistance to veterans of the Town, the Department of Veterans' Services provides burial assistance, employment counseling and direction to state and federally funded jobs programs, family and substance abuse counseling and crisis intervention, and housing, food and fuel assistance. The Director of Veterans' Services participates in the Massachusetts Veterans' Services Agents Association, the Middlesex County Veterans' Services Agents Association, and serves as liaison between the Towns and the Chelmsford-Westford Veterans council, who represents the veterans' service organizations in the Towns, i.e., the American Legion, VFW, DAV, etc.

Fy 1993 Veterans' Services

Appropriation:	\$78,938.33	
Expenditures:	49,975.43	(Benefits)
	<u>10,208.47</u>	(District Assessment)
	\$60,183.90	
Unexpended:	\$18,754.43	

The newly formed District Office of the Department of Veterans' Services serves both Towns of Westford and Chelmsford. William Hahn is the Director of Veterans' Services and can be reached in either Town by calling 251-0123.

Respectfully submitted,

William L. Hahn
Director, Veterans' Services

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT

FOR THE YEAR ENDING DECEMBER 31, 1993

NUMBER OF GALLONS PUMPED:


JANUARY	24,811,700
FEBRUARY	28,554,300
MARCH	33,362,000
APRIL	21,488,200
MAY	41,808,970
JUNE	71,098,630
JULY	64,026,830
AUGUST	63,436,410
SEPTEMBER	37,250,440
OCTOBER	35,923,200
NOVEMBER	32,968,170
DECEMBER	34,311,570

TOTAL	489,040,420
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LARGEST DAY	4,095,920
LARGEST WEEK- JULY 4-JULY 10, 1993	15,255,850
AVERAGE DAILY CONSUMPTION	1,389,319

NUMBER OF HYDRANTS	635
MILES OF WATER MAIN	85 MILES
NUMBER OF ACCOUNTS	4,696
NUMBER OF SERVICES	3,981
SERVICE RENEWALS	15
WATER MAINS INSTALLED	14,067
HYDRANTS INSTALLED	17
WATER MAIN BREAKS	8
SERVICE LEAKS	14
NEW SERVICES	112

Respectfully Submitted,


Warren Sweetser
Superintendent

WESTFORD WATER DEPARTMENT

Annual Report of the Water Department

February 11, 1994

RECEIPTS:

WATER RATES	953,375.78	
MISCELLANEOUS & SERVICES	37,114.65	
GUARANTEE DEPOSITS	108,606.75	
INTEREST	111.80	
SALVAGE	243.35	
		\$1,099,452.33

EXPENDITURES:

WAGES & SALARIES	288,900.04	
OPERATING EXPENSES	270,661.06	
LEAK SURVEY	6,900.00	
FIXED ASSET ACCOUNTING SYSTEM	13,018.50	
LANDFILL MONITORING	3,139.79	
INSURANCE/ADMINISTRATIVE COSTS	63,040.00	
DIESEL TRUCK	16,998.00	
METER REPLACEMENT	30,835.69	
MASTER PLAN IMPLEMENTATION	16,989.02	
PUMPING STATION UPGRADE	18,028.75	
		728,510.85

LOAN PAYMENTS:		
SPARKS HILL STORAGE TANK	32,268.75	
COTE PUMPING STATION	68,820.83	
TRUCK/BACKHOE/EQUIPMENT	17,952.90	
		123,042.48

TOTAL EXPENDITURES:		\$851,553.33
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ACCOUNTS TO BE CARRIED FORWARD:

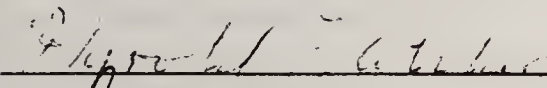
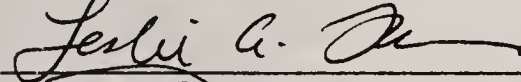
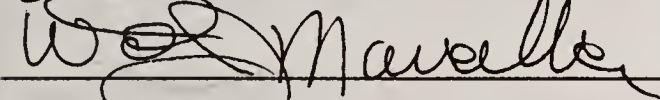
OVERFLOW PIPES	7,650.00	
MASTER PLAN ENCUMBERED	10,500.00	
MASTER PLAN IMPLEMENTATION	4,020.98	
AUTOMATED BILLING SYSTEM	20,000.00	
TESTING NEW WELLS	3,323.68	
OAK ST/CHESTNUT STREET	5,834.02	
TELEMETERING	2,304.90	
COTE PUMPING STATION	9,476.38	
		\$67,278.43

WATER SURPLUS ACCOUNT:

BALANCE 6/30/92		493,925.83
EXPENSE SURPLUS	+	210,211.11
REVENUE OVER PROJECTION	+	74,452.33
TRANSFER TO WATER MAIN PROJECT	-	405,000.00
NET CARRY FORWARD	-	67,278.43

BALANCE 6/30/93 \$306,310.84

Respectfully submitted,
THE BOARD OF WATER COMMISSIONERS

Harold Fletcher, Chairman

Walter Marcella, Secretary

Leslie Thomas

**TOWN OF WESTFORD
WESTFORD WATER DEPARTMENT
63 FORGE VILLAGE ROAD
P.O. BOX 384
WESTFORD, MA 01886
TEL: 692-5529**

FEBRUARY 10, 1994

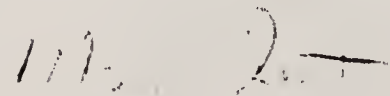
TO: BOARD OF SELECTMEN

FROM: WARREN SWEETSER
WATER SUPERINTENDENT

RE: TOWN ACCEPTANCE OF ROADS

As far as the Water Department is concerned, all water main service installations on Wilson Farm Road, Atwater Drive, and Almeria Circle are complete and acceptable by town standards.

Little Bear Hill Road, Grizzly Bear Circle, Polar Bear Lane, and Black Bear Road have no water service.


Warren Sweetser
Superintendent

WESTFORD ARTS COUNCIL

The Westford Arts council (WAC) is responsible for inviting, reviewing and approving grant applications from area artists and arts related organizations. Funds available for the grants are allocated to WAC by the Massachusetts Cultural Commission.

In 1993 the WAC received 24 applications requesting \$10,000.00 in funds. The WAC approved all or partial funding for eight (8) applicants awarding the total of \$3,283 allocated by the state. These included:

Westford Academy
Nabnasset/Abbot School
Day/Robinson School
Tadmuck Senior Center
Westford Chorus
Scholarships
WASA

Respectfully submitted,

Geraldine M. Beck
Kathy Doucette
Andrew Kusmin
Jan Rice
Eileen Seamonds
Jonnie Walker-Rohs
Cecile Glendenning

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

The NVTHS serves the Towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend and Westford.

DISTRICT SCHOOL COMMITTEE

Stratos Dukakis, Chairperson	Chelmsford
Charla Boles, Vice Chair	Groton
Irene Machemer, Secretary	Townsend
Howard Burns	Pepperell
Charlotte Scott	Westford
Samuel Poulten	Chelmsford
Robert Union	Westford
Susan Carr	Chelmsford
Augustine Kish	Littleton
Karen Johnson	Shirley
Joan O'Brien	Westford
Jerilyn Bozicas	Pepperell

ALTERNATES

Harvey Atkins, Jr.	Littleton
Stephen Dunbar	Townsend
L. Peter Noddin	Shirley
Jordan Waugh	Groton
Thomas Carey	Chelmsford
Alfred Buckley	Pepperell
Robert Carlo	Westford

ADMINISTRATION

Fred H. Green	Superintendent-Director
David McLaughlin	Assistant Director/Principal
Victor Kiloski	Academic Curriculum Coordinator
Paula Page	Special Needs Coordinator
Ralph Dumas	Business Manager

The Nashoba Valley Technical High School enrollment, as of October 1, 1993 is as follows:

Chelmsford	96
Groton	36
Littleton	18
Pepperell	76
Shirley	69
Townsend	51
Westford	42
Tuitioned	<u>50</u>
Total	438

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, a co-op program, a high school diploma, a trade certificate, an opportunity for further education and job placement.

Each year, qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry or business and receive valuable training in their chosen fields as well as wages.

The following programs are offered at Nashoba Valley Technical High School:

TECHNICAL PROGRAMS

Auto Body Repair	Graphic Arts
Automotive Technology	Horticulture/Landscaping
Carpentry	Machine Tool Technology
Culinary Arts and Baking	Medical Occupations
Data Processing	Metal Fabrication & Welding
Drafting Technology	Painting & Decorating
Electrical Technology	Plumbing & Heating
Electronics	Building & Grounds (Spec. Needs)

ACADEMIC PROGRAMS

<u>Mathematics</u>	<u>English</u>	<u>Science</u>
Algebra I, II	Composition I - IV	Applied Biology
Computation I, II	Literature I - IV	Principles of Technology
Plane Geometry	Tech Prep	Applied Chemistry
Applied Math I, II	Applied Communications	Environmental Science
Business Math	Special Education	Special Education
Trigonometry	<u>Social Studies</u>	<u>Computers</u>
Consumer Math	Civics	Keyboard Skills
Special Education	Geography	Computer Basics
<u>Physical Education</u>	US History I, II	Computer Applications
Health Education	How to Start Your Own Business	
	Special Education	

In addition to the technical and academic programs, a full Inter-Scholastic Athletic Program is offered to all students.

Adult and Community Education

Nashoba Valley Technical High School's Adult Education Program is open to anyone of high school age or over. Residents from all communities are welcome to participate in the many diversified courses which are offered during both the fall and spring semesters. This year 531 students enrolled in our Adult Education Program during the fall semester.

Adult Day Classes

This year, to accommodate District citizens who are unemployed or under employed, the Nashoba Tech accepts adults into some of the technical programs where space is available. This program helps unemployed or underemployed attain the skills needed to find a new position or become better qualified in their present positions, thereby offering the under employed a chance at promotions.

WESTFORD PUBLIC SCHOOLS

1992-1993 ANNUAL REPORT

OVERVIEW

The 1992-1993 school year was a very proud time for Westford Public Schools as the years of planning and hard work came to fruition with the opening of the new Blanchard Middle School. With the move of grades 6, 7, and 8 into this building, the remainder of the organization became a reality. Day and Abbot, formerly middle schools, opened their doors as upper elementary schools, housing grades 3, 4, and 5; and Nabnasset and Robinson became primary elementary buildings, incorporating kindergarten, pre-first, grade 1, and grade-2. The hard work of the summer crew in moving all the furniture and supplies to their appropriate places paid off as the opening of schools was one of the smoothest in many years.

During the school year, the elementary libraries were completely evaluated to make the new libraries in each school appropriate for the age group in the building. Under the direction of the Reading Coordinator, Marjorie Berenson, and with the help of the Reading Assistants; Westford Academy Librarian, Elaine Pietras; Blanchard's Media Specialist, Mary Weaver; and the Fletcher Librarians, every book was scrutinized and moved to its new home. After many, many hours of volunteer time, the libraries were organized and ready to reopen - a wonderful day for the elementary students. We will continue to improve these libraries over the next few years by adding a Librarian for the upper elementary buildings during the 1993-94 school year and, hopefully, one for the primary schools in the 1994-95 school year.

In order to bring the Westford Schools more in line with the improvements in technology, the Blanchard School was equipped with updated computers and networking. In conjunction with this phase of the building program and the cooperation of Nashoba Cable, Westford was able to proceed with the networking not only for Blanchard but also Westford Academy, the Central Offices, Abbot, Day, and Town Hall. Plans are under way for the hiring of a Townwide MIS Director to bring it all to reality during the coming year.

The K-12 enrollment continued to increase, especially in the elementary grades, which caused the Superintendent and School Committee to consider the establishment of a Building Needs Committee during the 1993-94 school year.

The pilot 2-1/2 day kindergarten program was initiated. Because of the hard work of teachers and administrators over the previous summer, the program was very successful; and the School Committee voted to continue it for another year.

During the school year, Beverly Shepherd, nurse at Robinson School, succumbed to her long battle with cancer. She will long be remembered for the number of lives she touched with her kindness and healing hands.

June saw the retirement of many long-time staff members: Barbara Brewer, nurse at Westford Academy; Andrew Coravos, Business Teacher and School Store Director at Westford Academy; Helen Farrier, Secretary at Westford Academy; Josephine Kane, Food Services Worker at Westford Academy; Glenice Kelley, Health Teacher at Blanchard; Germaine St. Hilaire, Food Services employee at Robinson School; Jane Thomas, a Food Services employee on leave of absence; Alice Watson, Head Bookkeeper, and Joan Woods, Grade 6 Social Studies Teacher at Blanchard. We wish them all a long, happy, and healthy retirement.

SCHOOL REPORTS BY GRADE LEVEL

WESTFORD ACADEMY

A Snap Shot of Student Academic Success

Westford Academy students continue to distinguish themselves academically. The College Board recognized Margaret Carey, Scott Marrus, Meredith Dodson, Pamela Gay, John Carroll, Joshua Epstein, Katherine Guilbault, John Korsak, Michael McLellan, Gretchen Rice, Sarah Robinson, Rebecca Shaw, Suresh Venkatraman, and Marc Viera for their excellent scores on the A.P. Exams, college-level curriculum taken while at Westford Academy.

Christopher DesAutels's performance in Worcester Polytechnic Institute's Math Competition earned him a \$1,000 scholarship if he attended W.P.I.

Kelly Hulbert, Lauren Harman, Kevin Collins, Lisa Stafford, and Rachel Friedman were recognized for their artistic talents through the Boston Globe Art Awards.

Sixteen students from Westford Academy attended the annual Spring Conference for the Massachusetts Business Professionals of America Association. The following students won awards - Jason Simpson, 1st place, Data Assistant; Greg Woodbury, Michael Queenan and Jason Simpson, 4th place Financial Analyst Team; Paula McLellan 1st place, Verbal Communications - Extemporaneous I; Sarah McGlinchey, 2nd place, Extemporaneous I; Michael Parato, 5th place, Extemporaneous I; Eric Damato, 6th place, Extemporaneous I; Tang Kit, 5th place, Verbal Communications - Extemporaneous II; Thomas Kane, 6th place, Verbal Communications - Extemporaneous II; Sarah McGlinchey, 4th place, Verbal Communications - Prepared I; Thomas Kane, 3rd place, Verbal Communications - Prepared I; Michael Culver, 2nd place, Data Assistant; Kelly Collins, Communications - Prepared II, Brian Roy, 2nd place, Verbal Communications - Prepared II; Sarah McGlinchey, Gwen Smith, Ryan Dunn, 3rd place, Chapter Yearbook; Mark Chambers, 2nd place, Business Knowledge Skills; Michael Queenan, 5th place, Business knowledge Skills; Kelly Collins, 3rd place, Business Law; and Ryan Dunn, 2nd place, Desktop Publishing. The students who placed first, second and third were eligible to attend the national Business Professionals of America Conference in San Antonio, Texas. These were Sarah McGlinchey, Paula McLellan, and Lauren Reedy.

National Honor Society

This year's NHS Banquet for the Tadmuck Chapter at Westford Academy was held in May at the Radisson Conference Center in Chelmsford. Marci Shyavitz, President, was Master of Ceremonies. Twenty-eight new members were inducted into the Society by the advisor, Mrs. Janet Bryant, and the outgoing officers, Marci Shyavitz, President; Heather Lowe, Vice President; Jodi Colangelo, Treasurer, and Amanda Hughes, Secretary. The new members are: David Cerrone, Jonathan Cutler, Eileen Hintz, Jill Lewis, Courtney MacDonald, Gregory Marchand, Amy Murphy, Sheila Priestly, Marguerite Sallet, Scott Vlasak, Craig Andresen, Pam Butler, Danielle Damato, Jaime DeMone, Sarah Dennechuk, Ryan Driscoll, Derek Gumuchian, Mercedes Hanson, Katherine Hersey, Taran Jefferies, Shaina Marrus, Candice McElroy, Keri Micalizzi, Matthew Poland, Katelyn Rosa, Jessica Shaw, John Stephenson, and Michael Wargocki.

Junior awards were presented to the four junior members who best demonstrate the four qualities required for membership in NHS: Heather Breen, Scholarship; Cristin L'Esperance, Service; Mital Shah, Leadership; and Kevin O'Brien, Character.

The officers for the 1993-94 school year were introduced. Kevin O'Brien will serve as President, Kerri Bowen as Vice President, Mital Shah as Treasurer, and Erika Ewers as Secretary.

Mrs. Barbara Parkhurst and Mrs. Bette Hook, Trustees of Westford Academy, presented the Senior Book Awards. The following seniors received books:

Hillary Barlow
Monica Biswas
Stephen Bohne
Courtney Butler
Beth Ann Cadigan
Jodi Colangelo
Kelly Collins
Cynthia Craig
Michael Dagdigian
Stephanie Dawson
Jennifer DeMone
Christopher DesAutels
Terri Eliason
Rosalie Ferrara
Rachel Friedman
John Hanes
Amy Hobbs
Amanda Hughes
Sarah Ingmanson
Erik Kaled

Tang Kit
Alison Landino
Heather Lowe
Melanie Macbeth
Christina Matheson
Heather McClendon
Michael McLellan
Thomas McManus
Kevin Menzie
Kathleen Miller
Susan Miller
Kathleen Mullen
Lori Murphy
Jay Norton
Melissa Plourde
Mandra Riley
Elizabeth Sarcia
Marci Shyavitz
Marc Viera

National Honor Society Advisor: Janet Bryant

Parent Advisory Committee

Westford Academy's Parent Advisory Committee continued its monthly schedule of meetings aimed at making parents more aware of school programs. Themes such as "To Clear Up Myths and Mysteries Carried Home by Freshmen After the First Few Weeks of School" were topics for parents. PAC once again organized a Staff Appreciation Week. On Monday, staff members were greeted with a colorful balloon as a kick-off of the week's festivities. Other activities included drawings of gifts donated by local organizations and businesses, a catered staff luncheon served by parents, and desserts prepared by parents. Also, coffee and donuts to start the day!

Three Veteran Staff Members Retire

Barbara Brewer, School Nurse; Andrew Coravos, Business Teacher; and Helen Farrier, School Secretary, retired ending close to a century of service to Westford Academy students.

BLANCHARD MIDDLE SCHOOL

Reflecting upon this past school year, one must characterize it as a year filled with excitement, challenge, and adapting to a myriad of changes. Blanchard Middle School is a reality, opening its doors to 670 students on September 1, 1992. The end of years of careful planning, and attention to detail also marked the beginning of decades of new opportunities for Westford's adolescents.

Even before the building was officially open, our eighth grade peer leaders gave up two days of their summer vacation to guide tours of students and their parents around Blanchard. On opening day, the peer leaders, proudly wearing their Blanchard Middle School tee shirts, assisted students in finding their homerooms in what at first seemed to be a building of daunting proportions. In no time, though, the building grew smaller, and it was only staff members who were getting lost.

DEDICATION WEEKEND, held October 16-18, was a great success and a fitting tribute to Lloyd G. Blanchard. Students celebrated their new school by holding a "Name the Bulldog" contest. (The bulldog was selected last year by students as the Blanchard mascot.) The winner? BUBBA! On Friday, students and staff participated in a Blanchard Pride Spirit Day - teachers wore their Blanchard Middle School tee shirts, and students wore blue and white. All students and staff wore Blanchard Pride buttons. Sixth graders had an ice cream social in the afternoon, and seventh and eighth graders had their first dance Friday evening. On Saturday, senior citizens of Westford were treated to a luncheon, a concert by the Westford Academy band, and a tour of the building, again led by our peer leader guides. Saturday evening, Patty Larkin performed during a concert in the new auditorium. On Sunday afternoon, the building was officially dedicated to Lloyd G. Blanchard, Superintendent of Westford Schools for 25 years, from 1957-82. Student guides led tours through the facility, led the audience in the Pledge of Allegiance, presented School Committee members and Building Committee members with photos of the school and tee shirts, and sealed a time capsule containing Blanchard memorabilia in the date stone.

Blanchard students have worked hard and have had a very successful year in their new "home." To incorporate the systemwide goal of promoting problem-solving and critical thinking skills, each team of teachers planned and implemented at least one interdisciplinary unit. Topics included the "Great Solar System Rescue", Native Americans, Medieval Times, Sports and Their Place in Our Culture, "Ceremonial Times" - a study combining Blanchard's surroundings and Westford history, Global Warming, Consumers and Advertising, and Appreciating Differences. Through these and innumerable other units and activities, students stretched their minds and learned that all disciplines are interrelated and interdependent.

Our new auditorium hosted its first middle school musical in March - *Oliver!* - playing to four nearly full houses. It was such a delight to watch the talent and enthusiasm of so many of our middle schoolers as they gave what were judged by many as professional performances. The dedication of and countless hours spent by the tireless parents who worked with the students on this production are truly admirable.

Blanchard's students won accolades in other arenas as well. On Team Awards Night, over 200 students were honored for their participation in one or more of the teams which represented Blanchard this year. Members of the Baseball, Basketball, Cross Country, Field Hockey, Math, Mock Trial, Softball, Soccer, Tennis, and Track teams were recognized and thanked for their dedication and team work. Our Math Team finished first in its division, and the Track team was Regional Champion! Over 100 students deserved every second of the rousing applause they received for performing in our various bands and in the chorus during our first annual Pops Concert. Blanchard musicians also participated in two exchange concerts with Marshall Simonds Middle School of Burlington and hosted a stage band festival, with four area schools participating.

This year has seen students from two middle schools dissolve the boundaries and become Blanchard students. It has seen teachers forming strong new teams and providing challenging and enriching experiences for their students. It has seen students stretch their minds and grow. It has seen record numbers of students participating in activities and on teams to proudly represent Blanchard and the town of Westford. This is only the beginning.....

UPPER ELEMENTARY SCHOOLS

ABBOT ELEMENTARY SCHOOL

A major reorganization took place, and Abbot became a Grade 3-4-5 school in September. The PTO groups from Nabnasset School and Abbot School became one -- NABBOT PTO.

Personnel

The following teachers served on Town curriculum committees: Ester Wikander (Language Arts), Lucille Dadmun (Health), Jane Jurgeleit (Social Studies), Kathy Pacsay (Science), Lloyd Maranville (Math), Betty Chachus and Lloyd Maranville (Grade 5 camp), Sue Peligian (Parent Conference Committee), Lloyd Maranville (Parent Teacher Representative, and Lloyd Maranville and Henry Leyland (Calendar Revision Committee).

Curriculum

Staff participated in a number of workshops, courses and grants. Almost all staff have attended workshops. Mrs. Pacsay, Mrs. Jurgeleit, and Mrs. Mossdrop attained their graduate degrees from Lesley College.

Authors Day again advanced Writing Skills of children - 350 children authored a book at their level of writing. Robin Hansen Cole (published author) worked with the children. Mrs. Oliver presented grade 5 children in a spring production of Robin Hood and a talent show in the winter with the assistance of Mr. Maranville.

Mr. Leyland arranged for Dr. Gower, University of MA at Lowell to conduct a course at the end of school at Abbot in Models of Teaching. Staff from all schools, as well Abbot, were invited.

Units from the National Geographic Telenet Program were again utilized by grade 4 and 5. Children communicated their primary research through computer to other parts of the U. S.

NABBOT PTO

The Parent Council provided funding for many programs. In addition they brought children to live theater at University of MA Lowell as well as arranging cultural events at the Abbot School. A few additional accomplishments include: revised handbook for parent volunteers, more than 150 volunteers to help children and teachers, organization of the *Nab News* - a monthly school newsletter, organization of the annual field day for all children, organization of the grade 5 end-of-year step-up program, arrangement of a staff appreciation day for teachers, purchase of books for the libraries, and enrichment programs for all grades.

ABBOT SCHOOL CONTINUES TO BE A TEAM OF PARENTS AND TEACHERS PROVIDING FOR THE NEEDS OF STUDENTS. THANK YOU PARENTS AND STAFF!

NORMAN E. DAY ELEMENTARY SCHOOL

School Opening

The school year began in September 1992 with change being the operative word. The Day School was opening its doors for the first time as an elementary school. Students attending the school had been enrolled at the Cameron, Robinson, Nabnasset, or Frost Schools during the 1991-92 school year. Likewise, the professional staff were experiencing a new working environment in fulfilling their responsibilities. The Day School and Robinson School were established as "sister schools." Children would complete grade two at the Robinson School and transition to the Day School commencing in grade three. A joint PTO was developed between the two buildings to continue the collaborative involvement of schools, parents, and community members.

With the increased number of new families and students to our school the New Student Orientation Program was continued. This forum provided an opportunity for students to receive a tour of the school, meet other new pupils, view a slide show of Westford and discuss what it was like to be new to the school. The final activity included the completion of a bulletin board with a map of the United States and each student identifying the state and town where they had previously resided. Newcomer coffees and tours were conducted for the new families by the PTO and school administration.

Community Involvement

The PTO provided numerous resources and curriculum extensions to our school. Enrichment programs included Joyce Greer, storyteller; Judy Buch, ventriloquist; Faustwork Mask Theater; Georgia Sea Island Singers; Spectrum Percussion; Little Theater of the Deaf; Southwick ZooMobile; Native American Perspective; and The Westward Expansion.

To make these programs feasible, the PTO conducted book fairs, an ice cream social, the pumpkin fair, Market Day, a wrapping paper sale, a sports and sweat suit sale, and ran the school store. Service opportunities were provided with the lunch fund, scholarship program, grade five signature tee shirt sale, Robinson/Day School Director, classroom holiday parties and the emergency telephone tree. Purchases include phase I and II of play equipment and structures, plus landscape timbers for the school playground, a video camera and book spine binder. A weeping cherry tree was bought and planted as part of the Day School Earth Day. The PTO also recognized the professional staff during American Education week and National Teacher Appreciation Week.

Other participation included parents serving as guest speakers and presenters to our students. Handicap Awareness Month provided community members an opportunity to share their expertise on the conditions which physically and mentally challenge some of our neighbors. The specific areas identified were in grade three - physical disabilities, grade four - thinking disabilities, and grade five - learning disabilities. Programs relating to these topics involved stations on physical mobility and rehabilitation, plus a presentation on the use of a handicapped accessible van in grade three; a special presentation by a young woman with Down's Syndrome in grade four; the "Rover's Program" for grade five with students from the Landmark School in Beverly, MA, speaking on learning disabilities. All students assembled for a presentation on service and hearing dogs.

Each classroom in the school also invited parents as volunteers to assist the students and teachers in a variety of tasks. Parents volunteered to instruct students in the library and extend clerical assistance to children. Parents also served as chaperones on grade level field trips. In June, parents were invited to serve on the interviewing team,

along with staff and administration, to search for a grade five teacher. Parents were also represented on committees reviewing the parent/teacher conference format and the development of calendars for the 1992-93 academic year and future years.

Donations were provided to the school and included typewriters, magazines and books to our library, colored paper, maps of the United States, videotapes, puzzles, and an Atlas on the historical perspective of Massachusetts.

We thank all of the parents and community members who volunteered their time and efforts toward enriching the educational experiences for our students this past school year.

Curriculum

This past year was the initial implementation of the D.C. Heath Math program in grades 3-5. The curriculum emphasized problem solving, "hands-on" manipulatives and making connections to "real life" experiences. Consistent with this was the development of a schoolwide problem solving committee. The committee developed a rubric which serves as an assessment tool to measure understanding, relevance, and written expression of the problem-solving process. This will be instituted during the 1993-94 school year along with a posting of the appropriate grade level problem solving strategies.

Two programs were piloted to explore available Language Arts materials. The Silver Burdett Ginn program was adopted and staff were oriented to this program at an in-service session in June. The program is literature-based and provides a variety of activities for all students in meeting their diverse learning needs.

All children participated in a Writer's Festival in June. This activity was a culmination of many months of work by students and teaching staff. Each pupil published their own hard cover book, complete with title page, author's page and dedication page. Parents were invited to the festival to read, review or listen to the many wonderfully creative stories. Children in grades four and five also completed entries in the "Hot Ideas for School Awards." This project sponsored by Tylenol and Brooks Pharmacy was an opportunity for students to develop their skills in expository writing.

In science, children participated in usage of the National Science Resource Center (NSRC) science kits. Staff were trained in the use of the kits and their application of teaching scientific concepts to students. These included plant growth and development in grade three, electric circuits in grade four, and micro worlds in grade five.

Student Activities

Students participated in school meeting twice during the year. This activity included dividing homerooms into two groups and having students discuss respect for others, ideas for Pride Day, plans for future school meetings, ideas for Spirit Days and core values. Boys and girls in grades four and five were offered a before school intramural program in basketball and floor hockey. Homeroom representatives in grade five homerooms met with Mr. Regan during the school year to discuss ideas and plan how to improve our school. All students participated in the Winter Holiday Music Program to recognize the many religious and cultural celebrations of the winter season. In May students were involved in the Memorial Day program. Children entering our school as grade three students in the fall of 1993 were oriented to the building by meeting their teachers, viewing their classrooms and receiving a tour of the building by fifth grade pupils. Students entering grades four and five had "Move-up Day" by meeting their teachers for next year and listening to some of the programs and activities planned for 1993-94.

Recognition

In June all children attended the awards day program. Students were recognized in the areas of good citizenship, participation in the Byam Mini-marathon, academic fitness, perfect attendance, and excellence in art, music and physical education.

At the Memorial Day program, three grade five students were recipients of Memorial Fund scholarships. These included Michelle Luttati, the Mary Ellen Bissonette Award for excellence in physical education; Ian Short, the David M. Lemire Award for excellence in music; and Ryan Janoch, the Derek R. Wisnowski Award for citizenship.

Each grade five student received a certificate at the completion ceremony held for all grade five students and their families. This recognized their successful completion of academic requirements in grade five. A reception was held in the school cafeteria. Jonathan Masullo and Kathryn Faherty received Principal Award plaques for their academic achievement, strong citizenship, effort, and commitment to their work.

Twice during the year the school staff recognized the valuable contributions of our volunteers. In late February a Volunteer Appreciation Week was held with banners in the school thanking them for their efforts and refreshments. In June an appreciation breakfast was held for all volunteers. Children presented each volunteer a certificate in appreciation of their efforts.

Future Plans

The student population at the Day School continues to increase. For 1993-94, the school will be adding a class in grade three and grade four. As the number of children changes so does our curriculum. We will be piloting two social studies programs and monitoring this initiative with the direction to implement one of the programs in 1994-95.

A mission statement and core values were established this past year. The mission statement is: "Our schoolwide belief is that all students, staff, and parents can work in cooperation to promote our common goals. We believe we should work together to promote respect and responsibility for the education of our future citizens. Our school will be open to community support, shared decision making and growth opportunities." The core values consist of involvement, respect, responsibilities, and communication. Activities will be held in the fall to present, discuss, and promote our mission and core values.

Students will be working through instruction by staff to improve their organizational skills. Children will receive a notebook with dividers to enhance their ability to record assignments, secure materials, and manage time.

We look forward to another successful school year in 1993-1994!

PRIMARY ELEMENTARY SCHOOLS

NABNASSET ELEMENTARY SCHOOL

Year-round Events

Children participated in the following activities on a regular basis throughout the school year:

- * Tuesday Banking - Children have savings accounts at the Lowell 5 Cents Savings Bank
- * Contessa Zero visited on days ending in zero. We started counting the first day of school (i.e. day 1, day 2, etc.)
- * Problem of the week - a problem solving program where the children participated by turning in solutions on Friday.
- * Birthday recognition - Monday morning Mrs. Oliver sang Happy Birthday to all the children/staff who have a birthday that week.

Kindergarten Events

The kindergarten children were invited to an orientation on September 1. They began school on September 2. The kindergarten screening took place the week of September 23. They had many special days this year including hat day, funny feet day, pajama day, etc. The kindergarten children took a field trip to the Children's Museum in Boston in March, and the Tide Pool came to visit on June 2. The kindergarten disability program ran for 5 Wednesdays in March/April. The kindergarten children who attend the half-day program participated in a cafeteria snack experience to get ready for the lunch program next fall, and everyone got to meet their pre-first and first grade teachers on June 17 and 18.

Pre-First and First Grade

In the fall the children did a unit on bears and concluded their unit with a teddy bear picnic that parents and teddy bears were invited to attend. The first graders also corresponded with the sixth graders at Blanchard School and exchanged letters. On January 22 the sixth graders came to Nabnasset School to meet their penpals and then on March 12 the first graders traveled to see the new Blanchard School and their penpals. It was a wonderful experience for both grade levels. In January the CAPP program came to Nabnasset to work with the first graders. On April 7, we had an open house for kindergarten parents whose children will attend first grade in the fall. The parents attend a short presentation and then visited classrooms. The pre-first open house was on May 27. The pre-first and first graders traveled to the Aquarium on April 27. The pre-first disability awareness program was held during the week of May 3-7 and first grade disability awareness on vision was May 10-14. The first graders also had a special assembly put on the American Cancer Association about the hazards of smoking. The first graders put on a concert, called "under the sea" for both parents and classmates. They had their move-up day to meet their second grade teachers on June 18.

Second Grade

The second graders became pals with the kindergartners this year. They read books and shared time together. The second graders participated in many impressive projects this year. They did reports on their ancestors, book reports on famous people and then did an oral presentation. They built models of dinosaurs and wrote reports. The

second grade concert was in December this year, and the children did a play and sang many holiday songs. The second grade disability awareness program was held April 26-30. They went on a field trip to the Science Center in Worcester, and the Westford Partnership sponsored a trip for all second graders to the Butterfly Place. On June 15 they traveled to Abbot to meet their new third grade teachers.

All School Events

Nabnasset School had an open house on September 23, and we had quite a turnout. The children had their pictures taken on September 25. For Halloween we all wore black and orange; Miss Bortz even wore a black and orange wig. Leeny Seamonds came and told all the children some exciting Halloween stories. This year we all celebrated election day by registering to vote and voting for the mascot of our choice. The Dalmatian won, and the children continued voting to select his name. On day 101, our mascot was officially named Oreo Cookie. We affectionately call him "Cookie". During the holiday season, many of the families volunteered to fill holiday stockings with items for needy senior citizens and children in the Westford community. They were distributed to the Westford Nursing Home and Meals on Wheels participants as well as included in church sponsored events to help people during the holiday season. On Young Readers Day, November 10, the children covered the hallways with pictures of their favorite books. The children and staff brought in food for the November Food Drive. All the children had a Thanksgiving celebration. The kindergarten children put on a Thanksgiving program, the pre-first children made a friendship fruit salad, and the second graders invited the first graders to share in a healthy food banquet. In December, the Nabnasset Library opened with a ribbon cutting ceremony. In January, we had a kick-off for the "Pennies for Pages" fundraiser to help a school in Florida buy books for their library. We all celebrated 100 days of school on February 8, and *101 Dalmatians* on February 9. The school took a field trip sponsored by NABBOT PTO in May to see *Hansel and Gretel* at UMASS Lowell. The school celebrated all our young authors in May with a week-long celebration. The children published books, and parents came to share how they used reading and writing in their jobs. The children made tee shirts and learned an authors song. Nabnasset field day was June 16, and all the children had a wonderful time winning ribbons and enjoying the beautiful weather.

NABBOT PTO Events

The PTO sponsored such fund raisers as calendars, the spaghetti supper, sale of gift wrap paper, roller skating parties in November and February, an ice cream social, a book fair (each teacher received \$24.00 in free books!), a towel sale, and a World Book reading program - a program in which the children collected pledges for books they read in a seven-week period. The money earned was matched by World Book for reference materials. Each classroom and the library received 2 or 3 sets of reference materials.

The PTO also provided our school with many wonderful enrichment programs and special events such as ZooMobile; Nancy Tucker; Jim Douglas; Georgia Sea Island Singers; a trip to see SMARTS production of *Hansel and Gretel*; Leeny Seamonds, the story teller; Michael Emberley, an author and illustrator, Tide Pool and Field Day.

Special Inservice Presentations

These following presentations were funded by a special needs grant and pupil aid monies:

March 3: Kathy Amico made a presentation to staff on inclusion and how to adapt curriculum to include all students.

April 5: Maureen Harris made a presentation to grade level teams on using process writing.

April 26: Teachers from North Hampton made a presentation to grade level teams on how to meet the needs of all children in a heterogeneous group and how children with special needs can be educated in the classroom.

ROBINSON SCHOOL

Robinson School made a transition from a kindergarten to grade 5 school to primary education this year, with twenty-one classes, approximately 450 students from our special needs pre-school classes to grade two. In keeping with the young population, some new traditions were established. Each day began with a science question of the day, usually about animals, announced school wide. During the winter months, morning warm-up physical exercises were added, with the assistance of Mr. Gerken's voice on tape, which were well received by our students.

Parent/Community Involvement

Last spring a portion of our playground was dedicated to the memory of Katlynn Mae Gardner. A red maple tree was planted by the PTO. The Memorial Playground funded the large train for students to enjoy. Last year's fifth graders raised funds for a memorial bench, which will be installed over the summer. In the same area, a committee of parents will soon be rebuilding one of the tire climbers.

In addition to the numerous classroom volunteers, PTO officers and committee members, volunteers continued to staff our Media Center for the third consecutive year. Our library re-opened following a major effort, again with much volunteer support, under the capable direction of Mrs. Marjorie Berenson, to subdivide the K-5 collection, placing age-appropriate materials at Robinson School (K-2) and Day School (grades 3-5). All students in grades kindergarten through grade two had a regularly scheduled library time with stories read, a lesson planned, and an opportunity to borrow a book.

Our foster grandparents joined us daily and supported classroom instruction. Three new foster grandmothers were added this school year Robinson, for a total of five: Sabina Coleman (room 2), Irene Diette (resource room), Mary Nugent (room 3), Lauretta Simard (room 5), and Margaret Tebbetts (room 7). They are a welcome addition to the Robinson School "family."

Parents expanded the Handicapped Awareness Week this year, with continuation of the kindergarten overview of disabilities, and addition of the pre-first "Find Another Way" curriculum, grade one visual disabilities, and grade two hearing disabilities. The parent volunteer coordinator of the expansion of disabilities awareness at Robinson and Day Schools has been Mrs. Irene Kershaw.

Parents also initiated and completed a Robinson-Day Schools Directory to assist students and parents.

Teacher representatives from each team worked together throughout the year, meeting early in the morning, to revise the Robinson School Family Guide. This will assist parents as they register their child at Robinson School for kindergarten or move into the community at another grade level.

The support and energy of hundreds of volunteers during the course of the school year continue to make Robinson School a special learning place. This exemplifies how we can all contribute to our schools in special ways.

Curriculum/Instruction/Communication

Teachers utilized our newly adopted math program to emphasize problem solving strategies, in keeping with our two-year systemwide goal, "To improve students problem solving skills". The curriculum was enhanced through field trips and many PTO-funded enrichment programs. New science materials brought "Butterflies", with live specimens, to the second graders in September and "Weather and Me" to grade one in the spring. Literature and poetry provided students with many beautiful language experiences. Additional multiple copies of grade-level appropriate literature was added to our classroom libraries by our generous Robinson/Day PTO again this year. The math and science resource committee, composed of parents, teachers, and principals, met monthly to oversee the purchase of additional materials and the relocation of materials to the Day School for intermediate level accessibility.

Teacher representatives from each team met monthly to coordinate interdisciplinary thematic units and plan schoolwide events such as earth day. This committee will review the newly adopted reading program themes and consider the themes which are present in the new social studies programs, being considered for adoption in 1994-95. The kindergarten initiated a rain forest theme in the spring, which was a huge success. They wrote letters to and received responses from many elected officials, including President Clinton.

The Robinson School goal this year was to improve home-school communication. This was supported through summer letters mailed home to welcome kindergartners and first graders. Regular updates went home in the form of school newsletters and monthly kindergarten calendars and "Ask me about..." notices from first grade homerooms. There were a number of articles in *The Westford Eagle* and inclusions in the *School Zone* column. The PTO and Principals combined their monthly newsletters, with separate flyers going home in between editions.

Grade one and grade six teachers from Blanchard School collaborated in support of our language arts program this year. Students became pen pals and wrote to one another prior to meeting, once at Robinson School and once at Blanchard School. This was a worthwhile effort, which supported curriculum and was enjoyed by all.

More professional development opportunities became available thanks to funding through per pupil allocations from the Commonwealth and grants written by early childhood and special needs staff. The newly formed Early Childhood Task Committee began its study with evaluating the alternating-day kindergarten pilot, which will continue in 1993-94. A number of teachers were able to attend training sessions/workshops on a variety of topics such as writing skills, hands-on science, every-day-counts calendar activities in math, whole language, flexible grouping in heterogeneous classes. The Robinson School professional development committee met regularly to oversee the expenditure of this funding, including the purchase of some current professional development publications.

Robinson School also served as a training site for eight student teachers from Fitchburg State College and Rivier College, several pre-practice teaching practicums and one UMASS Lowell part-time administrative intern. The presence of professionals in training enhanced the school with an exchange of ideas and materials, as well as more adults per student for part of the year in assigned classrooms.

Conclusion

The year concluded with a wonderful production by the second graders called "V.I.K." for Very Important Kids. Each one of the children at Robinson School is very important. Many plans are in process to continue to improve how we provide for each of them.

CURRICULUM AND INSTRUCTION

Several very exciting and significant initiatives were organized during 1992-93 through teachers, administrators and parents working together providing for the needs of children. Some of the curriculum and instructional accomplishments included:

Math

At the elementary level, children experienced the second year of the newly implemented D.C. Heath Program. As a result of a carefully developed pilot study, Westford instituted a new approach in 1992-93. The elementary program followed the recommendations of the National Council of Teachers of Math which includes: mathematical reasoning, problem solving activities and real life approaches.

At Blanchard Middle School, teachers assessed the current program and prepared for a pilot for 1993-94. Selected children in grades six, seven and eight will be using Glenco Publishing and D.C. Heath Corporation materials. A detailed plan has been organized, staff development has been arranged, a monitoring system is in place, and an evaluation will determine the program that best meets needs.

At Westford Academy, several activities were also developed. As a result of a year long effort, new approaches were piloted in Honors Trigonometry and materials were purchased to further challenge students.

Science

Several initiatives are in place at all grades K-12. At the elementary level, children continued with expansion of The National Science Resource Center Program developed by the Smithsonian Institute. The plan is to develop 24 self-contained units of study, four per year, over grades one through six. Each unit requires eight weeks of instruction and involves very creative experiments and observational activities.

At the middle school, an effort was developed to create a more "learn-through-doing" approach. A major program was piloted and careful monitoring helped us to observe progress. Glenco/MacMillan materials provided a more problem solving focus to science and created consistency of instruction at all grades. This program will become a framework for all children at the middle school.

At Westford Academy, several changes have begun. Pilot initiatives were organized in General Biology and Honors Physics. In addition, a more hands-on effort was developed for the Environmental and Earth Science courses. Our Physics program was enhanced with a new Conceptual Physics course. As with other K-8 science initiatives, the focus at the high school is to expand problem solving and introduce more laboratory based learning.

Social Studies

A recent assessment of the Social Studies program resulted in changes at two levels. Middle School grades six and seven have completed a redirection of their studies and now focus on the Western and Eastern Hemispheres.

At the elementary level, a program assessment resulted in the plans for two pilots in 1993-94: Houghton Mifflin and MacMillan McGraw Hill. Our purpose is to introduce a more contemporary direction including materials that will stimulate pupil thinking.

Health

The major emphasis of the health program was to expand the AIDS Awareness program at the elementary level and enhance it at the high school. The Health Task Committee worked with the Citizens Advisory Committee for Health to study national programs, review the recommendations of experts, and develop initiatives.

A comprehensive curriculum was developed for grades K-5 and age-appropriate activities were designed. Staff orientation sessions were conducted and information was shared with parents at evening sessions.

Language Arts

During 1992-93, several important steps were taken in the development of Language Arts. At the elementary level, a piloted effort was completed that examined the use of text materials combined with recommended literature. The program provided a better skills sequence and more successful connections with other subjects.

At the middle school level, Language Arts teachers have further refined the roles of reading and language arts in grades six through eight. Through specific skills activities for reading and written language, children requiring additional support or challenge will receive instruction they need.

Westford Academy English teachers have carefully developed the new Writing Center. This facility provides teaching and technology to help all students to improve writing skills. The Center offers help in writing first drafts, revising, editing and preparing for completion.

Computers

The major direction of computer instruction this year was to develop a plan to better coordinate grades K-12. State-of-the-art technology became available for all middle school students with the opening of the Lloyd G. Blanchard Middle School last September. At the high school, the Citizens Advisory Committee for Computers and the Computer Task Committee worked together to develop a networking plan to expand availability. The elementary school reorganization resulted in the creation of equitable laboratories and programs at the Abbot and Day Schools, our grades 3 - 5 facilities.

Art /Industrial Arts /Home Economics

This past year, a representative committee completed a review of these three areas. Philosophy statements were rewritten, activities to be taught further defined and Outcome Based Charts revised.

Physical Education

The Physical Education Task Committee revised the grades K-12 program. The Statement of Purpose reflects current national thinking and the updated curriculum sequence identifies activities to be taught. Revised Outcome Based Charts list expectations of pupil accomplishments by the end of each grade. In addition, all activities were reviewed and updated as needed.

Music

The Music Task Committee, comprised of representatives from all levels, met during 1992-93 to review and revise curriculum. The goals of the program were refined and instruction in general, instrumental, choral and small ensemble programs was revised to reflect current needs. All activities grades K-8 were reviewed and revised.

Foreign Language

During 1992-93, foreign language teachers reviewed their curriculum. The sequence of activities was revised and updated and new technology components were added. The middle school program was further examined and recommendations for curriculum introduced.

Several other areas were examined last year in an attempt to further expand and refine instruction for students. Three of these include:

Early Childhood

An Early Childhood Study Committee, composed of teachers, administrators, parents and representatives of Westford's pre-school program was organized to assess and expand our effort. Program philosophy was revised, background information concerning model sites was reviewed and a specific multi-year plan was organized.

Middle School

A Middle School Study Committee was organized to assess our program and compare it to others in the area and throughout the country. Research was reviewed, a Five-year Plan was organized and a needs assessment was created to seek staff recommendations concerning program needs.

Assessment

Westford is involved in two major standardized programs. The California Achievement Test is administered to children in grades 3, 6, 9 and 12. In our testing program last year, Westford's children at all levels exceeded national averages and in most instances achievement was significantly above anticipated scores.

Additional testing is provided by the Massachusetts Educational Assessment, designed for students in grades 4, 8, and 12. The purpose of the program is to analyze the effectiveness of K-12 curricula and compare Westford's results to other Massachusetts communities of similar economic base, educational support, and population. Interestingly, Westford compares favorably with some of the most competitive communities in Massachusetts. A second component compares Westford's achievement with State averages. In this particular instance, our children achieved significantly better results than the averages for the State.

SPECIAL EDUCATION

Ninety-one children between the ages of 3 and 21 were referred for evaluations under Chapter 766; and of these, sixty-six were recommended for special education services. In addition, thirty children achieved all their goals and were transitioned out of special education. Westford's special education enrollment (12%) is significantly lower than the State average (17%) and other comparable school systems. This substantial difference can be attributed to the strong pre-referral efforts at every school. Before a child is referred for an evaluation, all efforts are made to modify the regular education program to meet the child's unique needs. It is not assumed that because a child learns differently he/she is handicapped. On the contrary, Westford Public Schools believe that all children can learn and that all children learn differently. Poor school performance cannot just be attributed to the student but must be evaluated in terms of the learning environment. Administrator, teachers, and parents in every school are working together to improve the delivery of services to all students without making them handicapped. Our goal is to meet the individual needs of all children in Westford.

The special needs department received several Federal grants to improve the quality of services within Westford Public Schools without increasing the school budget. A grant entitled "Strengthening Pre-referral and Integration" provided regular class teachers and special education staff with many hours of staff training in a variety of models for grouping, management, modifications, and teaching strategies. At the elementary level, teachers received training in developing and managing flexible groupings in language arts and math. Many attended an after school workshop on providing for differences within the regular classroom. At the middle school and high school, staff received training on content enhancers and integration strategies which they later presented to the rest of the teaching staff. An Early Childhood Grant program provided speech/language services to young children with special needs in an integrated pre-school setting. Consultation services were also provided to community-based pre-school programs to help them to identify and provide for individual differences in children without referring them to special education. This program was very successful and all involved want to increase consultation time for the following school year. A Commonwealth Inservice Grant provided forty-two hours of training to help special education teachers and counselors increase their skills with specific problem situations which concern children and adolescents. Staff also received training in the recognition and understanding of the physical, social, and psychological development of children and adolescents. Finally, a parent of a special needs student wrote a grant to fund inservice programs for parents of special needs children. As a result, parents became more proactive by participating in discussions and activities which promoted parental advocacy for their children. Additional monies were utilized to purchase supplies for handicapped awareness month. Federal and State monies awarded to the special needs department this school year totaled \$163,065, defraying substantial costs to the Town.

Kindergarten screening was held in September and a total of two hundred and fourteen children were screened by the special needs staff at both the Robinson and Nabnasset Schools. Using the "Early Screening Inventory", all children passed the screening but five children fell in the rescreen category. In addition, it was determined that nineteen children should be monitored to see if further action should be taken. Conferences were held with the primary special needs teachers, the kindergarten teachers, and parents of children who presented concerns. These children were informally monitored by the special needs teacher and the speech/language pathologist in each school and included in REI groups when possible. At the conclusion of the school year, only six children were referred for a Team evaluation because they were not progressing as expected. Parents and staff continue to be pleased with the fall screening time and agree that most children benefit from the additional five months of developmental growth and maturity.

Westford Public Schools continues to provide its own transportation for special needs children. Approximately sixty children were transported daily with substantial savings to the Town. Total savings by having our own transportation system for the past seven years approximates \$575,000. However, more important is the safety of our children. We are fortunate to have dedicated and conscientious drivers, many of whom are parents of special needs children, who care for the children as they would their own. Parents are very pleased with the outstanding care and service provided by this program.

Each school has done much this year to promote inclusion: the practice of educating/involving children with disability in an many academic classes and extra-curricular activities as appropriate. As stated earlier, Federal monies have been utilized to provide valuable resources to help regular class teachers better understand the learning and emotional needs of handicapped children. Principals in each school have been very supportive of integration activities. Research has shown that integration is beneficial for students who are handicapped as well as for their non-disabled peers. The many benefits of integration include improved social and academic skill development, improved educational outcomes, more effective preparation for independence and community life, and improved opportunities for obtaining gainful employment upon graduation. However, the greatest benefit of having handicapped children in regular classrooms is that they are less likely to perceive themselves as failures. Inclusion encourages everyone to accept individual differences in all children.

Finally, the success of a special education program can be attributed directly to team effort. Special needs staff, regular classroom teachers, support personnel and parents are working together to make Westford Public Schools an effective learning environment for all children with special needs. Hopefully, some day it will not be necessary to send handicapped children to out-of-district programs and that even the needs of severely handicapped children will be met in Westford. Dr. John Crisafulli, Superintendent of Schools, and each member of the School Committee are committed to this goal and continue to advocate for quality programming for special needs children.

PLANT OPERATIONS AND MAINTENANCE

The 1992-93 school year was a very busy period for the maintenance of buildings and grounds in the School Department. During the summer, thousands of boxes of books and supplies, along with classroom furnishings were moved between buildings as a result of the elementary grade reorganization. This transition was accomplished in a manner that allowed a smooth opening of schools.

At the Abbot and Nabnasset Schools, substantial interior painting was accomplished utilizing Corrections Department personnel. The interior of the Central Administration Office also received a fresh coat of paint.

The Abbot School driveway and parking lot were entirely repaved. The existing pavement was ground and reclaimed to provide a stable base and approximately 3 inches of new asphalt was applied. During this particular project, drainage improvements were made at the front and rear of the grounds. At the rear of the school catch basins were installed to eliminate long time problems with water build-up.

At the Robinson School, matting was installed throughout the hallways as a means of reducing custodial labor time necessary to maintain the floors. Additionally, a new gymnasium floor was installed in the former covered play area. This flooring allows students to participate year round in a variety of physical education activities.

Roof repairs were conducted at the Nabnasset School and the Central Office and approximately 6 rooms throughout the School System received replacement carpeting.

At Westford Academy the ramp outside of the gymnasium was sealed in numerous locations to inhibit water intrusion. Additionally, a new trainers room was constructed in a small space adjacent to the locker rooms. During the summer a new door was installed on the #2 boiler at the Academy. Throughout the System, numerous HVAC repairs were performed.

Our ever-present goal is to maintain safe, functional facilities for students and staff. To this end, our custodial and maintenance staff are to be congratulated.

SUMMARY OF FEDERAL PROJECTS

<u>FEDERAL GRANTS</u>	<u>BALANCE</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>PL89-313, Title I</u> Grant provides therapy for physically handicapped youth	- 0 -	22,475.00	22,475.00	- 0 -
<u>PL89-10, Chapter I</u> Grant provides tutorial & remedial help for fiscally disadvantaged.	9,022.65	28,566.00	37,384.08	204.57
<u>PL94-142, Title VIB</u> Grant provides elementary counseling & Special Needs Staff at secondary level.	5,023.25	109,885.00	112,721.37	2,186.88
<u>PL94-142, Early Childhood</u> Screening/Support Services	90.00	16,250.00	15,191.03	1,148.97
<u>Chapter 2 (Bal.)</u> Block Grant	4,796.52	4,401.00	4,878.68	4,318.84

FISCAL REPORT - JUNE 30, 1993

<u>ACCOUNT</u>		<u>BUDGETED</u>	<u>EXPENDED</u>
1100	School Committee	27,997	27,089
1200	Superintendent's Office	390,684	390,161
2100	Supervision	207,670	198,926
2200	Principals	708,544	688,794
2300	Teaching	8,044,043	8,082,741
2400	Textbooks	94,055	113,119
2500	Library	105,813	92,242
2600	Audio/Visual	37,364	33,853
2700	Guidance	557,740	564,149
2800	Psychologists	5,050	11,966
3200	Health	123,864	129,090
3300	Transportation	588,470	557,928
3500	Student Activities	157,302	150,155
4100	Operation	863,161	921,929
4200	Maintenance	530,051	483,092
5200	Insurance	15,475	7,333
5300	Leasing	18,276	15,604
6200	Civic Activities	4,570	4,055
7000	Capital	0	0
8000	Reserve	2,060	0
9000	Tuition	293,448	285,986
TOTALS		12,775,637	12,758,212

SCHOOL ATHLETIC FUND FINANCIAL REPORT

Balance July 1, 1992 24,506.69

Receipts

Football	9,134.85
Basketball - Boys/Girls	8,397.45
Wrestling	401.00
Gymnastics	555.30
Soccer - Boys/Girls	5,901.75
Field Hockey	516.00
Student Registrations	<u>22,017.00</u>

46,923.35

Expenditures

Custodians, Officials, Supplies	
Transportation, Etc.	82,458.69

Balance June 30, 1993 (11,028.65)

SCHOOL CAFETERIA FINANCIAL REPORT

INCOME:

Federal Aid Received	\$ 42,571.08
State Aid Received	<u>14,618.90</u>

\$ 57,189.98

Sales	381,515.28
Other	<u>5,803.01</u>

TOTAL INCOME \$ 444,508.27

EXPENSES:

Labor	\$ 244,799.56
Food Purchases	176,417.37
Supply Purchases	14,907.34
Maintenance	1,717.85
Other	<u>2,641.61</u>

TOTAL EXPENSES \$ 440,483.73

1993 GRADUATION PROGRAM

PROCESSIONAL: "Pomp and Circumstance"

Elgar

CLASS MARSHALLS

Dave Myer, Jr. and Mital Shah

NATIONAL ANTHEM

WELCOME

Kevin Menzie, President

SALUTATORIAN

Kathleen Miller

HONOR SPEAKER

Thomas McManus

SPECIAL PRESENTATIONS

Class of 1993 Officers

HONOR SPEAKER

Jodi Colangelo

VALEDICTORIAN

Michael McLellan

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1993 - Monica Biswas
Class of 1994 - Cristin L'Esperance
Class of 1995 - Karin Gauthier
Class of 1996 - Robin Dodson

Excellence in Art	Rachel Friedman
Excellence in English	Emily Greenwood
Excellence in French	Michael McLellan
Excellence in Computer Science	Jodi Colangelo
Excellence in Mathematics	Stephen Bohne
Excellence in Social Studies	Kathleen Miller
Excellence in Science	Michael McLellan
Excellence in Physical Education	Beth Ann Cadigan
	Claire Pitts
	Eric Fellows
Excellence in Music	Christopher DesAutels
Excellence in German	Jodi Colangelo
Excellence in Latin	Angela Davis
Excellence in Spanish	Kathleen Miller
Excellence in Home Economics	Tara Hoover
Excellence in Business Education	Jason Simpson
Excellence in Technical Arts	James McKenzie

PRESENTATION OF AWARDS AND SCHOLARSHIPS

Charles Colburn Memorial Award	Claire Pitts
Fisher Family Memorial Award	Michael McLellan
Forty Memorial Scholarship	Melissa Plourde
Richard Hall Memorial Scholarship	Christopher DesAutels
Arthur G. Hildreth Memorial Scholarship	Christina Matheson
Bertha N. Hildreth Memorial Scholarship	Kathleen Miller
Robert Shepherd Memorial Scholarship	Beth Ann Cadigan
Arthur Bailey Technology Award	Douglas Barnett
Karen MacWilliams Memorial Scholarship	Tang Kit
	Christina Culbert
Nabnasset Boosters Club Scholarships	Brian Lahue
First Lt. Jeffrey H. Peterson Memorial Award	Ryan Dunn
Ross/Hook Memorial Scholarship	Heather Lowe
William C. Roudenbush Memorial Scholarship	Jodi Colangelo
Gordon B. Seavey Communications Scholarship	Jay Welz
Dr. Clarence D. Wright Science Scholarship	Rosalie Ferraro
Mary L. Westcott Achievement Award	Mark Jarvis
Westford Academy Art Club Scholarship	Rachel Friedman

PRESENTOR FOR TRUSTEES Alfred C. Wyman

Westford Academy Alumni Association
Elva Judd Rollins Scholarship
Charles L. Hildreth Scholarship
Presented by Gwendolyn Makepeace
Amy Montminy
Eric Fellows

Don W. Mason Memorial Scholarships
Presented by Patti Mason
Douglas Barnett, Lesley Willard

Kathy Mayer Memorial Scholarship
Presented by Christine Mayer
Sarah Ingmanson

Charles E. McGregor Memorial Scholarship
Presented by Susan McGregor Horn
Krista Erickson

Andrea Norton Memorial Scholarship
Presented by Maureen Thibodeau
Lisa Stafford

Steven B. Wright Memorial Scholarship
Presented by Gary Lavelle
Michael McCartney

Westford Rotary Club Scholarships
Presented by Penny Hamel
Jennifer DeMone
Michael Lima
Michael Dagdigian

Edward M. Connolly Memorial Scholarship
Presented by Penny Hamel
Eric Fellows

Service Appointment - Naval Academy
Presented by Commander James Clark
Kathleen Mullen

Friends Advancing Music Education
Presented by Linda Wieselquist
Daniel Conlon
Christopher DesAutels, James Goodspeed
John Hanes, Heather McClendon,

- H.E. Fletcher Social & Athletic Club Scholarships Jazmine Dunleavy
Presented by Robert McCusker
- Westford Education Association Scholarship Dawn Hynes
Presented by Barbara Toohey
- Westford Kiwanis Scholarships Douglas Barnett, Kelly Collins
Krista Erickson, Tara McNeil
Kathleen Miller
Presented by John Kneeland
- Westford Police Association Scholarships Douglas Barnett, Dennis Rogers
Presented by Joseph Roy
- Thomas Pehrson Memorial Scholarship Dennis Rogers
Presented by Jacqueline Pehrson
- Hoebeke-Blanco Memorial Scholarship Hillary Barlow
Presented by Michelle Hoebeke
- Westford Academy Athletic Boosters Scholarship Hillary Barlow, Courtney Butler,
Tammy Cutrumbes, Stephanie Dawson
Bart Grachan, Brian Lahue,
Amie Maggio, Christina Matheson,
Michael McLellan, Kathleen Mullen
Jonathan Werner
Presented by Mary Genova
- Westford Conservation Trust Beth Ann Cadigan, Matthew Young
Presented by Thomas Paul
- Lawrence Ross DDS Memorial Scholarship John Hanes
Presented by Dr. Joel Ross
- Erin E. Goddard Memorial Scholarship Kelly Strouse
Presented by Deborah Stodolski

Daniel Provost, Jr., Memorial Scholarship	Krista Erickson
Presented by Daniel Provost	
Frederick S. Healy American Legion Post 159 Scholarships	David Christiana Jennifer Karpinsky Kristenn Karpinsky
James Lehan Memorial Scholarship	Jon Werner
Newcomers Club of Westford Scholarship	Beth Ann Cadigan
Shields Memorial Scholarship	Matthew Young
Special Recognition in Art	Yau-Liong Tsai
Westford Arts Lottery Council	Kevin Menzie
Westford Academy Faculty Scholarships	Eric Fellows, Kathleen Miller, Jon Werner
Westford Academy National Honor Society Scholarships	Christopher DesAutels, Amanda Hughes, Marcie Shyavitz
Westford Academy Ski Team Scholarships	Christina Matheson
Westford Academy Student Council Scholarships	Rachel Friedman, Heather Lowe, Christina Matheson Kevin Menzie, Kathleen Mullens
Westford Junior Women's Club Scholarships	Marcie Shyavitz
Westford Lions Club Verna Zaher Memorial Scholarship	Amy Jewett Tara McNeil, Kathleen Miller
Westford Garden Club Scholarship	Heather McClendon
Anne Marie Bergamini Bowmaan Memorial Scholarship	Krista Erickson
Presented by Joseph F. Lisi, D.Ed., Principal	

WESTFORD ACADEMY ALMA MATER

To Thee, our Alma Mater dear,
We raise our voices high in cheer,
Our gratitude we would express
And pledge to thee our faithfulness,
Built high on Tadmuck Hill so fair,
By those whose mem'ry we revere,
She stands a beacon light for youth
To guide them in the way of truth
In field of battle and in peace
We strive thy glory to increase,
That ever shall dear Westford be
An emblem of fraternity.

Music by Pauline Ferguson Cariford '45
Music by J. Baptiste Calkin

Graduates and Guests Welcome to Sing

Congratulatory Remarks - Dr. John Crisafulli

AWARDING OF DIPLOMAS

Westford School Committee

CLASS SONG

It's So Hard To Say Good-bye To Yesterday

Played by Westford Academy Band Students and Alumni,
Blair Bettencourt, Director

CLASS COLORS Maroon & Grey
CLASS FLOWER Red Rose

RECEPTION FOR GRADUATES

Westford Academy Cafetorium
Hosted by Class of 1995

WESTFORD ACADEMY 1993 GRADUATES

- President: Kevin Menzie

Secretary: Kelly Collins
- Vice President: Michael Lima

Treasurer: Bart Grachan
- Matthew Ryan Andjus

t David J. Baird
- Melissa Kate Anstey

t* Hillary Page Barlow
- t G. James Arciero

t Douglas F. Barnett
- Amy F. Aubuchon

t Jaret R. Barr

t	Michael C. Bates	t	Krista Lynn Erickson
	Justin C. Baxter		Erik J. Federowski
	Frank W. Beauregard	t	Eric William Fellows
	William W. Beck, III		Christina Natalie Ferguson
	Daniel A. Bergamini	**	Flavio Moreira Fernandes
	Shawn P. Berube	t*	Rosalie Debra Ferrara
t*	Monica Biswas	t	Erin Finnell
t*	Stephen R. Bohne		Dawn Foster
	Kellera R. Born		Robert B. Fragala
t	April Boyd	t*	Rachel Sharon Friedman
	Douglas H. Bradfield		Matthew J. Furman
	Christine Michelle Brooks		Christina D. Gauthier
*	Courtney Leigh Butler	t	Harry K. Gerostergios
	Laura Ann Bye		Kerry Ann Gibbons
t*	Beth Ann Cadigan		Alyssa J. Gilberti
t	Ashley Lauren Cahill	t	Jennifer Lee Gladwin
t	Jennifer Marie Campbell		Philip M. Godfroy
t	Nicole A. Caruso	t	James Eric Goodspeed
t	Mark Philip Chambers	t	Bart A. Grachan
	William K. Chase		Kenneth R. Greenslade, Jr.
	John W. Chevaire	t	Emily Marie Greenwood
	David Patric Christiana		Christopher Ryan Halpin
	Raeanne Judy Clark		Melissa Mary Hamblett
t*	Jodi L. Colangelo	t*	John Christopher Hanes
	Sharon Jennifer Collins	*	Rebecca Nancy Hayes
t*	Kelly Lynn Collins		Michael A. Healy
t	Daniel P. Conlon		Brett N. Hellstedt
	James Joseph Connell	t*	Amy Elizabeth Hobbs
t	Jesse Kent Cooper	t	Danielle C. Hoebeke
	Eric Guy Coraccio	t	Tara Marie Hoover
	William H. Corr	t	James B. Howells
	Peter J. Cote	t*	Amanda Beth Hughes
	Mark D. Courtois		Kerrie May Hutchins
	Melonie L. Courtois	t	Dawn M. Hynes
t*	Cynthia Helen Craig		Michael V. Indorato
t	Theresa Ann Cronin	t*	Sarah M. Ingmanson
t	Christina Greene Culbert		R. Mark Ingmanson
t	Michael Daniel Culver		Kate T. James
t	Allison Cecile Cunha	t	Michelle E. Jarvis
t	Tammy Marie Cutrumbes	t	Mark J. Jarvis
t*	Michael A. Dagdigian		Cariann Jarzembowski
	Michael F. Daly	t	Amy Ann Jewett
t	Angela S. Davis		John F. Joffrion
	Michael Todd Davis	t	Sarah E. Jones
	Paul R. Davison	t	Eric Abraham Kaled
t*	Stephanie Marie Dawson	t	Jennifer Anne Karpinsky
*	Jennifer Lee DeMone	t	Kristen Marie Karpinsky
t*	Christopher Gerard DesAutels		Christopher John James Kearns
	Mathew Gregory Donadio		Erin Elizabeth Kelleher
t	Michael Alan Donaruma	t	Brad Wallace Ketler
	Colleen Mary Donohoe		Allison Dawn Kilcher
	Christine Elizabeth Doyle	t*	Tang H. Kit
t	Jazmine Anna Dunleavy		Alison R. Kline
t	Ryan C. Dunn		Rebecca Lee Kostek
	Matthew R. Dwyer		Brad S. Kravetz
t	Brandi Lara Dymont		Michael G. Lachance
t	Michael David Ebitson	t	Brian Robert Lahue
*	Terry Robert Eliassen	t*	Allison Christina Landino

	Lee Ann Landry	t	Michael J. Queenan
	Nicole Lynne Larrivee		Mindy Elaine Reiter
	Ross LeCompte		Kathleen Patricia Reppucci
t	Juliet Danielle Lee	t*	Mandra Riley
**	Lotta Lehtonen		Laurel Eileen Roach
t	Chad Michael Lemieux	t	Dennis Allen Rogers
t	Michael J. Lima		Richard Douglas Roper, Jr.
	Carolyn Elizabeth Lisien	t	Richard Allen Rose
	Robyn Dee Long	t	Brian Neil Roy
t*	Heather Ann Lowe	t*	Elizabeth Sarcia
t	Kathlyn Lussier		Rebecca Louise Savage
t*	Melanie Caroline Macbeth	t	Mark Vincent Schairer
t	Sarah Ann MacLaren		Anuschka Ariane Schurr
t	Amie Louise Maggio	t	Julie Ann Shelvey
t	James M. Mamos		Karen Marie Shibilila
	Kelly Lee Martin		Courney Ann Shine
t*	Christina Lyn Matheson	t	Jessica J. Shuckhart
t	Michael A. McCartney	t*	Marci Jill Shyavitz
	Caroline Andrea McClean	**	Jorg W. Siegwarth
t*	Heather Alcada McClendon		Jason Alan Simpson
t	Jason Charles McKay		Dawn Sollinger
t	James Michael McKenzie		Gilda Sordillo
t*	Michael David McLellan		Amanda Elizabeth Spealman
t*	Thomas J. McManus, III		Raymond Kenneth St. Martin
t	Tara Kristen McNeil		Lisa Marie Stafford
*	Kevin Haynes Menzie		David Edwin Stanford
t*	Susan Elizabeth Miller		Jessie Elizabeth Stockwell
t*	Kathleen Theresa Miller	t	Kelly Marie Strouse
t	Marianne Milton	t	Kelly Ann Sullivan
t	Amy Caroline Montminy		Charla Gayle Terani
	Eric W. Mossdrop		Todd Christopher Therrien
t	Michael Timothy Moulton		Grace Ellen Thornley
t*	Kathleen Anne Mullen	t	Yau-liong Tsai
t*	Lori Beth Murphy		Jeffrey George Valcourt
t*	Jay Christopher Norton		Christopher G. Velantzas
t	David F. Ouellette	t	Kristen Deborah Veno
	Rodney R. Pahl	t*	Marc Nathaniel Viera
t	Andrea Jean Paquette	**	Alexandra Wagner
	Andrew F. Peterson	t	Kristen Mae Wagner
	Eric J. Pfeifer	t	Jennifer Walsh
	Santiago A. Pini	*	Davis E. W. Webb
t	Claire Pitts	t	Kimberly Marie Weeks
t*	Melissa Ann Plourde		Kimberly A. Welch
t	Mark Forrest Popolizio	t	Jay J. Welz
**	Sonja Michaela Prepens	t	Jonathan Michael Werner
t	Candice Reed Price	t	Lesley Anne Willard
	Aaron R. Proctor		Richard D. Witkum
t*	Annette E. Quail	t	Gregory A. Woodbury
t	David D. Quattrini	t	Matthew M. Young

Class Advisors: Mrs. Jean Haight
 Mr. Paul Janocha

* National Honor Society
 t Trustee Scholarship
 ** Honorary Diploma

CLASS OF 1993 ACKNOWLEDGEMENTS

These award are not presented at the graduation ceremony but were given by colleges or organizations directly to students. We wish to applaud these students and to share with the community our pride in their achievements.

Hillary Barlow	Salve Regina College Scholarship
Monica Biswas	David Rowse Employee Memorial Scholarship - VeryFine Co.
	Brandeis College Scholarship
Stephen Bohne	Boston Globe Road to College Scholarship
Jennifer Campbell	New York University Scholarship
Jesse Cooper	Syracuse University Scholarship
Cynthia Craig	Gordon College Scholarship
Michael Culver	Bryant College Scholarship
John Hanes	Honors Division Merit Scholarship - Indiana University
Jennifer Karpinsky	Boston Globe Road to College Scholarship
Kristen Karpinsky	Boston Globe Road to College Scholarship
Tang Kit	Tufts University Grant
Allison Landino	Lemoyne College Academic Scholarship
Michael Lima	Bryant College Scholarship
Kathleen Miller	Boston Globe Road to College Scholarship
	Smith College Academic Scholarship
Heather McClendon	Hewlett-Packard Scholarship
Jason McKay	Boston Globe Road to College Scholarship
Michael McLellan	David Rowse Employee Memorial Scholarship - VeryFine Co.
Thomas McManus	David Rowse Employee Memorial Scholarship - VeryFine Co.
Susan Miller	Hewlett-Packard Scholarship
	Lehigh College Academic Scholarship
Lori Murphy	Massachusetts Elks Scholarship
	Merrimack College Academic Scholarship
Andrew Peterson	UMASS Achievement Award
Melissa Plourde	Bryant College Scholarship
Mark Schairer	Worcester Polytechnic Scholarship
Anuschka Schurr	Johnson and Wales College Presidential Scholarship
Jason Simpson	Merrimack College Academic Scholarship
Julie Shelvey	Brandeis College Award
Lisa Stafford	Mercyhurst College Art Scholarship
Matthew Young	Long Island University Academic Scholarship

WESTFORD ACADEMY

AWARDS NIGHT RECIPIENTS - June 3, 1993

XEROX AWARD IN HUMANITIES/SOCIAL SCIENCES	Scott Vlasak
WELLESLEY COLLEGE BOOK AWARD	Mital Shah
DARTMOUTH COLLEGE BOOK AWARD	John Flint
COLLEGE CLUB OF GREATER LOWELL BOOK AWARD	Nisha Narayanan
SMITH COLLEGE BOOK AWARD	Cristin L'Esperance
COLBY COLLEGE BOOK AWARD	Eileen Hintz
DAR GOOD CITIZEN AWARD	Heather Lowe
DAR U.S. HISTORY AWARD	Kathleen Miller
EUGENE EKSTRAND MEMORIAL AWARD	Michael Davis
WESTFORD PARTNERSHIP AWARD	Gift to Westford Academy on behalf of The Senior Class
DON MASON ACHIEVEMENT AWARD	Mark Jarvis
AVIS HOOPER ROUDENBUSH SERVICE AWARDS	Monica Biswas, Heather Breen, Erica Ewers, Rachel Friedman, Amy Hobbs, Kate Kazeniac Marci Shyavitz
PEER COUNSELING AWARDS	Pamela Butler, Alexander Castner, Stephanie Checchi, Meredith Clark, Brendan Clarke, Peter Cote, Ryan Dunn, Scott Fabianek, Nicole Fleury, Karin Gauthier, Derek Gumuchian, Paul Hamel, Mary Hanley, Cristin L'Esperance, Amie Maggio, Kelly Martin, John McKay, Michael Moulton, Andrea Murphy, Nathalie Nguyen, Kevin O'Brien, Catherine Parisi, Rebecca Rice, Dennis Rogers, Katelyn Rosa, Kerry Sansone, John Stephenson, Jeremy Ward
STUDENTS OF THE MONTH AWARD	Jennifer Campbell, David Cerrone Kelly Collins, William Corr, Tammy Cutrumbes, Paul Davison, Dean Demitropoulos, Christopher, DesAutels, Angel Dunn, Ryan Dunn, John Flint, Stephanie Fortin, Tiffany Holmes, Maureen Kennelly, Steven Lee, Paula MacLellan, Fred Mason, Kathleen Miller, Amy Montminy, David Myer, Catherine Parisi Kerry Sansone, Julie Shelvey, Jason Simpson, Lindsay Willard, Kathleen Wrona

EXCELLENCE IN ENGLISH

Senior -- Michael McLellan
Junior -- Mital Shah
Sophomore -- Shaina Marrus
Freshman -- Rachel Cohen

Most Improved Students in English

Junior -- Jill Trask
Sophomore -- Angel licaMuniz
Freshman -- Frank Gerardi

Literary Magazine

Steven Murray, Matthew Poland

Student Newspaper

John Stephenson, Jay Welz

Excellence in Drama

Kellera Born, Jennifer Campbell,
Angela David, Michael Davis,
Matthew Donadio, Krista Erickson,
Heather Lowe, Amy Montminy,
Kathleen Reppucci

EXCELLENCE IN PHYSICAL EDUCATION

Senior -- Eric Fellows, Claire Pitts
Junior -- Christian Eberiel, Nicole Thuotte
Sophomore -- Jenny Andersen, Oren Shahar
Freshman -- Matthew Cerrone, Ceretha Fernandes

EXCELLENCE IN HOME ECONOMICS

Foods

Kelly Martin, Courtney Shine

Child Development

Tammy Cutrumbes, Brandi Dymment,
Tara Hoover, Katherine Miller,
Katherine Reardon

EXCELLENCE IN SCIENCE

Earth Science

Nicole Charron

Biology

Matthew Cerrone

Chemistry

Michael DiLeo, Matthew Poland

Physics

Mindy Reiter

Technology

Douglas Barnett, James McKenzie

Four-Year Overall

Rachael Friedman

BAUSCH & LOMB SCIENCE AWARD

Heather Breen

S.A.D.D.

Allison Cunha

EXCELLENCE IN BUSINESS

Business Ed Student

Jason Simpson

Advanced Projects - Macintosh

Ryan Dunn, Eric Fellows

Advanced Use of MacIntosh

Tang Kit, John LeBlanc,
Jonathan Moter, Katelyn Rosa
Christian Baxter, Rosalie Ferrara,
Peggy Stolt

Advanced Use of Personal Computer

Intro to Personal Computer

Devon Amos, Stephanie Dawson
Michael DiLeo, Mercedes Hanson,
Sunil Mudholkar, Melissa Nutt
Richard Rubini, Karen Yung

College Accounting

Allison Cunha, Andrea Paquette,
Melissa Plourde, Grace Thornley

Accounting

Christopher Lane

Marketing

Paul Davison, Nathalie Nguyen
Kerry Sansone

Special Recognition

Brad Ketler, Michael McLellan
Tara McNeil, Eric Pfeifer

EXCELLENCE IN SOCIAL STUDIES

Senior -- Mandra Riley
Junior -- Mital Shah
Sophomore -- Mercedes Hanson, Peggy Stolt
Freshman - - Katherine Dodson

EXCELLENCE IN MATHEMATICS

Algebra I

Jill Gendron

Algebra II

Jonathan Moter

Geometry

Rachel Cohen

Trigonometry

Heather Breen

Calculus

Michael McLellan

Math Team

John Flint

Computer Science

Stephen Bohne

Math Olympiad Competition

Eric Kaled

Association of Math Teachers

Monica Biswas, Christopher DesAutels,
Michael McLellan, Kathleen Miller

EXCELLENCE IN FOREIGN LANGUAGE

Spanish II

Rachel Cohen

Spanish III

Peggy Stolt

Spanish IV

Mital Shah

Spanish V

Kathleen Miller

French I

Timothy Ward

French II

Laura Schuft

French III

John Stephenson, Jennifer Toussaint

French IV

Cristin L'Esperance

French V	Jodi Colangelo, Michael McLellan
German I	Matthew Cerrone
German II	Eileen Hintz
German III	Monica Biswas
German IV	Melanie Macbeth
Latin I	Susan O'Brien
Latin II	Sheila Priestly
Latin III	William Chase, Marci Shyavitz
Latin IV	Angela Davis
National Latin Exam	Heather Breen, Ryan Driscoll Taran Jefferies, Shaina Marrus, Susan O'Brien, Claire Pitts, Allison Rohnert, Mital Shah, Nicole Thuotte
National Junior Classical League Honor Society	Heather Ashcraft, Kerri Bowen, Heather Breen, William Chase, Jonathan Cutler, Steven Lee, Chad Lemieux, Courtney MacDonald, Susan O'Brien, Sheila Priestly, Mital Shah, Marci Shyavitz
National German Honor Society (Delta Epsilon Phi)	Jason Colangelo, Jazmine Dunleavy, Eileen Hintz, Nisha Narayanan, Claire Pitts, Marguerite Sallet
AMERICAN FIELD SERVICE AWARD Foreign Student Recognition	Flavio Fernandes, Lotta Lehtonen, Sonja Prepens, Jorg Siegwarth, Alexandra Wagner
EXCELLENCE IN ART	Rachel Friedman, Emily Greenwood, Lotta Lehtonen, Thomas McManus, Kevin Menzie, Andrea Paquette, Lisa Stafford
Boston Globe Art Show	Kevin Collins, Rachel Friedman, Lauren Harman, Kelly Hulbert, Lisa Stafford
HEALTH SERVICE AWARD	Todd Therrien
LIBRARY SERVICE AWARDS	William Branch, David Desjean, Cherie Erickson, Jennifer Gladwin, Tracy McCann, Stephen Smith

SPECIAL COMMUNICATIONS AWARD

Amy Hobbs, Kevin Menzie

**BOSTON GLOBE PAPER ROUTE
TO COLLEGE**

Stephen Bohne, Jennifer Karpinsky,
Kristen Karpinsky, Jason McKay,
Kathleen Miller

SPECIAL PERFECT ATTENDANCE AWARD

Eric Fellows

ACADEMIC RECOGNITION AWARDS

Juniors

Heather Breen, Kerri Bowen,
Jonathan Cutler, John Flint,
Lauren Harman, Eileen Hintz,
Cristin L'Esperance, Nisha Narayanan
James McPhee, Mital Shah,
Scott Vlasak, Nicole Thuotte,
Joy Welsh

Sophmores

Craig Andresen, Linda Chase,
Jason Colangelo, Michael DiLeo,
Ryan Driscoll, Jillian Furman,
Mercedes Hanson, Kathryn Hersey,
Taran Jefferies, Stephen Lee, Shaina Marrus,
Candice McElroy, Jonathan Moter,
Matthew Poland, Megan Rooney,
Jessica Shaw, John Stephenson,
Peggy Stolt, Allison Straw,
Michael Wargocki, Catherine Wey

Freshmen

Matthew Cerrone, Nicole Charron,
Emily Ciampa, Rachel Cohen,
David Conley, Kathleen Cray,
Jennifer Cutler, Katherine Dodson,
Robin Dodson, Brian Drula,
Angela Dunn, Joshua Eager,
Lauren Fisher, Brian Guzas,
Elizabeth Noonan, Kathleen O'Brien,
Susan O'Brien, Christian Parke,
Laura Schuft, Amanda Silva,
Peter Sparks, James Stevens,
Kristen Tocci, Timothy Ward,
Jared Walsh, Lindsay Willard,
Larry Yang

PRESIDENTIAL ACADEMIC FITNESS AWARDS

Monica Biswas, Stephen Bohne,
Beth Ann Cadigan, William Chase, Jodi Colangelo,
Kelly Collins, Christopher DesAutels, Rachel Friedman,
John Hanes, Rebecca Hayes, Heather Lowe,
Sarah Ingmanson, Allison Landino, Michael Lima,
Melanie Macbeth, Christina Matheson, James McKenzie,
Michael McLellan, Thomas McManus, Kevin Menzie,
Kathleen Miller, Susan Miller, Kathleen Mullen,
Annette Quail, Mindy Reiter, Marci Shyavitz
Marc Viera

ENROLLMENT COUNTS

October 1, 1992

	<u>NAB</u>	<u>ROB</u>	<u>ABB</u>	<u>DAY</u>	<u>BLAN</u>	<u>W.A.</u>	<u>TOTALS</u>
<u>Grade</u>							
Pre-School		25					25
K	103	111					214
Pre-First	16	18					34
1	134	142					276
2	137	139					276
3			120	119			239
4			127	104			231
5			109	131			240
6					229		229
7					233		233
8					207		207
9						209	209
10						188	188
11						200	200
12						219	219
SSC	10			4			14
TOTALS	400	435	356	358	669	816	3034

HEALTH SUMMARY

Physicals

# Grade Physicals	196
# Positive Findings Referred to Family Physician	1
# Students who had Physical by Private Physician	539
# Sport Physicals (Middle & High School)	210
# Sports Physicals by Private Physician	579

Vision Screening

# of Failures referred to Private Physician	147
# Completed Referrals	96

Hearing Screening

# of Failures referred to Private Physician	35
# Completed Referrals	23

Postural Screening (grades 5 to 9)

# Rescreened by Dr. Watson	144
# To be Followed at School	76
# Referred to Private Physician	35
# Completed Referral	6

Students Transported by Ambulance

21

Nurse-Pupil Conferences

32,339

Immunizations

DT	75
Polio	0
MMR	132
Flu	75
Mantoux	162

Dental Program

# Students Eligible	740
# Students who Participated	115
# Referred for Dental Care	117

PER PUPIL EXPENDITURE COMPARISON

As in the past several years, we are providing the Town with a comparison of Westford's per pupil expenditures over the past few years with other area communities. This information is supplied by the State Department of Education and is based upon annual budget expenditures, thus the most recent data is for FY92.

	<u>FY90</u>	<u>FY91</u>	<u>FY92</u>
Concord	7179	7796	7975
Bedford	7054	6800	7149
Carlisle	6442	6394	6630
Acton	5304	5686	5949
Littleton	5876	5936	5747
Andover	5025	5314	5144
STATE	4972	5066	5031
AVERAGE			
WESTFORD	4679	4730	4898
Billerica	5038	4916	4842
N. Reading	4849	4912	4791
Tewksbury	4740	4661	4747
Groton	4779	5115	4741
Wilmington	6656	5394	4701
Chelmsford	4348	4671	4605
N. Andover	4735	4933	4582
Reading	4669	5071	4574
Tyngsboro	4123	4271	4358
Dracut	4559	4267	3989
STATE	4972	5066	5031
AVERAGE			
WESTFORD'S	13th	13th	7th
RANKING			
\$			
DIFFERENCE			
WESTFORD	-\$293	-\$336	-\$133
TO STATE			

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Dr. John Crisafulli, Superintendent Joy Shelton, Secretary to Superintendent	692-5560
Everett V. Olsen, Business Manager Judy Chaffee, Secretary to Business Manager	692-5563
Bookkeeping Office Barbara Martel, Bookkeeper Lorraine Hurley, Asst. Bookkeeper JoAnne DelPapa, PT Bookkeeper	692-5562
Dr. Kenneth DeBenedictis, Asst. Supt for Curriculum/Instruction Shirley Mantone, Secretary to Asst. Supt.	692-5561
Dr. Kevin Dwyer, Administrator of Special Education Joan Chipchak, Secretary to Administrator	692-5565
Dr. Jane Coleman Williams, School Psychologist Cathleen Estep, Team Chairperson Carolyn Winters, Secretary/Receptionist	

SCHOOL COMMITTEE

Linnea Flint, Chair	Term expires 1996
Robert McCusker, Vice Chair	Term expires 1995
Steven Brierley, Secretary	Term expires 1994
Gilbert Brown	Term expires 1996
Laura Carrick	Term expires 1995
Harry Manuel	Term expires 1994
George Murray	Term expires 1994

Compiled and Edited by
Superintendent's Office
for the
WESTFORD SCHOOL COMMITTEE



Telephone: 692-5518
692-5519

Town of Westford

Finance Department
55 Main Street
Westford, Massachusetts 01886

Honorable Board of Selectmen
Town of Westford
Massachusetts 01886

Honorable Selectmen:

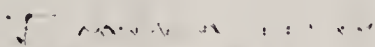
In accordance with the requirements of the Massachusetts General Laws, the Annual Financial Report of the Town Accountant for the Town of Westford, Massachusetts, for the fiscal year ended June 30, 1993 is herewith submitted.

The data represents a fair and accurate presentation of all material aspects of the Town's financial position and results of its operations. Disclosures necessary to enable the reader to gain an understanding of the Town's financial affairs have been included.

The report is based on information recorded using the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue. The same information was used to prepare Schedule A.

An audit of the Town's financial records by Melanson, Greenwood and Company, P.A., Certified Public Accountants has been completed and the results of that audit are available in my office for public inspection. The books of the Town are also open for public inspection during normal business hours.

Respectfully Submitted,


Frank H. Messer
Finance Director

TOWN OF WESTFORD
COMBINED BALANCE SHEETS -
ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1993

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	ACCOUNT GRP	TOTALS (MEMO ONLY)	

	ASSETS	GENERAL	SPECIAL REVENUE				CAPITAL PROJECTS
	-----	-----	-----	-----	-----	-----	
Cash and Investments		408,790	1,039,896	416,673	1,178,942		3,044,301
Receivables:							
Real Estate Taxes		1,187,062					1,187,062
personal Property Taxes		82,360					82,360
Motor Vehicle Excise		230,453					230,453
Other Excise		3,297					3,297
Departmental		33,261	227,312				260,573
Special Assessments		175,262					175,262
Other Government		13,016		124,169			137,185
Tax Title		503,705					503,705
Amount Provided for Debt						16,583,447	16,583,447
Exemptions & Abatements		(198,953)					(198,953)
	-----	-----	-----	-----	-----	-----	-----
Total Assets		2,438,252	1,267,208	540,842	1,178,942	16,583,447	22,008,691
	=====	=====	=====	=====	=====	=====	=====
LIABILITIES AND FUND EQUITY							

Liabilities:							
Warrants Payable		369,779	64,694	5,501	1,063		441,036
Accrued Other Liabiliites		480,467	36,534				517,001
Deferred Revenue		1,700,458	227,312	124,169			2,051,939
General Obligation Bonds						16,583,447	16,583,447
Other		94,391	18,000				112,391
	-----	-----	-----	-----	-----	-----	-----
Total Liabilities		2,645,095	346,541	129,669	1,063	16,583,447	19,705,815
	-----	-----	-----	-----	-----	-----	-----
FUND BALANCES:							
Reserved for Encumbrances		99,941	67,278				167,219
Unreserved:							0
Designated		(731,551)	94,631		876,468		239,548
Undesignated		424,767	758,758	411,173	301,412		1,896,109
	-----	-----	-----	-----	-----	-----	-----
Total Fund Equity		(206,843)	920,667	411,173	1,177,879	0	2,302,876
	-----	-----	-----	-----	-----	-----	-----
Total Liabilities & Equity		2,438,252	1,267,208	540,842	1,178,942	16,583,447	22,008,691
	=====	=====	=====	=====	=====	=====	=====

TOWN OF WESTFORD
Revenue Summary
FY 1993

GENERAL FUND REVENUE (FUND 01)

Taxes (Net of Refunds)

Real Estate 1993	16,651,606
Real Estate 1992	291,328
Real Estate 1991	11,918
Real Estate Prior Years	6,253

Total Real Estate	<hr/>	16,961,105
-------------------	-------	------------

Personal Property 1993	338,307
Personal Property 1992	335
Personal Property 1991	0
Personal Property Prior Years	0

Total Personal Property	<hr/>	338,642
-------------------------	-------	---------

Tax Titles		109,864
------------	--	---------

Motor Vehicle Excise 1993	604,463
Motor Vehicle Excise 1992	453,514
Motor Vehicle Excise 1991	30,456
Motor Vehicle Excise Prior Years	13,813

Total Motor Vehicle	<hr/>	1,102,246
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Boat Excise All Years		0
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Penalties & Interest R.E. & Pers	55,676
Penalties & Interest Motor Vehicle	3,252

Total Penalties & Interest	<hr/>	58,928
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Other Taxes - Hotel/Motel Excise		134,655
In Lieu Of Taxes		33,518

Total Taxes		<hr/> 18,738,958 <hr/>
-------------	--	------------------------

Charges For Services

Fees - Cable Franchise	2,199
Fees - Dog Officer	2,346
Fees - Planning Board	25,974
Fees - Conservation	100
Fees - Board of Appeals	4,533
Fees - Zoning Manual	1,165
Fees - Lien Certificates	40,625
Fees - Street Listing	609
Fees - Town Clerk	6,998
Fees - Tax Redemption Charges	4,349
Fees - Town By Laws	261
Fees - Demands	1,679

Total Fees	<hr/>	90,838
------------	-------	--------

Departmental - School	38,822
Departmental - Cemetery	10,551
Departmental - Police	16,210
Departmental - Fire	170
Departmental - Delaney Settlement	15,000
Departmental - Sealer Weights & Msr.	1,137
Departmental - Restitution to Town	44,246
Departmental - Other	63,251

Total Departmental	<u>189,387</u>
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Total Charges For Service	<u>280,225</u>
---------------------------	----------------

Licenses and Permits

Auction License	15
Common Victuals License	832
Alcohol Beverage Licenses	43,200
Class II License	500
Sunday Entertn License	610
Video License	580

Total Licenses	<u>45,737</u>
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Place of Assembly	633
Gas Storage Permits	480
Police Firearm Permits	935
Fire Permits	6,935
Plumbing Permits	14,900
Building Permits	140,011
Gas Permits	16,625
Wiring Permits	27,010
Other Building Permits	175
Health Installer Permits	200
Board of Health Permits	12,987
Other B.O.A. Permits	11,144
Lot Testing Permits	35,900
Pump & Well Permits	3,200
Stable Permits	20
Camp & Activity Permits	1,204

Total Permits	<u>272,359</u>
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Total Licenses & Fees	<u>318,096</u>
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Revenue from State - Cherry Sheet

Abatements to Vets & Surv Spouse	4,463
Abatements to the Elderly	29,500
Veterans' Benefits	59,943
Additional Assistance	1,126,887
Chap 70 School Aid	905,795
Lottery, Beano & Charity	550,929
Highway Funds	105,210

Revenue from State - Cherry Sheet (Cont'd)

Pupil Transportation	200,728
School Construction	808,192
Other	4,007

Total State Cherry Sheet

3,795,654

Fines & Forfeitures

District Court	22,627
Parking Fines	2,842
Other Restitution	9,470

Total Fines & Forfeiture

34,939

Special Assessments

Added To Tax 1993	13,441
Added To Tax 1992	278
Added To Tax Prior Yrs	0
Committed Interest 1993	6,662
Committed Interest 1992	784
Committed Interest Prior Yrs	0
Unapportioned	33,795

Total Special Assessments

54,960

Investment Income

Interest of Investments	50,826
Interest Escrow	4,635
Interest School Bond	9,952
Interest Tax Titles	35,131
Interest Cem Sale of Lots	2,167

Total Investment Income

102,711

Interfund Transfer - Water Fund

63,040

TOTAL GENERAL FUND REVENUES

23,388,583

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Town of Westford
Expenditures Analysis Final
June 30, 1993

Function/Department	Balance Carryforward 6/30/92	Appropriated Town Meetings	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/93
Gen Govt/Selectman		6,780.00		6,780.00	6,736.16	43.84	
Gen Govt/Town Manager		97,272.00		97,272.00	96,291.85	980.15	
Gen Govt/Finance		202,127.00	(79,098.24)	123,028.76	110,773.64	9,307.12	2,948.00
Gen Govt/Assessors	27,957.27	117,377.00	16,974.00	162,308.27	161,120.61	182.66	1,005.00
Gen Govt/Treasurer	3,600.49	112,684.00	7,222.51	123,507.00	121,857.18	1,649.82	
Gen Govt/Tn Council		53,743.00	229.70	53,972.70	53,297.70	675.00	
Gen Govt/Personnel		1,000.00		1,000.00	75.00	925.00	
Gen Govt/Town Clerk		83,614.00		83,614.00	78,911.04	4,702.96	
Gen Govt/Maintenance		116,425.00	9,929.30	126,354.30	87,705.43	9,548.87	29,100.00
Total Gen Gov't	31,557.76	791,022.00	(44,742.73)	777,837.03	716,768.61	28,015.42	33,053.00
Pub Sfty/Police		1,578,087.00	822.00	1,578,909.00	1,555,696.34	23,212.66	
Pub Sfty/Fire		630,355.00	9,900.00	640,255.00	623,270.15	2,734.85	14,250.00
Pub Sfty/Bldg Inspector		70,342.00	8,505.00	78,847.00	78,616.51	230.49	
Pub Sfty/Sealer Weights		1,950.00		1,950.00	1,924.40	25.60	
Pub Sfty/Civil Defense		1,000.00		1,000.00	430.00	570.00	
Pub Sfty/By-law Enforce		36,345.00	200.00	36,545.00	35,426.14	1,118.86	

Town of Westford
Expenditures Analysis Final
June 30, 1993

Function/Department	Balance Carryforward 6/30/92	Appropriated Town Meetings	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/93
Pub Sfty/Tree Warden		11,000.00		11,000.00	10,214.80	785.20	
Total Pub Sfty	0.00	2,329,079.00	19,427.00	2,348,506.00	2,305,578.34	28,677.66	14,250.00
Pub Wk Hwy/Hwy Admin	214.40	401,775.00		401,989.40	375,196.56	26,792.84	
Pub Wk Hwy/Town Roads	19,000.00	193,700.00		212,700.00	193,700.00	0.00	19,000.00
Pub Wk Hwy/Mach & Equip		67,935.00		67,935.00	67,138.39	796.61	
Pub Wk Hwy/Drainage		15,000.00		15,000.00	14,620.02	379.98	
Pub Wk Hwy/Grnds Mnt,Cem		119,865.00		119,865.00	113,902.97	5,962.03	
Pub Wk Hwy/Cap Equip		43,000.00		43,000.00	42,959.00	41.00	
Pub Wk Hwy/Snow & Ice		302,943.85		302,943.85	338,500.95	(35,557.10)	
Pub Wk Hwy/Street Lights		79,896.90		79,896.90	77,785.12	2,111.78	
Pub Wk Hwy/Cap Proj	44,170.00		2,114.44	46,284.44	16,729.75	0.00	29,554.69
Pub Wk Hwy/Engineering				0.00	0.00	0.00	
Pub Wk Hwy/Solid Waste		1,321,312.00	830.51	1,322,142.51	1,314,972.99	3,329.28	3,840.24
Total Pub Wk Hwy	63,384.40	2,545,427.75	2,944.95	2,611,757.10	2,555,505.75	3,856.42	52,394.93
Educ/School Dept	12,722.98	12,775,637.00		12,788,359.98	12,770,868.40	17,491.58	
Educ/NVTHS Assessment		315,670.00		315,670.00	315,669.67	0.33	

Town of Westford
Expenditures Analysis Final
June 30, 1993

Function/Department	Balance Carryforward 6/30/92	Appropriated Town Meetings	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/93
Educ/Building Comm				0.00	0.00	0.00	
Total Education	12,722.98	13,091,307.00	0.00	13,104,029.98	13,086,538.07	17,491.91	0.00
Hlth&Hum/B.O.H.		112,227.79	322.47	112,550.26	112,079.73	470.53	
Hlth&Hum/Inspectors		3,200.00		3,200.00	3,190.42	9.58	
Hlth&Hum/Cncil Aging		48,513.00	4,931.60	53,444.60	51,853.87	1,590.73	
Total Hlth&Hum	0.00	163,940.79	5,254.07	169,194.86	167,124.02	2,070.84	0.00
Veterans/Services, In Aide		95,076.33	55.58	95,131.91	76,346.55	18,785.36	
Total Veterans, In Aide	0.00	95,076.33	55.58	95,131.91	76,346.55	18,785.36	0.00
Cultr&Rec/Library	287.71	514,592.00	2,060.00	516,939.71	516,072.58	724.39	142.74
Cultr&Rec/Recreation		39,280.00	1,263.29	40,543.29	21,719.47	18,823.82	
Cultr&Rec/Museum		2,500.00		2,500.00	2,481.59	18.41	
Cultr&Rec/Comm Centr		90,466.16		90,466.16	78,340.55	12,125.61	
Cultr&Rec/Memorial Dy		2,078.72		2,078.72	2,078.72	0.00	
Total Cultr&Rec	287.71	648,916.88	3,323.29	652,527.88	620,692.91	31,692.23	142.74
Con&Dev/Conserv Coord		21,864.00		21,864.00	21,750.14	113.86	
Con&Dev/Planning	2,100.00	25,464.00		27,564.00	23,782.13	3,681.87	100.00

Town of Westford
Expenditures Analysis Final
June 30, 1993

Function/Department	Balance Carryforward 6/30/92	Appropriated Town Meetings	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/93
Con&Dev/Zoning Board		4,000.00		4,000.00	3,760.56	239.44	
Con&Dev/Affordable Housing				0.00	0.00	0.00	
Con&Dev/Cable T.V. Com		885.00		885.00	0.00	885.00	
Total Con&Dev	2,100.00	52,213.00	0.00	54,313.00	49,292.83	4,920.17	100.00
Debt Ser/ Prin & Int		2,616,556.00		2,616,556.00	2,610,352.44	6,203.56	
Total Debt Service	0.00	2,616,556.00	0.00	2,616,556.00	2,610,352.44	6,203.56	0.00
Unclass/ Pension		760,576.00		760,576.00	740,362.30	20,213.70	
Unclass/ Unemployment		90,000.00		90,000.00	60,961.64	29,038.36	
Unclass/ Grp Health		568,571.10		568,571.10	568,571.10	0.00	
Unclass/ Medicare	3,673.00	90,000.00	13,737.84	107,410.84	95,295.64	12,115.20	
Unclass/ Sick Leave		20,000.00		20,000.00	8,103.96	11,896.04	
Unclass/ Cmpr Insur		317,356.15		317,356.15	223,551.38	93,804.77	
Total Unclassified	3,673.00	1,846,503.25	13,737.84	1,863,914.09	1,696,846.02	167,068.07	0.00
TOTAL GENERAL FUND	113,725.85	24,180,042.00	(0.00)	24,293,767.85	23,885,045.54	308,781.64	99,940.67
Pub Works/Water	192,965.96	1,025,000.00		1,217,965.96	1,006,001.16	144,686.37	67,278.43
TOTAL WATER FUND	192,965.96	1,025,000.00	0.00	1,217,965.96	1,006,001.16	144,686.37	67,278.43

Town of Westford
Expenditures Analysis Final
June 30, 1993

Function/Department	Balance Carryforward 6/30/92	Appropriated Town Meetings	Reserve Fund Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/93
Amounts Reclassified To	0.00	0.00	0.00	0.00	0.00	0.00	0.00
To Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	306,691.81	25,205,042.00	(0.00)	25,511,733.81	24,891,046.70	453,468.01	167,219.10

Town of Westford
Long Term Debt Schedule
June 30, 1993

PURPOSE AND ORIGINAL AMOUNT	ISSUE DATE	RATE	BEGINNING BALANCE 7/1/92	NEW ISSUES	PRINCIPAL PAYMENTS	ENDING BALANCE 6/30/93	INTEREST THIS YEAR
Tn Equip,Frost Cameron 226	03/01/93	4.40		226,000.00		226,000.00	
Plan Bd Master Plan 50	04/15/93	4.50		50,000.00		50,000.00	
Solid Waste Stlment 256	04/15/93	5.00		255,747.00		255,747.00	
Sanitary Landfill 1,100	06/15/89	6.50	770,000.00		110,000.00	660,000.00	50,490.00
Library Addition 2,280	05/19/87	6.425	1,500,000.00		150,000.00	1,350,000.00	91,650.00
Minots Traffic Lights 320	04/02/90	6.50	192,000.00		64,000.00	128,000.00	12,653.33
Fire Truck 135	01/30/90	6.40	81,000.00		27,000.00	54,000.00	5,116.50
Conservation Drew Land 200	10/20/89	6.50	120,000.00		40,000.00	80,000.00	6,490.00
Conservation Slifer 160	7/13/90	6.80	120,000.00		30,000.00	90,000.00	7,140.00
Petroleum Cleanup Garage 75	4/22/91	6.50	50,000.00		25,000.00	25,000.00	3,250.00
Petroleum Cleanup Garage 60	1/21/92	6.20	60,000.00		12,000.00	48,000.00	3,720.00
Willow Road Street Improv 40	1/21/92	6.20	40,000.00		8,000.00	32,000.00	2,480.00
Total Town Loans			2,933,000.00	531,747.00	466,000.00	2,998,747.00	182,989.83

Town of Westford
Long Term Debt Schedule
June 30, 1993

Page -2-

PURPOSE AND ORIGINAL AMOUNT	ISSUE DATE	RATE	BEGINNING BALANCE 7/1/90	NEW ISSUES	PRINCIPAL PAYMENTS	ENDING BALANCE 6/30/91	INTEREST THIS YEAR
School Computers	92	03/01/93	4.25	92,000.00		92,000.00	
Town/School Repairs	159	04/01/93	4.50	159,000.00		159,000.00	
Sch Roof Robinson, Abbot	244	10/26/92	6.70	58,400.00	58,400.00	0.00	8,501.46
Middle School A&E	420	11/01/88	6.25	168,000.00	84,000.00	84,000.00	10,675.00
Robinson School Addition	200	08/01/90	6.50	120,000.00	40,000.00	80,000.00	7,908.33
Sch Roof Abbot/Day	215	03/01/90	6.50	115,000.00	29,000.00	86,000.00	3,024.38
Middle School Const	14,350	10/15/90	6.80	13,625,000.00	725,000.00	12,900,000.00	936,043.75
School Bleachers	95	9/10/90	6.75	70,000.00	25,000.00	45,000.00	4,769.18
School Smoke Stack	99	9/16/91	7.00	98,700.00	20,000.00	78,700.00	6,209.00
Total School Loans			14,255,100.00	251,000.00	981,400.00	13,524,700.00	977,131.10
Sparks Hill	485	06/15/83	7.25	35,000.00	35,000.00	0.00	1,268.75
Pumping Station	300	05/01/89	7.25	120,000.00	60,000.00	60,000.00	8,820.83
Water Equipment	42	9/10/90	6.75	16,800.00	16,800.00	0.00	1,152.90
Total Water Loans			171,800.00	0.00	111,800.00	60,000.00	11,242.48
TOTAL TOWN			17,359,900.00	782,747.00	1,559,200.00	16,583,447.00	1,171,363.41

Town of Westford
Expendable & Non Expendable Trusts
June 30, 1993

NON EXPENDABLE TRUST	BEGINNING BALANCE	INTEREST	REVENUE CONTRIBUTIONS	OTHER	EXPENDITURES	ENDING BALANCE
Cemetery Perpetual Care	160,794.50		6,800.00			167,594.50
Charles Colburn Cem	1,500.00					1,500.00
William Wright Cem	5,000.00					5,000.00
Lyman Wilkins Cem	1,413.11					1,413.11
J.H. Fletcher Cem	500.00					500.00
Alonzo Reed Cem	1,500.00					1,500.00
Metcalf & Soldiers Cem	1,300.00					1,300.00
Library Book Fund	13,000.00					13,000.00
Library Lecture Fund	30,000.00					30,000.00
All Purpose Fund	17,347.58					17,347.58
Library Trustee	43,739.81		14,614.54			58,354.35
Ellen Rainville Education	5,000.00					5,000.00
Whitney Tree	2,500.00					2,500.00
Whitney Playground	10,000.00					10,000.00
TOTAL NON EXPENDABLE	293,595.00	0.00	21,414.54	0.00	0.00	315,009.54

Town of Westford
Expendable & Non Expendable Trusts
June 30, 1993

EXPENDABLE TRUST	BEGINNING BALANCE	INTEREST	REVENUE----- CONTRIBUTIONS	OTHER	EXPENDITURES	ENDING BALANCE
Stabilization	103,952.60	6,345.09			60,000.00	50,297.69
Health Insurance Trust	375,092.79	14,459.43	1,263,814.01		1,243,814.73	409,551.50
Cemetery Perpetual Care	23,985.20	5,500.27			11,000.00	18,485.47
Charles Colburn Cem	1,387.65	78.24				1,465.89
William Wright Cem	6,336.11	307.08				6,643.19
Lyman Wilkins Cem	2,232.28	98.77				2,331.05
J.H. Fletcher Cem	956.95	39.47				996.42
Alonzo Reed Cem	3,164.03	266.04				3,430.07
Metcalf & Soldiers Cem	7,025.99	240.63				7,266.62
Library Book Fund	4,594.04	594.53			676.89	4,511.68
Library Lecture Fund	(91.55)	822.88			550.00	181.33
All Purpose Fund	2,451.40	742.07	581.85		2,133.82	1,641.50
Library Trustee	4,906.80	1,784.77			2,612.44	4,079.13
Total Page	535,994.29	31,279.27	1,264,395.86	0.00	1,320,787.88	510,881.54

Town of Westford
Expendable & Non Expendable Trusts
June 30, 1993

EXPENDABLE TRUST	BEGINNING BALANCE	INTEREST	REVENUE CONTRIBUTIONS	OTHER	EXPENDITURES	ENDING BALANCE
J.V. Fletcher Library	43,508.78	3,367.49	12,768.61		12,860.50	46,784.38
Ellen Rainville Education	681.69	187.58			254.09	615.18
Whitney Tree	10,059.27	340.23				10,399.50
Whitney Playground	20,188.60	892.04			3,000.00	18,080.64
Conservation	195,505.50	5,296.47			76,600.00	124,201.97
Total Page	269,943.84	10,083.81	12,768.61	0.00	92,714.59	200,081.67
TOTAL EXPENDABLE	805,938.13	41,363.08	1,277,164.47	0.00	1,413,502.47	710,963.21

MARRIAGES
(Recorded by the Town Clerk 1993)

DATE	NAME	DATE OF BIRTH	RESIDENCE
Nov 06	Alinskas, Linas	02-07-58	Westford, MA
	Abarius, Paulita Ona	10-23-60	Westford, MA
May 01	Anastas, Stephen A.	03-24-65	Ayer, MA
	Daly, Lisa M.	08-31-65	Westford, MA
Jun 06	Barrett, James P.	02-02-61	Westford, MA
	Chaffee, Eileen T.	08-11-65	Westford, MA
Oct 14	Belinsky, Stephen J.	02-05-65	Westford, MA
	Love, Sue	05-01-65	Lowell, MA
Apr 16	Benoit, Arthur F., Jr.	07-21-64	Westford, MA
	Lamy, Linda M.	10-11-64	Westford, MA
Dec 30	Boshar, Vincent John	04-23-54	Chelmsford, MA
	McAuliffe, Kelly Ann	07-11-62	Westford, MA
May 15	Buchanan, Harold S.	09-20-58	Westford, MA
	DesRosiers, Debra A.	09-14-59	Lowell, MA
Sep 11	Bunn, Wesley Gaston	02-18-69	N. Charleston, SC
	Olsen, Heather Christine	05-03-71	N. Charleston, SC
Jun 19	Callanan, Robert M	01-19-65	Raleigh, NC
	Gavin, Cara F.	12-03-67	Raleigh, NC
Jun 05	Cameron, Bernard M.	02-13-62	Clinton, MA
	Hansen, AnnMarie	09-14-65	Clinton, MA
Oct 17	Caron, Matthew Robert	07-13-69	Nashua, NH
	DeWolfe, Barbara Joan	07-03-74	Aberdeen, MD
May 01	Cassidy, Donald Edward	03-22-70	Westford, MA
	Burl, Caryn Donna	11-07-71	Burlington, MA
Feb 06	Castellano, Daniel V.	06-16-53	Chelmsford, MA
	Greig, Donna L.	11-23-50	Westford, MA
Oct 09	Cauley, Thomas B.	12-20-60	Westford, MA
	Healy, Maurren A.	11-01-63	Westford, MA
Apr 03	Chisholm, Michael B.	07-24-56	Westford, MA
	Clasby, Kathleen L.	02-07-57	Belmont, MA
Mar 05	Cimini, Mark K.	04-20-61	Westford, MA
	Fallon, Margaret Rose	09-19-59	Westford, MA
Jun 26	Collier, Charles D.	08-23-69	New York, NY
	Hellstedt, Kristin A.	06-06-69	Westford, MA
Jun 24	Corey, James H.	09-22-55	Pepperell, MA
	Cummisky, Joan T.	05-10-57	Pepperell, MA
Oct 16	Cote, Hervey P.	12-18-58	Westford, MA
	Cardono, Karen A.	03-16-60	Cumberland, RI
Sep 19	Crane, David McAlpin	05-16-44	Westford, MA
	Stage, Margot Elaine	09-26-51	Westford, MA
Jul 31	Davis, Richard P., Jr.	11-24-63	Westford, MA
	Bumbaca, Julie A.	11-29-66	Westford, MA
Sep 11	Demetroulakos, George L.	08-25-61	Westford, MA
	Landers, Karen M.	06-30-60	Westford, MA
Nov 27	Doherty, Joseph P.	06-17-69	Chelmsford, MA
	Sarcia, Christine	02-13-68	Westford, MA

MARRIAGES
(Recorded by the Town Clerk 1993)

DATE	NAME	DATE OF BIRTH	RESIDENCE
Jun 26	Donohoe, Michael P.	08-21-65	Lowell, MA
	Lachance, Michelle M.	05-08-69	Lowell, MA
May 22	Drangmeister, Richard G.	08-09-60	Westford, MA
	Hall, Teresa L.	04-11-55	Westford, MA
Dec 18	Ellis, Jeffrey C.	04-05-61	Westford, MA
	Eilers, Joan M.	11-14-59	Westford, MA
Jul 18	Flaig, William Edward, Jr.	12-09-69	New York, NY
	Garrahan, Liesel Jane	01-04-69	New York, NY
Nov 12	Flett, James W.	12-08-31	Westford, MA
	McLaine, Mary I.	05-21-43	Westford, MA
Mar 20	Fontaine, Michael Robert	03-13-60	Westford, MA
	Martin, Adrienne	12-19-60	Westford, MA
Jul 31	Fortin, Scott W.	10-11-60	Westford, MA
	Fletcher, Sarah B.	08-18-60	Westford, MA
Aug 14	Fournier, Craig Edward	01-04-68	Tyngsboro, MA
	Drohan, Tracie Dawn	07-28-70	Tyngsboro, MA
Oct 23	Freeth, Duane Brian	10-23-42	Westford, MA
	Eberlin, Wendy H.	04-01-56	Westford, MA
Jul 24	Garside, William R.	09-03-62	Westford, MA
	Connolly, Karen Marie	05-24-61	Westford, MA
Oct 24	Gillett, Richard B., Jr.	03-10-57	Westford, MA
	Duggan, Sharon L.	01-15-60	Maynard, MA
Nov 20	Girard, Keith Edward	08-20-66	Westford, MA
	Costello, Tammy Lyn	01-16-68	Pepperell, MA
Jul 30	Grady, Donald J.	02-09-40	Chelmsford, MA
	Collette, Caroline L.	01-26-46	Chelmsford, MA
Sep 18	Grant, Robert W.	05-19-69	Westford, MA
	Ignatowich, Cheryl A.	09-03-70	Westford, MA
Aug 07	Greeley, Vincent James, Jr.	02-20-61	Westford, MA
	Nicole Frances Bechard	05-08-71	Westford, MA
Aug 14	Handelman, Jacob Robert	06-05-62	Westford, MA
	Fawcett, Jeanne Alma	03-04-65	Westford, MA
Mar 20	Hanson, Douglas A.	07-21-62	Westford, MA
	Jeansonne, Gina L.	03-03-62	Westford, MA
Mar 20	Harmon, Thomas R.	09-02-54	Westford, MA
	Colasanto, Claudia B.	03-01-53	Westford, MA
Sep 18	Harrington, Timothy Paul	11-30-65	Maynard, MA
	Abbott, Joanna	10-29-69	Westford, MA
Apr 18	Harvey, Daniel Alan, Jr.	08-11-70	Lowell, MA
	Ulmer, Darelyn Jean	08-10-70	Chelmsford, MA
Oct 02	Heller, Kenneth Steven	04-20-52	Westford, MA
	Hanson, Coby Lance	07-03-58	Westford, MA
May 30	Holland, Marc Alan	01-01-65	Nashua, NH
	Funke, Jane Catherine	10-29-63	Nashua, NH
Sep 11	Holmberg, Stephen Paul	09-09-63	Westford, MA
	Miranda, Carolann	12-19-63	Westford, MA
Sep 26	Holmes, Robert A.	01-17-66	Westford, MA
	Desrochers, Lynn E.	11-05-68	Lowell, MA
Jul 31	Ives, James David	12-20-67	Dracut, MA
	Lambert, Kimberly Ann	06-06-69	Dracut, MA

MARRIAGES
(Recorded by the Town Clerk 1993)

DATE	NAME	DATE OF BIRTH	RESIDENCE
Jan 01	Jeannotte, Brian R.	06-01-55	Westford, MA
	Lucente, Clare R.	10-06-58	Westford, MA
Oct 16	Jensen, Karl H.	09-26-55	Derry, NH
	Wales, Marcy M.	04-18-59	Derry, NH
Jun 27	Joy, Kevin Thomas	11-20-68	Westford, MA
	Bergeron, Tammy Lynn	01-05-71	Fitchburg, MA
Sep 25	Kilroy, Michael F.	09-12-56	Westford, MA
	Johnson, Gail R.	11-11-65	Westford, MA
Jul 31	Kong, Gary Y.	07-26-66	Stamford, CT
	Wong, Eunice Y.S.	11-25-66	Hawthorne, NJ
Oct 23	Koravos, Dean	06-04-58	Westford, MA
	Bowers, Robin L.	02-27-62	Westford, MA
Jun 25	Kulis, Peter E.	01-29-64	Westford, MA
	Enteman, Sally H.	09-05-64	Westford, MA
Aug 21	Lacombe, Dennis M.	08-15-69	Groton, MA
	Hall, Lisa C.	12-30-70	Westford, MA
Sep 11	Lavoie, Nathan Allen	09-25-70	Portland, ME
	Fragala, Joan Marie	07-10-69	Portland, ME
Nov 06	Lavoie, Paul R.	08-22-70	Newmarket, NH
	Panetta, Wendy A.	05-14-69	Newmarket, NH
Jul 17	LeBlanc, Paul E.	08-27-67	Nashua, NH
	Dunigan, Joyce J.	02-17-69	Westford, MA
Jun 05	Lombardi, Mark A.	07-27-59	Westford, MA
	Tan, Jasmine Bee Yew	04-08-65	Westford, MA
Oct 30	Majeau, William James	01-21-61	Metairie, LA
	Murphy, Paula Love	08-24-67	Metairie, LA
Jun 05	Marrone, Ralph H.	10-31-58	Westford, MA
	Rakauskas, Nancy E.	08-24-63	Westford, MA
May 22	McDermott, Steven G.	09-09-61	No. Conway, NH
	Hamilton, Kathleen T.	11-03-61	Westford, MA
Sep 11	Milot, Christopher J.	08-21-69	Lowell, MA
	Sousa, Sharon E.	02-25-71	Lowell, MA
Nov 27	Moore, David R.	04-19-69	Clementon, NJ
	Worthley, Sarah J.	03-07-70	Westford, MA
Aug 27	Mourant, Jean-Marc R.	12-26-62	Groton, MA
	Brownell, Heather R.	05-07-61	Groton, MA
Jun 19	Mueller, Brian L.	12-29-64	Westford, MA
	Hamparian, Krista J.	07-25-66	Acton, MA
Aug 07	Mulligan, Kevin P.	08-20-68	Ayer, MA
	Lemieux, Jeannette L.	06-20-67	Westford, MA
Oct 16	Murphy, Daniel James	05-07-68	Littleton, MA
	Guilmette, Tracey Ann	10-08-68	Westford, MA
Aug 20	Murray, Keith P.	12-31-67	Maynard, MA
	St. Martin, Aimee Leah	11-08-67	Westford, MA
May 08	O'Leary, Bruce R.	01-23-57	Westford, MA
	Swanson, Joan M.	12-04-53	Westford, MA
Apr 10	Pantanella, John R.	01-25-67	Canada
	Capone, Kristin Lee	05-08-67	Canada
Oct 16	Patten, John Carl	11-08-63	Westford, MA
	Flanagan, Lauren	11-01-66	Westford, MA

MARRIAGES
(Recorded by the Town Clerk 1993)

DATE	NAME	DATE OF BIRTH	RESIDENCE
Oct 02	Paulauskas, Ronald Lee	08-30-67	Westford, MA
	McKenna, Beth Anne	07-17-69	Westford, MA
Jul 24	Pawlak, Patrick James	01-22-64	Westford, MA
	Liepins, Margita Carol	05-14-67	Westford, MA
Sep 25	Payne, Robert Thomas	12-18-71	Tewksbury, MA
	Lacombe, JoAnn Mary	06-07-68	Westford, MA
Jan 22	Peladeau, Randy J.	11-01-61	Westford, MA
	Stickney, Donna M.	09-28-63	Westford, MA
Oct 16	Persons, Derek Alan	03-27-62	Durham, NC
	Riberdy, Janice Marie	10-09-64	Durham, NC
Dec 04	Pizette, Seymour B.	11-03-38	Westford, MA
	Sather, Karen K.	03-27-41	Westford, MA
Feb 06	Poulin, Daniel Roland	05-31-65	Groton, MA
	Brunner, Wendy Suzanne	07-09-63	Groton, MA
May 08	Psilopoulos, Steven L.	04-10-66	Westford, MA
	Parsons, Debra L.	05-24-68	Westford, MA
Sep 18	Ricard, Shawn Michael	02-12-71	Westford, MA
	Valcourt, Janet Marie	09-17-73	Westford, MA
Sep 04	Romanelli, James M.	10-02-54	Shirley, MA
	Ewell, Robin L.	08-01-59	Shirley, MA
Nov 06	Ross, Richard David	08-07-45	Westford, MA
	Leslie, Sylvia Louise	04-19-59	Westford, MA
Jul 10	Russell, Mark E.	06-06-61	Westford, MA
	Mahoney, Angela M.	07-25-67	Westford, MA
May 21	Ryder, Thomas A.	05-24-51	Westford, MA
	Barnes, Sheryl M	02-03-48	Westford, MA
May 30	Sallet, David M.	10-28-63	Westford, MA
	Miller, Pamela M.	06-26-61	Concord, NH
Oct 16	Santaniello, Neil J.	06-23-58	Pompano Beach, FL
	Carlson, Tari L.	09-14-59	Pompano Beach, FL
Jul 17	Santos, Aluisio C.	10-10-60	Westford, MA
	Glynn, Nancy M.	10-28-65	Westford, MA
Nov 13	Schult, Robert Lee	09-10-69	Severna Park, MD
	Margaret Mary Mullen	07-11-70	Westford, MA
Nov 27	Shaw, Lyle B.	03-20-47	Westford, MA
	Dorsey, Jacqueline A.	02-04-53	Westford, MA
Aug 21	Smith, Dana H.	05-10-54	Derry, NH
	Basinas, Melissa A.	03-31-63	Westford, MA
Jun 19	Sodersjerna, Roy Nils	06-13-55	Westford, MA
	Huber, Karlene Marie	12-05-58	Westford, MA
Oct 02	Spence, Scott Douglas	06-25-64	Westford, MA
	Doran, Susan Mary	10-30-64	Arlington, MA
Jun 05	St. Gelais, David Rene	12-25-63	Westford, MA
	Kenyon, Darcie Lee	05-22-71	Westford, MA
Aug 07	Strand, John J.	02-13-64	Greenville, NH
	Guertin, Ella I.	11-21-69	Greenville, NH
Sep 11	Tolman, Thomas Knight	10-24-57	Newbury, MA
	Hedderman, Mary Kathleen	05-25-65	Westford, MA
Oct 23	Trott, Keith S.	07-10-68	Westford, MA
	Hendrickson, Sharon L.	12-16-68	Westford, MA

MARRIAGES
(Recorded by the Town Clerk 1993)

DATE	NAME	DATE OF BIRTH	RESIDENCE
Sep 25	VanBemmel, Jeffrey Theodore	09-26-59	Westford, MA
	Schuma, Michelle Marie	05-18-63	Westford, MA
Nov 06	Walsh, Brian	04-14-67	Westford, MA
	Costello, Janice Tracy	01-19-68	Westford, MA
Apr 02	Welch, Brian Richard	12-16-66	Westford, MA
	Dixon, Sandra Kay	06-24-67	Dover, NH
Jun 23	Welsh, Mark A.	01-21-63	Hampton, NH
	Chappell, D. Lynne	03-21-54	Westford, MA
Aug 22	Whalley, Joseph Shevlin	12-29-52	Westford, MA
	Biron, Sheara R.G.	02-06-52	Westford, MA
Jul 17	Wheeler, Lawrence Allen	01-27-46	Westford, MA
	Denno, Laurie Sue	05-15-51	Westford, MA
Mar 27	Whittlesey, Roger L. III	12-03-67	Tewksbury, MA
	Holmes, Pamela A.	04-14-64	Westford, MA
Sep 11	Woodard, Jack Warren	09-10-62	Albuquerque, NM
	McKelvie, Tammy Leigh	02-07-67	Albuquerque, NM
Aug 15	Wright, Eric Malcolm	06-12-56	Westford, MA
	Kunkel, Cynthia Kathryn	01-04-64	Westford, MA
Nov 27	Zakrzewski, Paul James	02-22-55	Westford, MA
	Smart, Rebecca Marie	06-23-58	Westford, MA

Total Marriages: 108

BIRTHS

Recorded by the Town Clerk - 1993

May 23	Adams, Brian Thomas	Jeffrey T. & Kimberly E. (King)
Jun 15	Adelstein, Jenny Lynn	Stephen B. & Diane V. (Callahan)
Jul 02	Antinoro, Sarah Catherine	Mark S. & Margaret S. (Dolan)
Oct 24	Arno, Stephanie Rose	Joseph M. & Jeanne M. (Walsh)
May 26	Auger, Ryan Joseph	Brian J. & Debra A. (Moreau)
Jul 19	Barrett, Christopher Peder	Peter R. & Mary (Morgan)
Oct 13	Batista, Maia Hill	Manuel & Cathlyn M. Hill
Nov 30	Beardsley, Matthew James	Thomas & Marion (Miller)
Mar 19	Beinke, Travis Christian	Hans C. & Tracy A. (Bleser)
Jun 01	Bibeau, David Joseph	David F. & Janet M. (Terenzio)
Nov 16	Bishop, Jessica Lindsay	Ahlheim - Scott E. & Julie (Ahlheim)
Jun 13	Boyd, Kyle Richard	Richard W. & Dawn L. (DiMarzo)
Sep 19	Bransfield, Julie Elizabeth	- John R. & Joan C. (Eldridge)
Feb 28	Brearley, Alexandra Lin	Christina - Christopher & Gayle Evans
Apr 18	Brown, Lauryn Grey	Kenneth F. & Terese R. Grey
Jul 26	Brunelle, Joseph Andrew	Andrew M. & Denise (Criveellaro)
Sep 12	Buetner, Alyssa Brooke	Paul O. & Jean B. (Frawley)
Sep 12	Buetner, Lauren Elizabeth	Paul O. & Jean B. (Frawley)
Feb 28	Burghoff, Calvin Leslie	Robert L. & Bethany (Pierson)
May 22	Burke, David John	Francis X. & Joanne T. (Bak)
Nov 18	Cajolet, Eric Andrew	Marc E. & Andrea (Bergquist)
Sep 29	Camargo, Karina Sofia	Jorge & Susan M. (Hagigeorges)
Sep 13	Campion, Alison Marie	Francis X. & Colleen (Nee)
Sep 16	Capurso, John Joseph	John N. & Susan J. (McCarthy)
May 21	Carter, Hannah Nickerson	Robert J. & Louise (Waldron)
Oct 30	Chen, Isabella Yiroa	Jianjiun & Yunling V. (Yu)
Jun 01	Chirokas, Matthew Robert	David S. & Christine (Rollins)
Apr 05	Cimini, Jonathan Felix	Mark K. & Margaret R. (Wheeler)
Jun 04	Collins, Natalie Rae	Stephen A. & Amy (Ostaneck)
Nov 04	Connolly, Brandon Patrick	Brian J. & Pamela M. (Kenny)
Apr 12	Coon, James Gifford	Gifford, Jr. & Susan P. (McLenna)
Sep 15	Cox, Riley Francis	Timothy B. & Linda (Cranston)
Feb 16	Curran, Cara Susan	Timothy P. & Susan E. (Burns)
Jun 07	Davidson, Nancy Mae	Marc L. & Kathleen M. (Henderson)
Aug 25	DeFusco, Kevin John	John DeFusco & Judith (Joaquin)
May 03	Derr, Cameron Jacob	Alan G. & Joanne (Cantor)
Apr 27	Desimone, Anthony Leo	Leo G. & Cara M. (Laconti)
Jun 20	Despres, Cameron Robert	Robert R. & Sharon J. (Boudreau)
Nov 24	Devereaux, Jessica Catherine	- Mark J. & Kelly A. (Coutu)
Mar 03	Dias, Kayla Rose	Manuel C. & Cheryl A. (Mina)
Jan 07	DiCesare, Christopher John	Eugene, Jr. & Sandra (Verrastro)
May 21	Doherty, Bria Collins	Jonathan D. & Leslie J. (Hickey)
May 02	Duplak, Jessica Lynne	Frank J. & Deanna (Brown)
Jun 01	Eaves, Samantha Wong	Thomas F., Jr. & Susie T. (Wong)
Nov 06	Ellis, James Edward, Jr.	James E. & Jean M. (Conley)
Apr 25	Ellis, Matthew Beals	Michael J. & Patricia (Phillimore)
Jul 19	English, Danielle Marie	James R. & Frances A. (Mogavero)
Jul 14	Enright, Grant Joseph	Robert S. & Lee Ann (Marshall)
Mar 09	Esposito, Robert Michael	Steven G. & Patricia (Sullivan)
Apr 07	Estabrook, Rachel Catherine	- Jeffrey D. & Alison (Burtnett)

BIRTHS

Recorded by the Town Clerk - 1993

Jun 09	Fialli, Stephen Mark	Mark E. & Pamela A. (Goyetche)
May 10	Fiore, Brad Edward	Timothy J. & Anna K. (Kawecki)
Nov 17	Fischetti, Nicholas Joseph	Joseph, Jr. & Paula F. (McDonald)
Sep 03	Fontaine, Samuel Robert	David J. & Kimberley J. (Weidner)
Apr 04	Fossey, Kevin Joseph	Paul L. & Kathleen F. (Hogan)
Apr 06	Gagne, Tyler Curtis	Lawrence E., Jr. & Amy (Sitoner)
Jul 13	Gavin, Brett Michael	Scott A. & Janet L. (Harris)
Nov 03	Giacchetto, Chad	Charles A. & Lisa (Ramirez)
Mar 16	Gifford, Tori Dawn	Barry L. & Cynthia A. (Carreiro)
May 23	Gili, Alexander John	Patrick R. & Laurene (Caruso)
Nov 24	Goodwin, Autumn Melissa	Mark C. & Theresa C. (DeConto)
Jan 04	Goodwin, Hannah Elizabeth	Edward B. & Michele A. (Carbone)
Jul 17	Goodwin, William Thomas	Thomas B. & Dianne J. (Pearsall)
Mar 18	Gozzo, Nora Caroline	James S. & Marie-France (Euziere)
Mar 01	Graney, Trevor Harris	Mark R. & Sandra L. (Harris)
Sep 29	Greenwood, Tyler Andrew	James C. & Phyllis L. (Mosher)
Sep 04	Griffin, Abigail Grace	William M. & Brenda L. (McMaster)
Jun 09	Hammond, Andrew James	James M. & Elisa (Elton)
Mar 18	Hamza, Jazmin Layla	Nazih S. & Deedee L. (Farr)
Feb 12	Hazelton, Andrew Scott	John S. & Susan (Gibbs)
Jun 02	Healy, Justin Alexander	John A., III & Diane C. (Cassidy)
Jun 08	Hennessy, Mark Bryant	Robert M. & Sandra E. (Horne)
May 27	Holmes, Emily Higgins	Peter B. & Cathleen (Howard)
Apr 12	Horan, Eric Richard	Phillip J. & Brenda M. (Freitas)
Jan 11	Howard-Stone, Rye	Forrest M. & Annabelle Howard
Oct 25	Hughes, Erin Elizabeth	Christopher P. & Terri J. (Wilcox)
Oct 28	Ives, Michelle Leigh	James D. & Kimberly A. (Lambert)
Aug 13	Jensen, John August	Glenn A. & Janet A. (Wood)
Oct 19	Johnson, Jessie Greg	Gregory R. & Kim L. (Maddi)
Oct 24	Jordan, Melanie Lynn	Christopher J. & Sandra (Gaines)
Nov 09	Kea, Kristina Latham	William, Jr. & Denise (Rightmire)
Sep 19	Kearns, Duncan James	Kevin J. & Anne E. Dempsey
Feb 09	Keaveney, Samantha Jeanne	Des F. & Rita (Raftery)
Jun 06	Kelley, Kara Ann	Stephen P. & Mayleen (Sullivan)
Jul 04	Kelly, Katelyn Marie	James A. & Melonnie J. (Fuller)
Oct 25	Kendall, Ryan Callahan	Brian K. & Nancy (Callahan)
Jan 07	Klinka, Molly Jean	Brian O. & Vicki J. (Arsenault)
Sep 29	Kolek, Thomas Charles	Brian E. & Ann M. (McGinley)
Mar 25	Kornushoff, Margaret Lee	Alex K. & Mary K. (Bertram)
Jun 07	Langille, Avery Peterson	Mark C. & Hilary M. (Mills)
Apr 05	Larrick, Jennifer Allison	Thomas F. & Christine A. (Bemppel)
Jul 15	Larson, Kathryn Rina	Michael A. & Linda (Malandrino)
Feb 08	Lavallee, Mark Chiasson	Peter G. & Denise M. (Chiasson)
Jun 07	Lawson, Cheri Lynn Marsha	Marshall L. & Helen C. (Potter)
Nov 09	Lawson, David Allan	Douglas A. & Sandra L. (Brown)
May 05	Lawson, Jonathan William	Randall S. & Deborah J. (Murphy)
Apr 23	Leblanc, Alexandra Stanford	- Thomas E. & Claire (Stanford)
Sep 06	Lenhart, Sondra Faye	Erich A. & Tina M. (Rank)
Jul 28	Loiselle, Allan Hamilton	Allan W. & Cathy A. (Hamilton)
Nov 02	Lynam, Michael Thomas	Thomas & Mary Lou (Barrett)

BIRTHS

Recorded by the Town Clerk - 1993

Feb 12	Lynch, Bonnie Rae	Steven & Christine M. (Reed)
May 26	Mackay, Lauren Alexander	Douglas A. & Susan A. (McAleney)
Oct 26	Mahan, Rachel Elizabeth	Robert J. & Mary T. (Prendergast)
Oct 07	Marison, Scott Robert, Jr.	Scott R. & Guang H. (Perng)
Feb 08	Martel, Michael Ernest Raymond	- Michael E. & Maria (Sand)
Sep 28	Martin, Julie Anne	Stephen A. & Laurie A. (Nelson)
Oct 13	Martinec, Steven Raymond	Ronald S. & Natalie F. (Trudel)
Apr 21	Mastandrea, Mark Andrew	Andrew A. & Dorothy (Hebenstreit)
Apr 12	McCarthy, Mitchell Earl	Michael P. & Robin M. (Soucier)
May 12	McCormick, Brian James	Daniel J. & Mary F. (McCann)
Sep 01	McCusker, Kiley Anne	Kevin R. & Germaine (Reale)
Mar 10	McDowell, Emily Diane	Daniel B. & Melinda A. (Powers)
Oct 14	McEvoy, Flannery Rose	Dennis A. & Kristen K. (Churley)
Jan 18	McIntyre, Wesley Connor	Scott E. & Kimberlee K. (Thompson)
Feb 11	McLachlan, Ryan Logan	George A. & Susan M. (Beaulieu)
Jul 02	McLaughlin, John Michael	Michael R. & Evelyn (Gonzales)
May 04	McLean, Erland Locke	Kevin W. & Pamela R. (Hughes)
Aug 09	Medley, Randi Joyce	Randall P. & Linda J. (Waterhouse)
Jan 06	Meredith, Eric Ryan	James M. & Debra L. (Ericson)
Sep 04	Meunier, Jo-Ann Kathryn	Franklin L. & Christine M. (Lutz)
Apr 20	Milisci, Micayla Mary	Brian F. & Margaret A. (Gervais)
Oct 07	Miller, Matthew Joseph	Robin L. & Ann M. (Drozio)
Mar 10	Milot, Kyle Thomas	Charles D. & Elizabeth M. (Ryan)
Apr 04	Miranda, Lauren Angela	Angelo R. & Dianne K. (Brooks)
Mar 25	Mooiweer, Sarah Anne	Peter & Mara D. (Weitzman)
Jan 03	Moore, Leighanna	James E. & Cathy A. (Perreault)
Feb 18	Moriarty, Ryan James	James W., Jr. & Karen L. (Heiser)
Feb 17	Morrison, Carly Elizabeth	Thomas A. & Beatrice E. Friedman
Nov 04	Mortimer, Bryan Richard	John P. & Kimberly A. (Tenczar)
Mar 28	Myers, Michael Robert	Cory S. & Joanna L. (Pischler)
Jun 06	Natusch, Jennifer Elizabeth	- Paul J. & Mary E. (Bancroft)
Oct 20	Naugler, Kurt Lieslie Gray	- Donald & Anne (Stevenson)
Aug 24	Nichols, Alexander Stuart	Charles R. & Constance L. Senior
Aug 19	Norden, James Patrick	John F. & June (Burns)
Jan 30	Nuzzolo, Michael Charles	Charles A., Jr. & Terry (Paradis)
Dec 02	Olin, Jessica Ann	Jordan S. & Charmaine H. (Henson)
Jul 05	O'Neill, Rebecca Ann	Brian & Kathleen M. (Crafts)
May 20	Osgood, Taylor Lillian	Gordon J. & Diane M. (DelVecchio)
Mar 16	Owens, John Christian	Leslie D. & Laura (Henry)
Jan 19	Peacock, Cameron McKenzie	Thomas M. & Barbara (Pallian)
Oct 25	Pecora, Austin James	James J. & Jeanie L. (Read)
Mar 25	Peloquin, Christine Nicole	Bernard B. & Caroline A. (Quinlan)
Feb 25	Penfield, Andrew Bronson	David W. & Rebecca E. Bronson
Apr 03	Peraner, Reed Evan	Barry L. & Cynthia D. (Shrier)
Nov 03	Perciballi, Chelsea Carol	Michael J. & Susan L. (Murphy)
Mar 03	Peterson, Ryan Stephen	Stephen P. & Lynne (Simmons)
Apr 02	Poon, Courtney Krystal	Kuen-Wing & Man-Wah Wong
Jul 02	Prochazka, Renee Evelyn	Henry R. Jr. & Mary C. (Renzulli)
Oct 06	Quigley, Kerrianne Catherine	- David M. & Sharon P. (Reslow)
Sep 02	Raboin, Anna Elizabeth	Paul C. & Melinda (Gandy)

BIRTHS

Recorded by the Town Clerk - 1993

Oct 29	Ragusa, Jaime Laura	James J. & Susan P. (Daly)
Nov 05	Regan, Heather Catherine	Brian D. & Christine A. (Gennari)
Jun 16	Reid, Meghan Elizabeth	Thomas F. & Julia L. (Hiebner)
Nov 22	Rinaldi, Anthony Peter	Antonio & Karen (Brailsford)
Jul 03	Roberts, Zachary Alexander	Bruce J. & Nancy (Stack)
Mar 14	Rockwood, Kyle Christopher	Clifford H. & Laureen M. (Maguire)
Jun 01	Roper, Trevor Nigel	Richard D. & Mary (Cyr)
Apr 05	Rosales, Vivian Stephanie	Bruno G. & Evelyn M. (Urizandi)
Nov 26	Russo, Kyle John	Joseph A. & Mary P. (Byrne)
Jan 13	Russo, Peter Anthony	Paul F. & Denise M. (Sullivan)
Feb 10	Ryder, Brianna Mariano	Brian D. & Catherine A. (Mariano)
Oct 07	Sager, Natalie Nicole	David G. & Anna H. (Doroshko)
Oct 21	Sandore, Joseph Carl	Paul J. & Natalie J. (Bennett)
Mar 15	Secrist, Rachel Hannah	Douglas D. & Debbie (Rosenau)
Aug 02	Shaw, Cassandra Ann	Jeffrey L. & Amy M. (Rosenberger)
Feb 15	Slack, Cody Robert	Carl K. & Brenda L. (Lacombe)
Aug 14	Socorelis, Stefanie Eleanor	- Peter R. & Kristin (Shepherd)
Apr 30	Spadano, Philip Alexander	Joseph W. & Amy E. (Glenfield)
May 01	Spanos, Peter David	Michael J. & Joellen (Guthrie)
Sep 06	Speros, James Roger	Alexander & Melissa M. (Magalhaes)
Oct 21	Spinazzola, Leah Stacey	Robert J. & Patricia S. (Stacey)
Feb 05	Spinosa, Kate Elaine	Domenic S. & Jill (Cronin)
Sep 18	Stanley, Brian Castle	James F. & Mary (Castle)
Jul 12	Steele, Victoria Lee	Harold B., II & Caren L. (Carbone)
May 05	Stone, Victoria Frances	William F. & Susan L. (Goerke)
Feb 25	Stymiest, Stephen Jerad	Stephen J. & Joan K. (Daniels)
Sep 20	Sullivan, Brendan Dennis	Shannon M. & Jane M. (Travaline)
Oct 20	Sullivan, Emily Grace	John R. & Laura K. (Lundgren)
Sep 30	Sullivan, Jessica Marie	Paul B. & Tracy A. (Milinazzo)
Jul 09	Sullivan, Kenneth Blaise	Kenneth G. & Denise (Difranza)
Mar 08	Swain, Eathan Andrew	Scott D. & Tamara (Hendrickson)
Jul 14	Swinson, Meara Flynn	Timothy M. & Kathleen (Flynn)
Aug 25	Tagariello, Anthony Janes	Bernardo C. & Mary C. (LaCour)
May 06	Tansey, Patrick Thomas	Shawn P. & Kathleen Mary Myers
Mar 23	Templeton, Melissa Anne	William C. II & Nancy (Marinelli)
Jun 14	Theodore, Gina Marie	Carl E. & Donna L. (Kinan)
Jun 24	Tseng, Stephanie	Wen-Chu & Shao-Ling Lin
May 28	Turnbull, Daniel Martin	Martin J. & Paula E. (O'Brien)
Jun 11	Twogood, Alexander James	Mark J. & Deaun (Viole)
Oct 25	Vecchione, Michael Henry	Robert & Susan D. (Oldroyd)
Mar 25	Viarengo, Adrienne Nicole	Henry L. & Gail (Monzon)
Nov 09	Victory, Danielle Louise	Mark F. & Judith E. (Bryant)
Apr 22	Walsh, Matthew Brooks	Brooks A. & Debra (Daniello)
Apr 12	Walton, Mara Leigh	Jay R., Jr. & Shelley (Brown)
Apr 02	Ward, Samantha Louise	Neal R. & Monique E. Faucher
Apr 02	Wauford, Thomas Mack	Raymond J. Jr. & Margaret (Mack)
Nov 01	Whitney, Matthew Hall	David H. & Kristin (Dinsmore)
Feb 28	Widmann, Bryan Lawrence	Bryan S. & Virginia M. (Valade)
Jul 08	Williams, Jennifer Lee	Joseph R. & Colette C. (Chaisson)
Jul 08	Williams, Jessica Marie	Joseph R. & Colette C. (Chaisson)

BIRTHS

Recorded by the Town Clerk - 1993

Apr 29	Wilson, Catherine Marie	Stephen J. & Karen M. (Studer)
Nov 22	Woodbury, Jaime O'Neill	James P., Jr. & Susan M. (Grebe)
Apr 11	Woodbury, Nicholas Robert	Bruce A. & Barbara J. (Wentzell)
Feb 13	Wooster, Nicole Alexandra	Stephen E. & Deneen M. (Renaud)
Sep 12	Yorke, Thomas Michael	Thomas M. & Judith A. (Murphy)
May 10	Zarrabian, Nitra Tashar	Said & Marie T. (Ciccolelia)

Males: 107

Females: 99

Total: 206

TOWN OF WESTFORD
DEATHS
(Recorded by the Town Clerk for 1993)

Jun 21	Baker, Craig M. - (Hus - Josette Fiaschi)	68
Dec 12	Barclay, Charles F. - (Wid - Eleanor Dow)	88
Jul 26	Boisvert, Marie - (Wid - Lionel)	71
May 18	Bolduc, Louis - (Hus - Medora Heatcoat)	74
Dec 27	Boudreau, Peter E. - (Hus - Lillian Reynolds)	45
Aug 05	Bowley, Robert C. - Single -	67
May 12	Brule, Eva - (Wid - Edmond)	89
Sep 06	Brule, Simonne - (Wid - Josephat)	83
Feb 21	Burns, Gladys Marie - (Wid - Edward L., Sr.)	72
Jan 17	Callahan, Donald S., Jr. - (Div. - J. McCaffrey)	58
Jan 01	Chamberlain, Wanetta - (Wid - Alvah S.)	89
Jun 25	Chambers, Blanche M. - (Wid - George M.)	92
Jul 11	Cincevich, Alexadra - (Wid - Timothy)	99
Oct 23	Cleary, Elizabeth Jane - Single -	88
Aug 04	Connell, Yvonne M. - (Wid - Leo)	91
Feb 04	Crocker, Kenneth - (Hus - Blanche Wilk)	72
Jul 29	Crowley, Alice - Single -	89
Sep 21	Crowley, Florence C. - (Wid - Walter D.)	83
May 31	Daggett, Kathleen - Wif - Earle P.)	77
Jan 28	Davies, Deron M. - Single -	24
Apr 25	Desagredo, Laura - (Div. - Jose Desagredo)	91
Feb 17	Dickinson, Earle S. - (Hus - Mabel Gilchrist)	76
May 09	DiLeo, Domenick D. - (Hus - Lucy Capodilupo)	68
Oct 16	Donoghue, Marion M. - (Div - Daniel J.)	74
Jul 12	Duff, Leon J. - (Hus - Frances T. Mulligan)	75
Jul 25	Dugas, Dorothy - Single -	78
Mar 15	Dureault, Corinne Selina - (Wid - Ernest)	87
Oct 29	Ennis, Helen Prescott - (Wid - Thomas)	80
Jun 09	Farley, Phyllis - (Div - Frank Kitner)	60
May 31	Fortin, Luke - (Hus - Dorothy Hettler)	69
Jan 05	Forty, Kathleen - (Wid - Harry S.)	88
Nov 02	Gallagher, Eleanor R. - (Wid - Frederick P.)	81
Jul 15	Garcia, Octavio - (Wid - Cecile Jacobson)	94
Oct 15	Gauthier, Elinor - (Wid - George Henson)	66
May 30	Germann, Marie F. - (Wid - Joseph F., Jr.)	65
Nov 12	Girvan, Emily - (Wid - Robert)	86
Feb 27	Grenier, Elodia - (Wif - Alberic)	93
Mar 24	Haberman, Phyllis - (Wid - Ralph G.)	68
Nov 14	Haigh, Florence Evelyn - (Wid - George E.)	88
Feb 19	Haran, Genevieve - (Wid - John)	83
Mar 09	Healy, James L., Sr. - (Hus - Cecilia A. Ward)	72
Dec 19	Helmes, Esther - (Div - Edward)	76
Aug 05	Herget, Matilda - (Wid - Alfred C., Sr.)	82
Oct 15	Hurd, Virginia Pearl - (Wid - Richard Gardner)	70
Jan 05	Johnson, Harry C., Sr. - (Wid - Dorothy Gagnon)	86
Sep 18	Johnson, Ruth M. - (Wid - Clifford)	93
Jan 13	Jones, Anna M. - (Wid - Leo)	92
Oct 16	Kangas, Vieno - (Wid - John)	85
Dec 18	Kemeny, Leslie - (Hus - Rose Kline)	85

TOWN OF WESTFORD
DEATHS
(Recorded by the Town Clerk for 1993)

Jul 01	Kovalchek, Helen - (Wif - George)	71
Mar 14	Koziol, Mary S. - (Wif - William J.)	79
Aug 15	Kursman, Irving - (Wid - Lillian Levenson)	82
Nov 28	Laidlaw, Lillian Elizabeth - (Wid - Carl B.)	87
Mar 04	Lawrence, Alfred Thomas - (Hus - Marie DiFiore)	62
Sep 02	Lee. Changhuei - (Hus - Teng Meikueiying)	73
Apr 14	MacArthur, Nellie Lee - (Wid - Nelson Peter)	88
Nov 25	Malan, Esther - (Div -)	94
May 29	Malinowski, Stanley - (Div - Ellen Moore)	60
May 09	McBrien, Ronald C. - (Hus - Alice C. Coyne)	82
Aug 24	Michaels, Spyros G. - (Hus - Constance Vergos)	69
Nov 04	Mignault, Albert R. - (Wid - Bertha Nadolny)	73
Feb 23	Mignault, Bertha Mary - (Wif - Albert R.)	71
Feb 20	Millar, Isabella I. - (Wid - John J.)	92
Dec 03	Miller, Everett E. - (Hus - Rita H. Edwards)	75
Mar 08	Milot, Cecile - (Wid - Wilfred)	88
Mar 25	Milot, Raymond - Single -	58
Jul 19	Moreno, Mary Margaret - (Wid - Marco)	79
Oct 14	Mortimer, Phillip - (Hus - Lucille White)	71
May 15	Nile, Mary L. - (Wid - Orris J.)	72
Dec 06	Nourse, Catherine E. - (Wid - Frank K.)	88
Feb 25	O'Connell, William - (Hus - Miriam Scheffel)	73
Oct 12	Osborne, Virginia Jane - (Wid - James H.)	61
Apr 23	Paul, Gladys - (Wid - Robert)	81
Aug 30	Potter, Douglas B. - (Div - Helen Puritan)	76
Mar 29	Prestidge, Joan - (Div - John)	58
Jul 23	Rayne, Janet - (Div - George F., Jr.)	53
Oct 02	Richardson, Cecile F. - (Wid - Raymond T.)	79
Oct 16	Rizzitano, Fortunato - (Hus - Madeline Davini)	72
Mar 02	Rohrbach, Josephine F. - (Wid - Clayton J.)	94
Dec 27	Rollins, Carroll J. - (Wid - Elva Judd)	95
Mar 05	Romel. Francis Vincent - Single -	77
Mar 13	Salamone, Peter Jon - Single -	19
Jun 16	Santoro, Mary - (Wif - Victor)	75
Apr 14	Savitt, Eileen F. - (Wid - Milton S.)	77
Jul 28	Shamp, Richard Eugene - (Hus - Evelyn Roe)	69
Jan 18	Shea, Elizabeth F. - Single -	87
May 07	Shepherd, Beverly - (Wif - Kenneth)	51
Jul 15	Sheridan, Lula may - (Wid - Carl A.)	82
Jan 02	Smith, William F. - (Wid - Emma Belyea)	81
Jan 24	Snow, Laurie - Single -	18
Mar 06	Teague, William G. - (Hus - Margaret May)	71
Jul 02	Thibeault, James F. - (Hus - Stella Secord)	70
Nov 06	Thompson, Ruth Margaret - (Wid - Leslie)	81
Sep 04	Thorne, John F. - (Hus - Diane M. Theriault)	40
Apr 08	Toth, Maria - (Wid - Johann)	83
Mar 02	Visnaskas, John A., Jr.- (Hus - Mary McLaughlin)	79
Jun 09	Vodian, Morton - (Div - Toni Williams)	46
Jun 11	Ward, John N. - (Hus - Alice Lemar)	79
Dec 07	Wilk, Thaddeus S. - Single -	65

TOWN OF WESTFORD
DEATHS
(Recorded by the Town Clerk for 1993)

Apr 11	Woodard, Rita - (Wif - Clark E.)	78
Oct 23	Wyman, Helen L. - (Wid - Carl P.)	86
Feb 12	Young, Catherine - (Wid - Wallace)	84
Mar 02	Ziegler, Vreni - (Wif - Peter)	48
Mar 20	Zucowska, Martin M. - (Wid - Adeline Sartini)	91
May 14*	Fletcher, Austin Dana - (Hus - Eleanor Colburn)	92

* 1992 Death recorded in 1993

Males:	42	Females:	62	Total:	104
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CITIZEN ACTIVITY APPLICATION FORM

Good Government Starts With You

If you are interested in service on a Town Committee, please fill out this form and mail to the Town Manager, 55 Main Street, Town Hall, Westford, MA 01886. The filling out of this form in no way assures appointment. All committees vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date _____

Name _____ Home Telephone _____

Address _____

Amount of Time Available _____

Interest In What Town Committee/s _____

Present Occupation _____

Education Background _____

TOWN OFFICES HELD

Date Appointed	Town Office	Term Expired
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_____	_____	_____
_____	_____	_____

Other Volunteer Positions _____

Remarks _____

INDEX

Appeals, Board of	52
Assessors, Board of	54
Births	179
Boards and Committees	7
Building Commissioner	56
By-Law Enforcement Officer	57
Cemetery Department	59
Citizen Activity Application Form	187
Conservation Commission	60
Council on Aging	62
Deaths	184
Dedication	3
Elections - Annual Town Election, May 4, 1993	21
Finance Director	159
Fire Department	68
Health, Board of	70
Highway Department	73
Historical Commission	76
Housing Authority	77
Library	79
Marriages	174
Master Plan Committee	87
Meetings - Annual Town Meeting, May 8, 1993	23
Special Town Meeting, May 8, 1993	35
Adj. Ann. Town Meeting, May 11, 1993	37
Special Town Meeting, October 18, 1993	42
Adjourned Special Town Meeting, Oct. 21, 1993	48
Museum	90
Nashoba Valley Technical High School	118
Nursing Services	92
Officers of the Town	5
Parkerville Schoolhouse Committee	95
Planning Board	96
Police Department	99
Police Roster	17
Recreation Commission	102
Recycling Commission	105
Registrars, Board of	107
Roudenbush Community Center	108
School Department	120
Selectmen, Board of	19
Tax Collector	110
Town Offices	2
Veterans' Services	112
Water Department	113
Westford Arts Council	117
Westford 265 Years Old	4

TOWN CALENDAR

Meeting notices are posted on the bulletin boards located just inside the front door on the first floor of Town Hall.

APPEALS, BOARD OF	As posted
ASSESSORS, BOARD OF	As posted
CEMETERY COMMISSION	1st Monday of month 6:00 PM
CONSERVATION COMMISSION	2nd & 4th Wed.of month 7:30 PM Library, Main Meeting Room
COUNCIL ON AGING	As posted
FAIR HOUSING COMMITTEE	As posted
FINANCE COMMITTEE	As posted
HEALTH, BOARD OF	2nd & 4th Tues. of month 7:00 PM
HOUSING AUTHORITY	2nd Thursday of month 7:00 PM Location as posted
NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE	2nd & 4th Tues. of month 7:30 PM School, Littleton Road
PLANNING BOARD	1st & 3rd Tues. of month 7:30 PM Library, Mary Atwood Room
RECREATION COMMISSION	2nd & 4th Mon. of month 7:00 PM
ROUDENBUSH COMMUNITY CENTER COMMITTEE	As posted, Community Center
SCHOOL COMMITTEE	Every other Monday 7:30 PM, Westford Academy
SELECTMEN, BOARD OF	Every other Tuesday 7:30 PM, Library, Main Meeting Room
TRUSTEES, J.V. FLETCHER	1st Tuesday of month 7:30 PM J. V. Fletcher Library
WATER COMMISSIONERS	2nd & 4th Tues. of month 7:30 PM Water Dept., Forge Village Rd.
OTHER BOARD, COMMITTEES	As posted

TO THE CITIZENS OF WESTFORD, PATRONS OF THE
LOWELL AND FITCHBURG ST. RY. CO:

Believing it to be for the best interest of all concerned that the present status of the schedule of fares and fare zones, the period of time fixed upon for the duration of such schedule, and other matters of importance relative to the service upon that portion of the line of the Company extending from Westford Centre to North Chelmsford should be brought to your attention, this opportunity and means is taken for that purpose in addition to the public hearing held Saturday, June 12th.

The Selectmen acting in behalf of the Town and regardful of the welfare of the patrons of the road, objected at the time to the raise in fares, etc., put into effect upon January 5th last, and when the second raise was made taking effect May 17th, as a last resort were compelled to take the matter before the Railroad Commissioners who rendered a decision declaring that the fare put into effect on May 17th was "unreasonable and excessive." The new schedule put into effect by the Company on June 6th current was in the opinion of the Selectmen in all respects unreasonable, discriminatory, and excessive, but it was deemed best to endeavor again to make an adjustment of the matter before entering another complaint with the Railroad Commissioners. With that object in view and as the contention always has been that a schedule of fares and fare zones could be established which would yield a greater revenue than the ones adopted by the Company itself, the officials of the Company were approached and the suggestion made that a schedule, to be drafted by the Selectmen, be tried out. The Company has consented to accept this suggestion as a temporary measure and as a result the following schedule is to be in effect until August first next.

FARES

Westford to Brookside, 7 cents
No. Chelmsford to Brookside, 5 cents
Westford to Taylor's Corner, 5 cents
Brookside to Westford, 7 cents
Banister's Corner to Brookside, 5 cents
Brookside to Banister's Corner, 5 cents
Brookside to No. Chelmsford, 5 cents
Taylor's Corner to Westford, 5 cents